



Congratulations on your offer of a place at LSE!

I am delighted to enclose your official offer letter and look forward to welcoming you to LSE for the start of your studies.

I was a student myself at LSE and I know how overwhelming it can be. This guide will help you to understand your offer and prepare for your arrival at LSE. The following pages explain what you need to do next and whom to contact should you have any further questions. I encourage you to read all of the information in this booklet and your offer letter.

LSE is a wonderful institution. As one of the world's leading centres for the study of social sciences it attracts students from over 160 countries and offers you a unique blend of leading academic teaching, research and exposure to first-hand experience.

Our identity and character are closely linked with our location in central London, an exciting and lively place to live and study. This benefits the School in many ways, not least through the School's close relationships with national and international public institutions, our engagement with cultural affairs and social issues and with the financial institutions of the City of London. We provide a unique forum for public debate with heads of state, top global officials, corporate leaders, Nobel Laureates and social activists visiting every week as part of LSE's Public Events programme.

While you are here you will be part of a vibrant and stimulating community, with societies representing hundreds of different interests and national groups available for you to join, as well as possibilities to volunteer and participate in social events. Please partake of these opportunities – the friends I made at LSE are still a huge part of my life.

LSE graduates are leaders in their chosen fields, succeeding in their individual careers and in making a difference to the world around them. Our graduates go on to work for international organisations, such as the UN and World Bank, national governments, research institutions, business, finance, media and civil society— and some remain active in academic life.

I am delighted you will be joining us and encourage you to make the most of all the opportunities LSE has to offer. Welcome!

Yours sincerely,

Baroness **Minouche Shafik**LSE Director



Term Dates for 2020/21

Michaelmas Term (MT)

Monday 27 September - Friday 10 December 2021

Lent Term (LT)

Monday 17 January - Friday 1 April 2022

Summer Term (ST)

Tuesday 3 May - Friday 17 June 2021

Welcome to the Undergraduate Offer Guide for 2021! The purpose of this guide is to provide you with important information regarding your offer, fees, accommodation and other services available at LSE. This guide is intended to be a 'nuts and bolts' overview of the important information you will need at some point in the next year, which we acknowledge can be a bit dull to read and doesn't represent all of the exciting opportunities you will have as an LSE student. For this reason, we will be sending you newsletters, starting in January, which will hopefully demonstrate the fun side of LSE.

Offer holder hotline

Tel: **+44 (0)20 7955 7125**

Email: ug.admissions@lse.ac.uk

Web: Ise.ac.uk/undergraduate

Planning for 2021-22

For the 2021/22 academic session, we aim to welcome all students to campus at the start of term and deliver face-to-face teaching throughout the year. The information in this offer guide reflects that. However, we recognise that the situation may change and therefore we will keep our offer holders informed of any changes regarding teaching, learning and campus life throughout 2021 and in advance of the start of term.

During the 2020-21 academic year, LSE offered flexible teaching and learning which comprised both online and in-person delivery. We taught small classes of students in-person, while lectures and large class teaching were delivered online. We invested in technical infrastructure and campus safety and developed new ways of teaching and learning to support our student community throughout the pandemic.

Our priority remains the health and wellbeing of our community. We know that you will have questions about living and studying in London and we are here to help and support you however we can. Our <u>FAQs</u> contain the most up to date information about measures in place on campus and in halls, as well as information about your studies.



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Useful web and email addresses

Undergraduate Admissions Office

Email: ug.admissions@lse.ac.uk
Web: lse.ac.uk/undergraduate

Disability and Wellbeing Service

Email: disability-dyslexia@lse.ac.uk

Web: Ise.ac.uk/disability

Fees Office

Email: fees@lse.ac.uk
Web: lse.ac.uk/feesOffice

Financial Support Office

Email: financial-support@lse.ac.uk

Web: info.lse.ac.uk/current-students/financial-support

Accommodation Office

Email: accommodation@lse.ac.uk
Web: lse.ac.uk/accommodation

Students' Union

Email: su.info@lse.ac.uk

Web: Isesu.com

LSE's "Your first weeks" website (available from July 2021)

Web: info.lse.ac.uk/current-students/your-first-weeks

LSE International Student Visa Advice Team (ISVAT)

Web: Ise.ac.uk/isvat

UK Council for International Student Affairs (UKCISA)

Web: ukcisa.org.uk



Timeline of important dates and things to do

The timeline below lists the key dates in the admissions process. It details when information will be sent to you, and when you need to send information to us.

Updates can be found on the Undergraduate Admissions website at: Ise.ac.uk/ugOfferHolder.

Important dates	
23 December — 4 January 2021 (inclusive)	LSE closed for Christmas and New Year.
Early 2021	Applications for LSE accommodation open (see page 56).
February	Applications for Student Finance open (see page 39).
Friday 2 April — Thursday 8 April (inclusive)	LSE closed for Easter.
Thursday 29 April	Deadline for overseas (including EU) students to submit their application for LSE Financial Support (see page 44).
Early June onwards	You will be sent an email asking you to complete the mandatory Student Verification and Financial Undertaking Forms (SVF and FUF) (see page 29).
Late June onwards	For those who require a visa, CAS numbers are issued to unconditional firm offer holders who have submitted their Student Verification and Financial Undertaking Forms (SVF and FUF) and confirmed their passport details with the Undergraduate Admissions Office. An email will be sent to overseas offer holders in mid-April asking for confirmation of these details (see page 65 for more information).
Wednesday 30 June	Deadline for offer holders studying the International Baccalaureate Diploma Programme (IBDP) to inform the Undergraduate Admissions Office of any extenuating circumstances affecting exam performance.
Monday 5 July	International Baccalaureate results from May exams published.
Friday 16 July	Deadline for requesting a deferral of your place at the School.
Summer 2021	Visit the "Your first weeks" website at info.lse.ac.uk/current-students/your-first-weeks for important information about Registration.



Saturday 31 July	Deadline for all offer holders (other than those studying the International Baccalaureate, see above) to inform the Undergraduate Admissions Office of any extenuating circumstances affecting exam performance.
Saturday 31 July	Deadline for sending in certified copies of requested qualifications, and proof of your English language qualification (see page 28 for important information on how to do this).
Tuesday 24 August	A level results published.
Tuesday 31 August	Deadline for submitting the Financial Undertaking and Student Verification Forms via LSE for You.
Late August/ beginning September	A confirmation email is sent to all applicants who are holding an unconditional firm offer. This email includes a Statement of Confirmation of your place at LSE and the Welcome Guide.
Monday 6 September	Deadline for receiving any re-mark results.
Monday 6 September	Deadline for all students sitting academic qualifications in 2021 to submit final results to the Undergraduate Admissions Office.





Post-confirmation checklist

Things to do between August 2021 and your September Enrolment at LSE



August/September

Get vaccinated. All students – British, European or overseas – admitted to universities in the UK are advised to be vaccinated against Meningitis ACWY and to ensure all their vaccinations are up-to-date (see page 79).



Before you arrive in the UK (overseas students)

Obtain sufficient UK currency or an international credit/debit card to last until you open your UK bank account.



Late September

Move into your accommodation.



Late September Attend LSE Welcome events and the Students' Union Welcome Fair.



Late September

Attend Enrolment (see page 30).



September/October

Ensure that you pay your fees, or that you have a payment plan organised (see page 39).



September If you have been assessed by Student Finance for a means-tested element to your maintenance loan, please ensure that you have received your LSE bursary entitlement (see page 44).



Within 7 days of your arrival in the UK Nationals of some countries (see https://www.met.police.uk/advice/advice-and-information/ov/registering-overseas-visitor/) must register with the police. Information will be published nearer the time at info.lse.ac.uk/current-students/immigration-advice/when-you-have-your-visa.



Late September

Select your first year courses online via LSE for You.

Other things to consider after you arrive

- Get a UK mobile phone (or SIM card) ifyou need one (see page 120).
- Make financial arrangements, including opening a student bank account (see page 70).
- Get a Student Oyster Card (discount travel card) (see page 114).
- Get to know your department (see page 124).
- Join societies or set up your own! (see <u>lsesu.com</u>).
- Take a tour of the Library (see page 72).
- Explore the campus you can use our self- guided tour: https://welcome.lse.ac.uk





For those of you who are new to the capital, get to know London! Buses are an excellent way to explore how the city fits together, or why not explore on foot? <u>Walkit.com</u> is a great resource for planning walking routes.

Finally, make the most of your time at university! A packed year at LSE goes quickly, and there are lots of opportunities coming your way – to make friends from across the globe, to attend exciting events with world leaders in their fields, to contribute to classes in subjects that you are enthusiastic about and to shape your future career. You have a challenging and amazing year ahead.





LSE Virtual Offer Holders' Day

If you have an offer of admission for entry in September 2021 or deferred for 2022 you can experience the LSE Virtual Offer Holders' Day wherever you are in the world.

The LSE Virtual Offer Holders' Day is designed to give you all the information you need about studying at LSE and life in London.

The Virtual Offer Holders' Day provides you with the opportunity to:



Learn more about your chosen degree subject at LSE.



Watch videos, listen to talks and read blogs from staff and students in your academic department.



Explore London, the LSE campus, and university accommodation through interactive maps, videos and virtual tours.



Discover LSE's academic and student support services – Alumni, Careers, Disability & Wellbeing, Financial Support, Language Centre and LSE LIFE.



Find out about Student Life at LSE and our Students' Union.



Get advice from LSE students and alumni about studying at LSE and living in London through videos, blogs and profiles.



Speak directly to LSE students and staff through our live chat page and individual information sessions with departments.

If you have any questions about the Virtual Offer Holders' Day you can contact **Alice Else** on **A.Else@lse.ac.uk**



Contacting the Undergraduate Admissions Office

The answers to most questions an offer holder may have can be found either in this **Offer Guide** or in the **'Information for Offer Holders**' section of our website.

If you have a question about your application, your offer, or the undergraduate admissions process in general, please refer to these resources in the first instance. If you need to contact us, either with a question which you cannot find an answer for, or to notify us of a change to your application or circumstances, then you should use our online enquiry form. We will ensure that your query is directed to the appropriate person and answered promptly.



Please note, we will only contact you using an official LSE email address ending in "@ lse.ac.uk". Please do not give out personal or financial details to unknown sources claiming to be LSE. If you receive anything that you are uncertain about, please contact us directly for further clarification.



The standard hours of our telephone service are Monday to Friday, **10am-12pm** and **2pm - 4pm**, however this is subject to change during busy periods. Please check our website for the current schedule which may differ from the standard schedule.



Please also carefully consider whether an answer to your query can be found in this Offer Guide or the 'Information for Offer Holders' section of our website, or whether we will require written evidence of any changes to your application or circumstances and therefore an online enquiry form submission would be more appropriate than a telephone call.



Tel: +44 (0)20 7955 7125 (Select option 1 for offer holders)



Data protection and Security questions

For data protection purposes, the online enquiry form will require you to quote the following four pieces of information, which will also constitute the security questions you will need to answer prior to any discussion of your application over the telephone:

- ✓ UCAS Personal ID number or LSE student number
- √ Full name
- ✓ Date of birth
- ✓ Programme for which you applied

When you receive a reply from LSE Undergraduate Admissions by email, please ensure that the full thread (starting with your online enquiry form submission) is included in all subsequent responses.

School holiday closures

The Undergraduate Admissions Office will be closed for all UK bank holidays, as well as extended Christmas and Easter breaks. The office is particularly busy after long breaks, so please be patient when contacting us; we will respond to your query as quickly as possible once the School re-opens.

Christmas closure:

Monday 21 December 2020-Friday 1 January 2021 (inclusive)

Easter closure:

Friday 2 April 2021 – Thursday 8 April 2021 (inclusive)

General Data Protection Regulation (GDPR)

LSE collects information on its students for essential tasks, in order to pursue its legitimate interests as a higher education institution.

This includes registration, teaching allocations, monitoring and assessment of academic progress, entry to examinations, management of health and safety, planning, maintenance of order and contacting next of kin in emergencies. This information is treated in the strictest confidence, and is covered by the provisions of the General Data Protection Regulation.

Under the provisions of General Data Protection Regulation, we are unable to disclose or discuss any part of your application with a third party, unless you have nominated this individual (eg, parent/guardian/teacher) via your UCAS application form.



Your offer explained

You should by now have received official confirmation of your offer from LSE via UCAS. The guidance and frequently asked questions provided below should help you to better understand the terms of your offer.

The terms of your offer

Your offer of admission to the School is based on the information you provided on your UCAS application form. It is your responsibility to provide official evidence of your qualifications (if we require it—please see your offer letter). If you are unable to provide such evidence, we reserve the right to withdraw your offer of admission.

Below you will find further information about the offers we make, as well as answers to frequently asked questions. Please read through the following pages carefully. Should you have any further queries, the Undergraduate Admissions Office is here to help. Contact details can be found on page 14 of this guide.

Why have some of the subjects I have studied been excluded?

The Admissions Selector takes into account all of the information that is presented on your UCAS form when they assesses your application.

Your offer is based on the range of subjects which are most relevant to your degree. As stated in the undergraduate prospectus, there are subjects that are generally excluded from any offer made, eg, if you are taking General Studies or Critical Thinking at A level, your grade in this subject will not be counted towards the requirements of any conditional offer. Similarly, an A level or equivalent in a language learning subject that you have had significant prior exposure to may not be counted.

The Admissions Selector may also choose to exclude other subjects, for example: "Obtain grades AAA excluding Art, plus a pass in a fourth A level." In this case your Art qualification cannot be used to meet your offer condition.

I have decided to drop one of my subjects, is this OK?

Your offer has been made based on the subjects listed on your UCAS application form, so it is important that you email the Undergraduate Admissions Office before you drop any subject—even if this subject does not form part of your offer. Failure to contact us over changes to your qualifications may result in the withdrawal of your offer. An Admissions Selector will consider your request and we aim to provide you with a final decision within two weeks.



Is it possible to lower or change the conditions of my offer?

No. The School will not enter into negotiations with offer holders over the terms of their offer. Each offer has been made taking into consideration all the information included on your UCAS form and the Admissions Selector's decision is final.

Is it possible to change my programme of study?

Unfortunately it is not possible to change your programme after you have been made an offer.

Conditional offers explained

My offer is conditional on academic qualifications, what does this mean?

Your place at the School can only be granted on the condition that you obtain the minimum specified grades in your forthcoming academic qualifications, eg, Grades AAA at A level.

The deadline for us to receive official confirmation of forthcoming qualifications is 6 September 2021.

My offer is conditional on an English language qualification, what does this mean?

Your place at the School can only be granted on the condition that you obtain the minimum grades in one of our recognised English language qualifications (please see page 26), eg Obtain one of our recognised English language qualifications listed in your Offer Guide. You may have already declared a qualification we accept (pending verification) on your application, or may be exempt, based on your nationality. All offer holders who are requested to obtain an English language qualification as part of their offer, will be given access to a questionnaire. Our English language questionnaire can be used to provide us with details, which will either allow us to verify results on your behalf, confirm your exemption, or re-confirm our guidance on supplying us with the necessary documentation.

The deadline for us to receive official confirmation of English language qualifications is 31 July 2021.



My offer is conditional on academic qualifications. I've also been asked to provide certified documentation of previous qualifications. What does this mean?

Your place at the School can only be granted on the condition that you obtain the minimum specified grades in your forthcoming academic qualifications and provide us with certified documentation of your previously obtained qualification(s), eg, The International Baccalaureate (IB) Diploma with 38 points overall and 7,6,6 at Higher Level. Plus provide certified verification of your previous qualifications listed on your offer letter and send to the School by 31 July 2021.

The deadline for us to receive official confirmation of forthcoming qualifications is 6 September 2021, whilst certified documentation of any previously obtained qualifications requested on your offer letter should reach us no later than 31 July 2021.

My offer is conditional on previously obtained qualifications, what does this mean?

Your place at the School can only be granted on the condition that you provide us with certified documentation (see page 28) of the previously obtained qualifications listed on your offer letter, eg, your 2018 French Baccalaureate.

The deadline for us to receive certified documentation of these qualifications is 31 July 2021.

Why does my offer ask me to achieve AAA at A level rather than 360 UCAS tariff points?

LSE does not use the UCAS tariff. You are required to obtain the grades and any subjects specified in order to meet the terms of your offer.

What does "Obtain grades A*AA with an A* in Maths plus a pass in Further Mathematics" mean?

This offer means that you need to obtain two A grades at A level and an A* in Maths with an additional pass (ie, grade A-E) in Further Mathematics as a fourth subject.

I have been asked to obtain 38 points and 7,6,6 at Higher Level in the International Baccalaureate. Do bonus points count towards meeting this condition?

Yes. Bonus points will count towards your overall total points score.



I stated on my UCAS form that I had completed my Mathematics A level. As I am also taking Further Mathematics A level, I haven't officially "cashed in" my Mathematics A level grade yet. What should I do?

Even if you have completed the requirements for the full Mathematics A level, if you have not "cashed it in" then you should have included it as "pending" on your UCAS form. You should therefore notify the Undergraduate Admissions Office immediately, as your offer will need to be amended to reflect the status of your qualifications.

Unconditional offers explained

My offer is unconditional. What does this mean?

You have provided us with all of the qualifications required to fulfil our entry requirements (we may have received them via UCAS), prior to an offer being made. Your place at the School will be granted, however, you must complete the relevant pre-arrival documents before you can register at the School. Please refer to page 28 for further details.

Accepting or declining your offer

What notifications can I expect from LSE once I have accepted my offer via UCAS Track?

You will receive regular newsletters via email from the Undergraduate Admissions Office which are sent out from early 2021. From early June, firm offer holders will receive instructions on how to complete the Student Verification Form (SVF) and Financial Undertaking Form (FUF).

These are compulsory and must be completed before you arrive for Enrolment (see page 29). If you are an overseas student and require a visa, you will need to complete your FUF before LSE can issue your CAS number (which you will need to apply for your visa; see page 65 for more information on student visas). Overseas students will also receive an email asking them to confirm their passport details (including name and passport number); this will also require a response before a CAS number is issued.

Providing your offer is unconditional you will also receive our Welcome Guide, which will be emailed to you from late August. This pack will contain your Statement of Confirmation. The Statement of Confirmation includes your full name, contact address, date of birth, programme name and duration.



I have now met the conditions of my offer and hold an unconditional place at LSE. Will you send me a new paper offer letter?

No. If your offer was initially conditional and you now hold an unconditional place, you will receive an email from UCAS notifying you of your change in offer status. Confirmation of your unconditional place comes from LSE in the form of your Statement of Confirmation (see above).

What should I do if I want to decline my offer?

You should decline your place on the UCAS Track online system.

Due to extenuating circumstances, I will be unable to sit my exams this year. Can you defer my conditional offer to next year?

No. Unfortunately UCAS guidelines state that a conditional offer cannot be "carried over" to the next academic year. Therefore we would have to withdraw our offer and you would need to reapply in the next UCAS cycle. In this case, we cannot guarantee that you would be given another offer the following year.

Meeting the conditions of your offer

If you are sitting an overseas qualification such as the German Abitur, French Baccalaureate, Advanced Placements, Hong Kong HKDSE, or H2 subjects, etc:

If your offer is conditional on the basis that you need to achieve this academic qualification, you will need to send us officially certified copies of your results as soon as possible and no later than 6 September 2021. For important information on how to do this, please see "Providing certified copies of your qualifications" on page 28.

It is important that you familiarise yourself with our guidelines as we will not be able to accept documentation that does not meet our verification requirements.

Once we receive your certified copies, your results will be checked by the Undergraduate Admissions Office. If you meet all of the conditions of your offer, your place at the School will be confirmed through UCAS. If you do not meet the conditions of your offer, we may not be able to confirm your place.



If you are sitting A levels, Cambridge Pre- Us, Scottish Advanced Highers, the Welsh Baccalaureate, the Irish Leaving Certificate or the International Baccalaureate in 2021

The Undergraduate Admissions Office is usually able to verify your results directly via UCAS without the need for you to provide copies of your qualifications. If you sat your exams prior to 2021 we will request copies of these qualifications if we are unable to verify them through UCAS. We can also verify International Baccalaureate results online.

Please refer to page 28 for guidance.

What happens if I experience difficulties at examination time?

We understand that circumstances can arise that have a detrimental impact on exam performance. If you marginally miss the conditions of your offer, the School will consider severe extenuating circumstances in mid- August. Unfortunately, there is no guarantee that we will be able to confirm your place.

If you feel that your exam performance has been affected you or your school/ institution should contact us by submitting an Extenuating Circumstances form in writing by 31 July 2021. Students sitting the International Baccalaureate should contact us by 30 June 2021. Following the form submission, we may require corroborating evidence such as a letter or email from your school, and a doctor's note (if applicable) or other official documentation. We cannot guarantee that we will be able to consider extenuating circumstances and recommend your school contacts examination boards of any such extenuating circumstances at the time of their occurrence, along with any relevant medical notes, so they can then be taken into consideration when your scripts are being marked.

What happens if I fail to meet the academic conditions of my offer?

If you marginally fail to meet the academic conditions of your offer (which usually means you have missed your required conditions by one grade), your application is automatically referred back to the Admissions Selector in mid-August for reconsideration. Your application is then assessed in competition with all other offer holders who have marginally failed to meet the academic conditions of their offer. The Admissions Selector will take into account all of the information provided in your application (including all of the social and educational contextual data) when making their decision. There is no guarantee that your place will be confirmed by the School as numbers are limited and competition is fierce. The Admissions Selector's academic decision is final and not subject to appeal.

A level example: You are asked to obtain AAA at A level and you achieve A*AB.



Unfortunately, achieving a higher grade in one subject will not compensate for a lower grade in a different subject. This means that you may be considered to have marginally failed to meet the academic conditions of your offer.

International Baccalaureate example: You are asked to obtain 38 points and 6,6,6 at Higher Level in the International Baccalaureate and you achieve 42 points and 7,6,5 at Higher Level.

Like the A level example above, achieving a higher grade in one subject will not compensate for a lower grade in a different subject and you may be deemed to have marginally failed to meet the conditions of your offer.

What happens if I fail to meet the English language condition of my offer?

Our English language requirements are as important as our academic requirements. If you marginally fail to meet the English language condition of your offer, your application is automatically referred back to the Admissions Selector in **mid-August** for reconsideration.

Your application is then assessed in competition with all other offer holders who have marginally failed to meet the English language condition of their offer. Unfortunately, there is no guarantee that your place will be confirmed by the School. The Admissions Manager will determine the criteria for what is considered a marginal fail for all programmes. If it is deemed that you do not fulfil the criteria, your application will become unsuccessful. There can be no negotiation on this decision, nor will we be able to consider letters of recommendation or appeals during this review process.

What happens if I request a re-mark?

If you ask for a re-mark of any of your subjects, then you should inform the Undergraduate Admissions Office by email immediately. To expedite the process, you should ask for a "priority" re-mark from the relevant exam board(s).

The Admissions Office must receive official confirmation of the results of your re-mark **no later** than 5pm (British Summer Time) on Monday 6 September 2021. Provided your re-mark grades meet the original grade conditions of your offer, we will overturn the unsuccessful decision and your offer will be reinstated.

LSE understands that applicants studying Scottish Advanced Highers under the SQA board may not be able to provide us with the results of their re-mark by the 6 September deadline. Any applicant who studies under the SQA board and requests a re-mark should inform the Undergraduate Admissions Office as soon as possible. We will consider the results of a re-mark on a case-by-case basis, but there is no guarantee that we will be able to confirm your place at the School.



Frequently Asked Questions

The name on my offer letter is incorrect. What should I do?

Please notify UCAS and the Undergraduate Admissions Office of your name change immediately. This is vital because the name that you register under is the name that will appear on your award certificate. If you are an overseas offer holder and require a visa, it is particularly important that the name we have on file matches the name on your passport as your visa application will be rejected if there is a discrepancy.

I have changed my email address. What should I do?

Please ensure that we have an up- to-date email address for you. You should also ensure that you update and regularly check your spam folders to avoid important emails from us being accidentally deleted.

I have accepted LSE as my insurance choice. What do I need to do?

As long as you hold an offer with LSE, the Admissions Office will continue to send you newsletters. You will not, however, receive a CAS statement (see page 65) or the Pre-Arrival Instructions email (see page 28) unless you hold a firm offer with the School.

Can someone make enquiries on my behalf if I'm taking a gap year or am unavailable during the application process?

If you are planning on travelling during a gap year, or being away for any length of time, you should ensure that you have designated a named third party to speak on your behalf. You can do this by listing them as the nominated contact on your UCAS application. Due to Data Protection legislation, LSE cannot speak to third parties who are not the named contact on an applicant's UCAS file.



Deferrals

We understand that circumstances may arise which mean it is not possible for you to take up your place in the year you have applied for, or that you originally applied for deferred entry to go travelling and/or to undertake work during your gap year. It is important to note that if you have deferred your place, you must still meet all of the conditions of your offer in the year you apply. Failure to do so will result in your offer being made unsuccessful.

If you have severe extenuating circumstances which will prevent you from sitting your exams in this academic year, please contact the Undergraduate Admissions Office at the earliest opportunity.

Requesting a deferral

If you did not originally apply for deferred entry but you wish to start your programme in the following academic year, you may request to defer your offer of admission. You will need to submit a written request (via our **enquiry form** will suffice) to the Undergraduate Admissions Office. This email should state the reasons for your deferral request and what you plan to do on your gap year.

We are not able to grant two year deferrals under any circumstances. If you originally applied for deferred entry, we will not consider an additional deferral request. The Admissions Selector will then consider your request and you will be contacted once a decision has been made.

The deadline for one year deferral requests is Friday 16 July 2021.

If your request is granted

Your UCAS record will be changed to reflect your new year of entry and you will receive a confirmation email confirming the Selector's decision. You are not required to pay a deposit to secure your place for the following year.

You will still be expected to meet the conditions of your offer within the year you applied; conditions cannot be carried over into the next academic year. If you meet the conditions of your offer, you should ensure you follow the steps below.

English language requirements

If your offer required you to obtain an English language qualification, please be aware that this qualification may expire before you join the School. Please refer to our list of recognised English language qualifications on page 28.

If your English language qualification is due to expire **before 1 September** of your year of entry you will be required to take another test before joining the School. For overseas offer holders requiring a visa, you must obtain this qualification before a CAS can be issued.



If the request is refused

Your offer will remain valid for 2021 entry. If you do not wish to take up your place, you will need to withdraw from the programme. In this case you should contact UCAS who will guide you through the withdrawal process.

August 2021



Update your contact details on UCAS to ensure we can get in touch throughout the following year, especially if you were previously using a school email address.

If you require a visa to study in the UK, we will conduct checks of your English language qualification, to ensure it will be valid for a visa application in the next academic year.

December 2021/January 2022



Respond to our email confirming you wish to take up your place the following September. Failure to respond will result in your offer being withdrawn.

January 2022 onward



Keep an eye out for our offer holder newsletters which contain important information for the upcoming year.

February 2022 onwards



Submit accommodation and/or financial support applications.

Summer 2022



Complete your Student Verification Form and Financial Undertaking Form (see page 29). Overseas (including EU) students will receive their CAS.



English language requirements

General requirements

All students are required to be sufficiently proficient in the English language to benefit from their studies at the School. Overseas students must also satisfy Home Office requirements in order to receive a Student visa (see page 65). An English language requirement in your offer is as important as the academic requirement. If there is an English proficiency condition in your offer, it will be stated in your offer conditions as shown on UCAS Track and on your offer letter.

For example:

"Obtain grades AAA at A level, with an A in Maths. Plus obtain one of our recognised English Language qualifications listed inyour offer guide and send to the School by 13 August 2021."

Booking your test

We strongly urge you to book your English language test early and in time to meet our **31 July 2021 deadline**.

Test dates for all qualifications are often full by July and waiting to book a test could mean that you fail to meet the conditions of your offer. We cannot defer an offer on the basis of a missed English language test. You should contact the individual organisations for further quidance about booking your test.

Test validity

IELTS, TOEFL, Pearson and Trinity test scores must be achieved from one sitting. We will not accept individual component scores from multiple tests. They are also only valid for two years. **Applicants entering in 2021** should offer results dated **on or after 1 September 2019**. For **deferred applicants entering in 2022**, tests must be dated **on or after 1 September 2020**.

You may have already declared a qualification we would accept (pending verification), or may be exempt, based on your nationality. However, you are able to provide us with any of the valid qualifications below, or clarify your exemption, via our English language questionnaire.



English language questionnaire

All offer holders who we request to obtain an English language qualification, will have access to complete a questionnaire to determine whether they:

- **a.** Have already met our English language qualifications. If so, they will either be directed to guidance on how to supply us with evidence.
- **b.** Provide us with information, which would allow us to verify obtained English language results on their behalf (selected qualifications only).
- c. Would be considered as exempt, providing us with confirmation of this.

The link to this questionnaire will be provided in the offer congratulations email you have received from us.

English language qualifications accepted by the by LSE for entry in 2021 can be found here.



Providing certified copies of your qualifications

We will often request officially certified copies of your qualifications as part of your offer, usually to verify previous study which you have stated on your UCAS application form. If you are sitting an overseas or European qualification in late 2020 or in 2021, you will also need to ensure we receive certified copies of your results when they are released.

The deadline for providing certified copies of previously achieved qualifications and the deadline for qualifications completed in 2020 is 31 July 2021.

If we require proof of any previous qualifications, this will be stated on your offer document, eg, "You are required to submit certified documentation of the following qualification(s), which must be received **by 31 July 2021**: A levels, taken in 2020".

It is vital that you ensure we receive correctly certified copies of your qualifications. Failure to do so can result in a delay in making your offer unconditional.

Full details on how we should receive certified evidence of your academic qualifications can be found on our website <u>here</u>.

English Language	How to verify with us
IELTS	Provide us with the TRF number from your certificate.
PTEA	Release results to our institution via your account and then email us to confirm have been released.
CAE/CPE	Share results with our institution via your account and inform us by email.
TOEFL	Provide us with your TOEFL registration number.
Trinity	Provide us with your UER or Trinity ID number.
International Baccalaureate	Contact the IBO and request they release your results to us online
CIE (exam board) qualifications1	Provide us with the centre number and candidate number listed on your certificate.

¹ If you took your exams in the Bahamas, Botswana, Brunei, Lesotho, Malaysia, Mauritius, Namibia and Swaziland then we cannot access your results online.



Financial Undertaking and Student Verification Forms

From June, all offer holders (apart from those with a deferred offer) who have firmly accepted their offer of a place will receive an email with Pre-Arrival Instructions on how to submit two important forms, the Financial Undertaking Form (FUF) and the Student Verification Form (SVF). These forms are submitted via a temporary student IT account known as LSE for You.

The FUF and SVF are compulsory and must be completed and submitted prior to your registration. Completion of the FUF is also mandatory for those overseas students who require a CAS number, which is used to apply for a student visa. Both forms should be completed and submitted within two weeks of the receipt of the email, although we recommend that you complete these forms **no later than 31 August 2021**, as not doing so may delay your course selection and registration in September. You will only be able to select your courses online in early September if you have completed these forms.

Financial Undertaking Form (FUF)

Completion of the FUF is required so that the Fees Office can ascertain who will be paying your tuition fees and how. Here you will have the opportunity to include sponsor details, if relevant. Overseas students who require a student visa will not be issued with a CAS number (see page 65) until the FUF has been completed and submitted.

Student Verification Form (SVF)

The SVF is an important pre-registration document that asks you to agree to the terms and conditions of registration and to upload a digital photo, which will then be used as the photo on your student ID card. Your card will be produced and ready to collect when you register with the School in September.

In addition, if you have stated that you have a disability, learning difficulty or a long-term medical condition on your UCAS form – or if you now wish to declare it – you will need to complete the disability section of the form.



Your first weeks

After registering online, in your first week you need to formally campus enrol with the School, and attend School and departmental welcome induction events. There are also lots of other optional events provided by the School, your department and the Students' Union during that week that are designed to help you settle into London and LSE as quickly and smoothly as possible. For more information, including how-to-guides for settling in and other event information, please visit lse.ac.uk/yourFirstWeeks during the summer.

Enrolment and Welcome Presentations

To complete your formal enrolment as a student at LSE you must enrol in person. This is the administrative start to your time at the School. Enrolment is usually a straightforward process which involves you providing proof of your identity and eligibility to study in the UK. You will then be issued with your student card which in addition to confirming your status as an LSE student will allow you entry to student- designated areas, such as the Library.

In order to avoid delaying your enrolment, please ensure that you have returned all required admissions documentation, such as your exam results, as soon as possible and no later than the deadlines listed on **page 16** of this guide.

Please also ensure that you have completed and submitted the online Student Verification Form and Financial Undertaking Form, via your temporary LSE for You account, no later than **Tuesday 31 August 2021**.

Your Welcome Presentation is the ceremonial start to your time at the School. These presentations are compulsory and are your opportunity to learn more about what it is to be part of the LSE community and our opportunity to welcome you to it.

Further information about the timing and format of these events will be available online at https://welcome.lse.ac.uk/.





What to bring with you to Campus Enrolment

When you campus enrol we are legally required to check your eligibility to study in the UK. We do this by checking various documents. The documents you'll need to bring with you will vary depending on your nationality and visa (if applicable). If you do not bring the appropriate identification documents we will not be able to campus enrol you.

All students should bring a printed or electronic version of their registration pass which will be emailed following online registration.

UK students should also bring:

- Your current GB passport (you will not be able to enrol using your a driving licence as this
 does not confirm your nationality).
- If you have an expired GB passport, you must bring this with you plus two additional documents. The additional documents will need to be the same combination of documents as required for a DBS application.
- If you have never held a GB passport, please contact us nearer to the time of your arrival for guidance on the combination of documents that you should bring with you.

For further information, please visit Ise.ac.uk/enrolment.

EEA/Swiss National students should also bring:

- Your current passport or national ID card (i.e., the document you used to enter the UK most recently). A driving licence does not verify nationality and cannot be used for campus enrolment.
- Evidence that you have been granted EU Settled or EU Pre-settled status by the UK Government.
 More information on the required evidence will be provided at Ise.ac.uk/enrolment after
 1 July 2021.

OR

 Evidence of your entitlement to study in the UK, at LSE. In most cases this will be your Biometric Residence Permit (BRP) for your LSE Student visa. You should attempt to collect your BRP card before trying to enrol. In exceptional circumstances, we may be able to temporarily enrol students without their BRP cards but you must have both your passport and your decision letter with you. In this circumstance, the enrolment process will take longer and you will need to come back once you have collected your BRP card.



Students from outside the EEA should also bring:

- Your current passport (you will not be able to enrol using your driving licence as this does not confirm your nationality).
- Evidence of your entitlement to study in the UK, at LSE. In most cases this will be your Biometric Residence Permit (BRP) for your Student visa. You should attempt to collect your BRP card before trying to enrol. In exceptional circumstances, we may be able to temporarily enrolregister students without their BRP cards but you must have both your passport and your decision letter with you. In this circumstance, the enrolment process will take longer and you will need to come back once you have collected your BRP card OR
- Evidence that you are in the process of applying for a LSE Student visa in the UK. This is usually the application coversheet and your passport and current visa.

OR

- Evidence that you hold another type of immigration permission or residence document, or that you are in the process of applying for a visa extension in the UK.
- If you hold 'Leave to Enter' under any immigration category and you entered the UK via the eGates, you may also be required to provide additional documentation. You will find further information at **lse.ac.uk/enrolment**.
- Any updates, or changes to requirements, will be posted at <u>Ise.ac.uk/enrolment</u> so please refer to this page regularly before your campus enrolment date. We will take scans of your documents at Campus Enrolment.

LSE Welcome Events

LSE Welcome includes a variety of formal and social activities designed to introduce you to the School, your department and the Students' Union. Each event is designed to inform you about different aspects of life at LSE and many of the services and opportunities open to you as a student. The events range from showcases or fairs where you can meet and chat with people to more formal presentations. Specific information about LSE Welcome will be published in the summer before you join us.





Student life

Studying at LSE is a stimulating and rewarding experience. You will meet other students from all over the world, have the opportunity to attend excellent debates and hear world class experts speak, at the same time as being able to experience one of the most vibrant and cosmopolitan cities in the world. London offers more than nearly every other city when it comes to entertainment, culture and experiences.



London is full of great places to eat and drink, such as Spitalfields (pictured).



Whether you want to watch global sporting events or participate in an activity, London has plenty to offer.



London has a vibrant nightlife and gig culture with many of the world's top artists playing on your doorstep.



London is home to some of the world's greatest theatres, including Shakespeare's Globe (pictured).



Many of London's iconic museums and galleries are free to enter, such as the British Museum (pictured).



London has many parks, open spaces and botanical gardens, such as Kew Gardens (pictured).



Student life at LSE combines all the advantages of London life with the benefits of our friendly, international campus. Here you will find a community of staff and students who all believe in our motto "understanding the cause of things" and a wealth of facilities and activities that will help you to do the same.

We are located near to the River Thames, Covent Garden and London Theatreland, the Royal Courts of Justice and many other London sights. All our buildings are located within the same few streets, which means that everyone works, studies, and socialises as part of a single community – a community with a huge range of interests, backgrounds and nationalities.

Check out our Day in the Life feature to better understand what it means to be an LSE student and to be part of this vibrant community at lse-ac.uk/student-life/Campus-life.

Places to socialise

The LSE Students' Union events centre, The Venue, is located in the basement of our Saw Swee Hock Student Centre (SAW) and showcases some of the best entertainment on campus, including live bands, dance, films and club nights. Why not take a look at LSESU's events calendar to see what's on offer? This can be found here **lsesu.com/whatson**.

There is a wide range of places to grab a soft drink or a tipple on campus, from the well-loved LSE Garrick, to drinking spots like The George and the students' union bar The Three Tuns, not to mention the huge range of coffee shops on campus! There really is something to match every taste and mood.

One of the most popular places to relax with a drink is The Three Tuns, which has recently moved location into the ground floor of SAW. SAW is also home to LSE's Students' Union, a fitness centre, internet café, LSE Careers, Residential Services and Faith Centre.

Exploring London

LSE is at the heart of London and just a stone's throw from many interesting sights. You can explore the historic Brick Lane, be in foodie heaven in Borough Market, shop until you drop at Covent Garden, and meander through the independent boutiques at Spitalfields.

There are over 1,000 museums and galleries, and 120 different libraries in London. Nearby museums include the British Museum, the Museum of London, and the Imperial War Museum. But, you might find it more interesting to stray off the traditional museum track, and instead stay closer to home. The nearby Sir John Soane's Museum is a historic house, untouched since Soane's death 180 years ago and located next to the LSE campus.

If you're feeling brave, you might even want to consider venturing outside of zone 2. The outskirts of London contain sights well worth a visit, including Crystal Palace, Highgate Cemetery and even further afield, the Harry Potter Warner Bros. Studio!



Student activities

Your time at LSE is not just about studying; there are plenty of ways to get involved in extracurricular activities. From joining one of over 200 societies, or starting your own society, to volunteering for a local charity, or attending a public lecture by a world-leading figure, there is a lot to choose from.

A major advantage to being a student at LSE is having the best access to LSE's public events.

LSE hosts the world's leading thinkers and speakers as they give exclusive talks on their ideas and experiences. The vast majority of the events are free to attend, and open to the public.

You will see prominent figures from industry, academia and politics, including some of LSE's own world-class lecturers.

Arts and music

LSE has a vibrant cultural side and there is a wide range of arts activities to enjoy right here on campus. You can enjoy free weekly music concerts in the beautiful Shaw Library. The programme includes an impressive range of international musicians, instruments, and classical pieces. There are also many works of art on campus and in our residences, and we regularly host exhibitions in The Atrium Gallery, on the ground floor of the Old Building.

Bloggers and Vloggers

Finally... nothing will give you an insight into student life more than LSE students themselves. Their voices can be heard in our student blogs which contain advice about undergraduate studies and tips of things they wish they had known before starting university. These blogs can be found here.

Throughout the year, a few of our undergraduate students have been recounting their experiences in the form of a video diary. These are available to watch on YouTube and cover a wide range of topics. Explore more **here**.

You can follow our students as they adapt to studying at university, their advice for making friends, and their first impressions of their degree programme.





Fees

Every student is charged a fee for each year of their programme. Fees cover all registration and examination fees payable to the School and to the University of London for lectures, classes and individual supervision, lectures given at other colleges under intercollegiate arrangements and membership of the Students' Union. It does not cover living costs, travel or fieldwork or repeat fees.

Fee levels under the School's control are set by the School's Council around 15 months ahead of the academic year that they relate to.

See **Ise.ac.uk/tableOfFees** for a complete list of fees.

Your offer letter will specify how much you will be charged for your tuition fees. The School does not require you to pay a fee deposit when you accept our offer of admission, though if you wish you may make a payment as soon as you have an offer. However, before you register at the School you must complete a Financial Undertaking Form (FUF) confirming that, if admitted, you have adequate funds available to meet the School's fees and your living costs for the full period of your proposed programme of study at the School. Applicants who firmly accept their offer from LSE will receive an email invitation from early June to complete their FUF.

Important note:

The School cannot accept responsibility for students arriving to start a degree programme without sufficient funds and without having already explored all possible options of financial assistance from the School and other organisations.

2021/22

Home (UK) and Republic of Ireland students fees

If you are a Home (UK) or Republic of Ireland (ROI) student undertaking your first year of Undergraduate study you do not have to pay your full tuition fees upfront. The UK government provides students with a tuition fee loan to cover the full cost of their tuition fees for the duration of the undergraduate programme.

Important note:

Following our decision to leave the EU, EU, other EEA and Swiss nationals will no longer be eligible for home fee status for courses starting in academic year 2021/22. This change will not affect those EU, other EEA and Swiss nationals benefiting from Citizens' Rights under the EU Withdrawal Agreement, EEA EFTA Separation Agreement or Swiss Citizens' Rights Agreement respectively.

There are questions remaining about the eligibility of certain groups to be considered as home students. We will follow government guidance as it is published.



The best place to look for updated information is our Fee Status Classification webpage.

The tuition fee loan is administered by Student Finance England (SFE). To apply, please visit the Directgov website at **gov.uk/student-finance**.

You should visit this website so that you understand the help that is available, and begin the application process as soon as possible.

Students can opt, if they prefer, to pay the tuition fee upfront or throughout the course.

Students from Wales, Scotland and Northern Ireland wanting to find out more information should refer to the following websites:

Welsh Assembly

wales.gov.uk/topics/educationandskills

Student Awards Agency Scotland

saas.gov.uk

Student Finance NI

studentfinanceni.co.uk

Overseas fees

For all non-UK/ROI (overseas) students, universities charge fees to cover the full cost of tuition.

Overseas undergraduate students beginning their studies in 2021 will be charged a flat fee of £22,430 for each year, fixed from their first year of entry.





Channel Islands and Isle of Man students

If you are classified as a student from the Channel Islands or Isle of Man for the purpose of fees, you or your family will have to make a contribution towards tuition fees. Island students enrolling on undergraduate first degree programmes of study in 2021 will be charged the same tuition fees as English students. Students from the Channel Islands or Isle of Man should contact their local Education Department for further information regarding financing their studies:

Jersey: gov.je/Working/Careers/16To19YearOlds/EnteringHigherEducation/ FinancingHigherEducationCourses/FundingDegreeProfessionalQualifications/Pages/index.aspx

Guernsey: gov.gg/studentfinance

Isle of Man: gov.im/student-grants

Deferred offer holders from 2020

Applicants who submitted an application in the 2020 admissions cycle and are holding a deferred entry place for 2021 will pay the fee published on the LSE website for the actual year of entry.



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My time at LSE has been the best years of my life. Learning from leading academics and the friends I've made has created new possibilities, so that I can go as far in life as I wish. I'm excited about the final year of my degree – it's an opportunity to explore new ideas, deepen my learning and take advantage of university life in London.

Joe Kania, Department of Law



Paying your fees

When to pay your fees

Offer holders can pay their fees as soon as they have their offer. If you have not paid in full by the time you register you will be placed on a termly Payment Plan. More details can be found on the Fees, Income and Credit Control **website**.

How to pay your fees

The School is committed to offering a simplified payment experience, which is both secure and safe, all fees including tuition fees, accommodation fees and short course and Summer School fees should be paid via the School's **payment portal**. Please see **here** for more information.

If you have taken out a Tuition Fee Loan via Student Finance England

LSE will receive information about your fee loan directly from Student Finance England in September 2021. The Fees, Income and Credit Control officewill then contact you to check that the information we have received is correct. If your application to Student Finance England is late or delayed, you should contact the Fees, Income and Credit Control Office for advice and support. You will not be asked to pay your fees until the Fees, Income and Credit Control office has discussed the situation with you. English students can apply for their loan online at **gov.uk/student-finance**.

If you or your family are paying your fees

If you are paying your own fees please see the Fees, Income and Credit Control office website for more details.

If you have received an award from LSE

Scholarships and awards made by LSE are put towards your fees for the year, in the first instance, unless you have arranged payment of all or part of your fees to LSE.



If you do arrange for the full or part payment of your fees, eg, via a tuition fee loan from Student Finance England, then that portion of your LSE scholarship or award will be released to you to help with maintenance costs. LSE Bursaries (UK students) are always released directly to students. All payments are made in termly instalments at the start of term.

If the award made by the School or fee loan covers only part of your fees, you are responsible for paying the remainder. You must pay the remainder either in full or in instalments.

If your fees are to be paid fully or partially by an organisation

If your fees, or part of them, are to be paid directly to the School by a company, government department or government body, educational institution, research body or charitable organisation, then it will have to accept liability for the fees. You can submit proof from the outside organisation in the form of a letter confirming the value and duration of the financial award it is making. Please see the **Fees Policy Appendix 5** for further information.

The organisation should state in its letter how much of your fees it will pay; you will then be responsible for the rest, and will be liable for the full fees until we have this confirmation. Please note, this does not include any maintenance grant, which is paid to the student and not to the School. The organisation must pay its share upon receipt of the School's invoice and you must pay your share according to the schedule on the Fees, Income and Credit Control Office website.

Important notes:

- If the organisation does not confirm acceptance of your fee liability, withdraws sponsorship or fails to pay, you will be required to pay the fees yourself.
- You are responsible for ensuring that the organisation confirms that it will pay your fees
 by submitting proof online via the Financial Undertaking Form, or by submitting a letter of
 confirmation directly to the Fees Office.

Receipts and visa updates

If you are an overseas student requiring a visa, information on your fee payments is automatically sent to the Home Office and your CAS is updated once your payment has cleared, to reflect the amount paid.

Important note:

It can take up to two weeks for some payments to clear. Please wait until you are issued with an updated CAS before booking any visa appointments.



Penalties for late payment

There are penalties for late payment. These may include loss of library rights, de-registration and referral to Credit Control. You will be warned by email if your payments are late and/or if sanctions are going to be imposed on you. At this time you should contact the Fees, Income and Credit Control office directly.

Failure to pay your fees

If any portion of your fees remain unpaid, whether by yourself or other external organisation, then your exam results will not be published and will not be made a vailable to you.

Problems

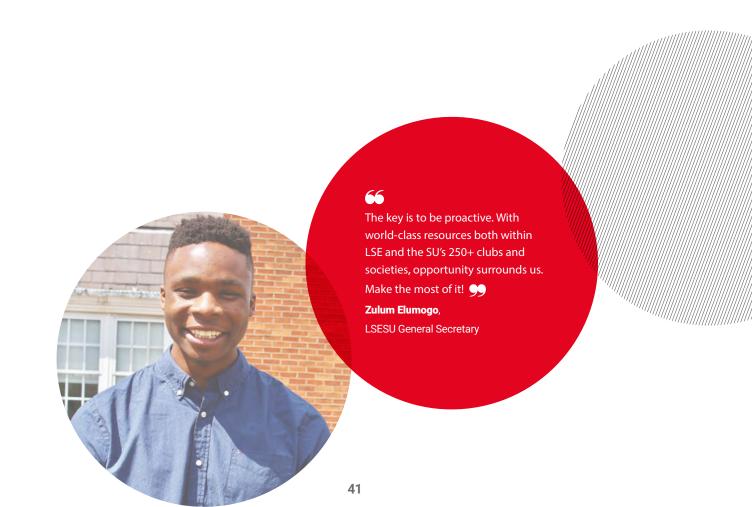
If you encounter any problems with the payment of your fees you should contact the Fees, Income and Credit Control office immediately.

Contact the Fees, Income and Credit Control

Houghton Street, London WC2A 2AE

Tel: **+44 (0)20 7955 7765**

Web: Ise.ac.uk/feesOffice





Fee status classification

The Higher Education (Fee Limit Condition) (England) Regulations 2017 govern the definition of "home" (UK/EU) and "overseas" students for the purpose of fees. These regulations enable individual institutions to classify the fee status of students.

The onus is on individual students to satisfy the institution that they meet the criteria to be classified as home students for the purpose of fees.

LSE makes the final decision on whether you are a home UK, home EU, or overseas student, based on the evidence that you provide. It is important to give us all the information that is required to make the correct fee assessment.

Only certain categories of students will be charged the "home" fee. These are given below in general terms. For more detailed information, and to see whether you fall into any of these, or any other category, please refer to the UKCISA **website**.

Home UK students

In order to qualify as a home UK student, you must meet all of the following criteria:

- a. you must be "settled" in the UK on the "first day of the first academic year of the course" AND
- **b.** you must be "ordinarily resident" in the UK on the first day of the first academic year of the course AND
- **c.** you must have been ordinarily resident in the UK and Islands for the full three year period before the first day of the first academic year of the AND
- **d.** the main purpose for your residence in the UK and Islands must not have been to receive full-time education during any part of that three- year period.

Important note:

For LSE the "first day of the first academic year of the course" is 1 September of the year your course is starting.

The following categories of students may also qualify for the "home" fee:

- refugees (recognised by the UK government) and their spouses/civil partners and children
- persons who applied for asylum and as a result have been granted Humanitarian Protection and their families
- persons with long residence in the UK.



The following factors are not in themselves sufficient to warrant a "home" fee classification: possession of British nationality

- ownership of property in the UK
- employment within the area
- payment of taxes.

EU students and Brexit

At the time of going to press (November 2020) there has been no regulatory update to the way in which students are classified for fee purposes for programmes starting in 2021/22.

Below is an excerpt from a statement given by England's Universities Minister in June 2020 "Following our decision to leave the EU, EU, other EEA and Swiss nationals will no longer be eligible for home fee status... for courses starting in academic year 2021/22... This change will not affect those EU, other EEA and Swiss nationals benefiting from Citizens' Rights under the EU Withdrawal Agreement, EEA EFTA Separation Agreement or Swiss Citizens' Rights Agreement respectively. It will also not apply to Irish nationals living in the UK and Ireland whose right to study and to access benefits and services will be preserved on a reciprocal basis for UK and Irish nationals under the Common Travel Area arrangement."

There are questions remaining about the eligibility of certain groups to be considered as home students. We will follow government guidance as it is published. The best place to look for updated information is **here**.

Re-consideration of fee status

If you are an offer holder and believe that the School should reconsider your fee status, you should contact us immediately as we generally do not amend fee statuses after an offer is made. If you are an offer holder and are disputing your fee status, you should be aware that we will need enough time to consider your query **before 1 September**. In order for us to do this, you should contact us immediately and **no later than 1 August 2021**.

Please note that by enrolling onto your course you are accepting your allocated fee status. If you believe that you have been incorrectly classified after enrolling you must contact us **no later than 31 October 2021**. We are unable to consider any fee status reclassification request after this date. We reserve the right to review your offer of admission and the award of any financial aid if your fee status changes. Once you are a registered student, you should be aware that your fee status will only be reclassified in exceptional circumstances.

If you think you have been classified incorrectly, please contact the Undergraduate Admissions Office immediately at ug.admissions@lse.ac.uk or +44 (0)20 7955 7125.

See the UKCISA website for independent advice about fee status ukcisa.org.uk



Financial support

LSE, the UK government and overseas governments offer a range of financial support packages for undergraduate students.

Financial support for UK students

The information given below is for students who reside in England. Students residing in Scotland, Northern Ireland and Wales should check the following websites for up to date information, as their financial support options need to be confirmed by the devolved administrations.

Scotland: saas.gov.uk

Northern Ireland: nidirect.gov.uk/information-and-services/higher-education/student-finance;

Wales: studentfinancewales.co.uk

LSE Bursaries: Ise.ac.uk/study-at-lse/Undergraduate/fees-and-funding

Student loan for maintenance

The student loan for maintenance will continue to be available to students entering higher education in 2021. Details of figures have not been published at the time of going to press, but the 2020 rates are below for guidance.

The maximum maintenance loans are:

- £12,010 for students in London and living away from home
- £7,747 for students living at home.

Assessments are made by Student Finance England (for students from England, and by the relevant body for students from Scotland, Wales, and Northern Ireland). Applications can be made online at: www.gov.uk/student-finance. Information on interest rates is also on this site.

Tuition fee and maintenance loans are combined for repayment. Currently, repayments of all loans start the April after leaving higher education, and only once the graduate is earning in excess of a certain amount depending on which loan you took out. More information on how much your repayments will be can be found **here**.

The LSE Bursary

The LSE Bursary is for UK students who have a means tested element to their maintenance loan. It is worth up to £12,000 over a three-year programme or £16,000 for the four-year PPE programme.

The value of the LSE Bursary is linked to students' (or their families') income levels, which are assessed following your online application to Student Finance England when calculating the Maintenance Loan. The maximum LSE Bursary of £4,000 per year is awarded to those students with the lowest residual income.



The value of the bursary then tapers on a sliding scale. Students with a residual income in excess of £42,611 will not receive an LSE Bursary. These bursaries do not have to be repaid.

Residual income bracket	LSE Bursary
£0-18,000	£4,000
£18,001-£25,000	£3,500
£25,001-£30,000	£2,250
£30,001-£35,000	£1,500
£35,001-£42,875	£500

There is no limit to the number of LSE Bursaries which will be made available each year, so students do not compete for the awards. You do not have to apply separately to LSE for the bursary. If you have been assessed for a means tested element to your maintenance loan, your details will be passed to LSE automatically and the value of the bursary is calculated accordingly. If you are eligible you will receive the award once you have enrolled at the School.

Important note:

If you want to be considered quickly and easily for the LSE Bursary, you should ensure that when both you and your parents complete the online form for funding you do not tick the box opting out of sharing information.

Student Finance will then share your financial data with universities, and we can proceed to award any bursary promptly.

LSE Discretionary Bursary

A number of Discretionary Bursaries are available for new LSE students who face exceptional financial needs, including, for example, caring responsibilities, financial need related to disability or an unavoidable requirement to live at home. The value of the award may vary according to need. These bursaries do not have to be repaid. Any home UK student who receives an offer of a place at LSE will be eligible to apply for the Discretionary Bursary.

Students should apply directly to the Financial Support Office, using the relevant application form available on the LSE Financial Support Office website from the end of January 2021. In the case of students from England and Wales, if the School has awarded an LSE Bursary with a value of under £4,000, you are also entitled to apply for a Discretionary Bursary.

Please note:

You must have applied for all statutory support available before you can be considered. Students who are made an offer of a Discretionary Bursary will receive the award once they have enrolled at the School.



LSE scholarships

Each year LSE awards a number of scholarships—funded by private or corporate donation—to UK applicants to the School. The number, value, eligibility criteria and type of awards vary from year to year. Awards are made on the basis of financial need and academic merit. For more details about these scholarships and information on how to apply please see the Financial Support Office website. New scholarships become available during the course of the admissions cycle. We recommend that you check the Fees and funding section of the **website**, on a regular basis.

LSE Stelios Scholarships

Five LSE Stelios Scholarships, each worth £10,000 per year for three years, are available for students from the UK, Greece or Cyprus for 2021 entry. For information on how to apply please see the Financial Support Office website.

The deadline for home UK applications is 1 June 2021.

Uggla Family Scholarships 2021 entry

LSE is delighted to announce ten undergraduate scholarships, generously funded though the Uggla Family Scholarship Programme, for students with the greatest financial need including those from groups underrepresented in higher education. Offer holders to any UG programme from both the UK and Overseas are eligible for consideration. Specifically these scholarships have been designed to support a diverse range of offer holders who fall into one of the following categories; care leavers, underrepresented BME backgrounds, especially Black African/Caribbean, Pakistani and Bangladeshi heritage, Canadian (reflecting the family's personal connection with Canada) and all gender identities to ensure a balance across all ten scholarships.

The scholarships offer a generous financial package, including a contribution to tuition fees and a maintenance stipend for three years, as well as guidance, support and opportunities throughout your studies to help position yourself for future success. Offer holders will need to complete the Undergraduate Scholarship application form which can be found here along with further information on the scholarship: https://www.lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding/Uggla-Family-Scholarships.

The deadline for receipt of applications from overseas applicants is 29 April 2021 The deadline for receipt of applications from UK applicants is 01 June 2021



Financial support for asylum seekers, refugees, those with Humanitarian Protection and UK residents with Limited Leave to Remain

LSE Access to Education Scholarships

LSE offers three awards made up of support for the tuition fee and living costs. You will be considered if you are:

- an Asylum seeker; or
- a refugee; or
- a person with Humanitarian Protection or
- a person who is resident in the UK and has been granted Discretionary/Limited Leave to Remain in the UK.

Priority will be given to those who are unable to access funding from Student Finance England (or its national equivalent), but each case will be assessed on need.

To apply please see <u>lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding/access-to-education-undergraduate-scholarships.</u>

The deadline is 29 April 2021.





Financial support for Overseas (including EU) students

LSE offers a number of undergraduate scholarships of varying amounts each year to overseas (including EU) students.

LSE Undergraduate Support Scheme

The LSE Undergraduate Support Scheme is designed to help overseas students who do not have the necessary funds to meet all their costs. This financial aid is available only for study at LSE, and the awards are renewable for each year of your programme.

Information on how to apply together with the application form are here. We will ask you to submit information about your financial situation so that we can make an assessment of your financial need. However, please be aware that funding is limited and that, unfortunately, we are unable to assist everyone who applies. If you are eligible to be entered for any LSE scholarships then we will use the same information to put you forward for those – you will not need to complete a second form.

You are advised to apply early. The final deadline for completed application forms to be received by LSE by 29 April 2021.

LSE scholarships

The School offers a limited number of undergraduate scholarships of varying amounts each year. New scholarships become available during the course of the admissions cycle. We recommend that you check lse.ac.uk/study-at-lse/Undergraduate/fees-and-funding, on a regular basis.

The deadline for all scholarships available to overseas applicants is 29 April 2021.

Important note:

The School has limited funds and is unfortunately unable to help every applicant for financial assistance. The School is not able to offer any assistance to students who are under-funded when they start their course.

External sources of funding

In special circumstances, applications for undergraduate study may be considered under the following schemes. You should also refer to the School's **website** for further information.



Commonwealth Scholarships and Fellowship Plan (CSFP)

The CSFP is usually for postgraduate students only, but in special circumstances awards may be made to undergraduates. Awards are generally only made to undergraduates if there are no undergraduate courses in a particular subject in your own country or regional university.

To be eligible you must be a citizen of either a Commonwealth country (not the Commonwealth of Independent States) or a British dependent territory. You should contact the Commonwealth Scholarship Agency in your own country. Agency addresses are listed in Appendix II of the Commonwealth Universities Yearbook.

If you are already in the UK, the Association of Commonwealth Universities (ACU) can help you with general information concerning the scheme, but it cannot issue application forms to overseas students. For further information see **cscuk.dfid.gov.uk**.

Rotary Foundation Ambassadorial Scholarships

Scholarships are open to citizens of countries where there are Rotary Clubs, and tenable at an assigned institution in a country where Rotary Clubs are located, but not in the country of the sponsoring club. Details are available from your local branch. Applications should be made 18-24 months in advance of the proposed start date of your course.

For further information see: rotary.org.

US and Canadian student loans

US student loans are available to US students studying at LSE. For more information, visit here or the official US Federal website at: fafsa.ed.gov.

Canadian students should seek information from their own province.

Additional financial support while you are studying

LSE provides additional aid to students who experience unexpected financial difficulties once they have registered on their programme of study. Please note, LSE will not provide financial support to students who register without sufficient funds to cover their fees or living expenses.

Student Support Fund

The Student Support Fund is an emergency hardship fund for students who are experiencing financial difficulties which could not have been foreseen at the time of first registration at the School. It cannot be used to assist students who register without sufficient funds for their fees and living expenses. Students must be fully registered to apply.



LSE Access

LSE Access funds are available to provide help for low income UK students who may need extra financial support for their course and to stay in higher education. More specifically, the funds:

- can meet particular costs which are not already being met from other grants
- can help if students are in financial hardship
- can provide emergency payments for unexpected financial crises and
- can help students who may be considering giving up their course because of financial problems.

Disabled Students' Allowance (DSA)

Disabled students from the UK can access DSAs which are grants to help with extra costs you might face as a result of a disability, long-term health condition, mental-health condition or specific learning difficulty like dyslexia. DSAs don't need to be paid back and can help pay for specialist equipment, non-medical helpers, additional travel costs and other costs like photocopying.

Childcare Grant (CCG)

You can apply for a Childcare Grant if you're a full-time undergraduate student living and studying in England and you:

- have at least one dependent child who is under 15 and in registered or approved childcare; or
- have at least one dependent child who is under 17, is registered as having special educational needs, and in registered or approved childcare.

Parents' Learning Allowance (PLA)

You can apply for a Parents' Learning Allowance if you're a full-time undergraduate student with dependent children. This helps with the extra costs associated with being a parent and a student. You don't need to be paying for childcare to be eligible.

The LSE Careers Service

The LSE Careers Service can help you find employment while you are a registered student at LSE, and will help you think ahead to future employment with opportunities for internships, voluntary work and work placements.

As well as providing careers guidance, the LSE Careers Service also runs an online jobs site for LSE students looking for casual work in the London area. The site advertises part-time, temporary and holiday work and aims to be the first port of call when you need extra funds.



Further information about the services offered by the LSE Careers Service can be found here.

You should be aware that the School advises students not to work for more than 15 hours per week during term-time. Also, you should not rely on finding employment to allow you to fund your tuition fees and/or living expenses. Please see the "Employment whilst studying" section on the next page for further information.

Sources of information

Further information about student finance can be found from the following publications and websites:

For UK/EU students

thescholarshiphub.org.uk

studentcashpoint.co.uk

The Educational Grants Directory. See **here** for more information.

For overseas students

ukcisa.org.uk

study-uk.britishcouncil.org

cscuk.dfid.gov.uk

Commonwealth Universities Yearbook: Available by subscription at <u>acu.ac.uk</u> or from British Council offices and/or reference libraries.

Study abroad

For information about international scholarships and scholarships to British universities, visit unesco.org/education/studyingabroad/ networking/studyabroad.shtml.

Contact the Financial Support Office

LSE, Houghton Street London WC2A 2AE

Tel: **+44 (0)20 7955 6609**

Email: Financial-Support@lse.ac.uk

Web: Ise.ac.uk/study-at-Ise/Undergraduate/fees-and-funding



Cost of living

The perceived cost of living and studying in a city is a concern for many students. However, London can be as expensive or economical as your personal tastes dictate – some students are able to live on less, some on more. It's important to remember that thousands of students are able to successfully live in London on a student's budget. In fact, the best time to take advantage of all that London has to offer may be as a student.

You should consider the following outgoings and potential sources of funding when determining your budget. Please note that this list below is a guideline to assist you, and is not meant to be exhaustive.

Outgoings:

- Tuition fees (page 36)
- Accommodation (page 56)
- Utilities (page 121)
- Travel to/from London (page 105)
- Travel within London (page 107)
- Food/drink
- Books Entertainment Mobile phone
- Household expenses
- One-off arrival costs (housing deposit, clothing, bedding, household products).

Potential income:

- Financial support, bursary, scholarship
- Savings
- Family Loans
- Employment.

You can also get more information on living and studying in the UK and London at:

UK Studentlife: ukstudentlife.com/Prepare/Cost.htm
Student Calculator: UCAS.com/budget-calculator



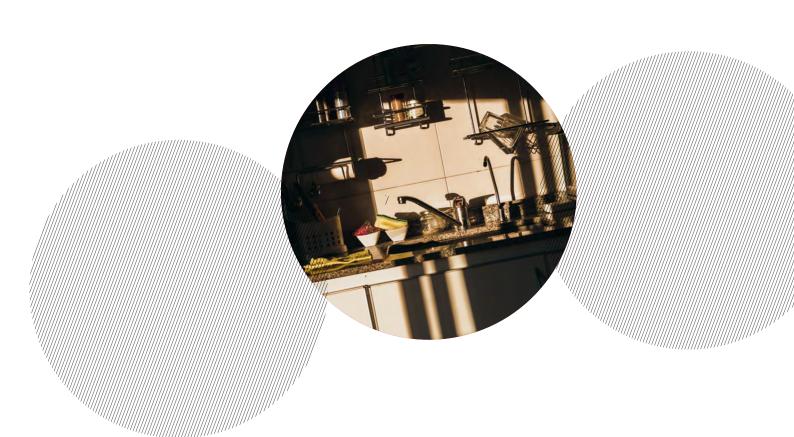
Living costs for overseas students

If you are an overseas student who requires a visa, you will need to satisfy immigration authorities that you have sufficient funds to cover your entire period of study (see page 66 for more information). The LSE's broad estimate of minimum living costs is £1,100 – £1,300 per month plus a one-off cost of £1,000.

If you are an overseas student coming to London for the first time, you may also find it necessary to budget for some one-off arrival costs. These will vary in nature but may include the purchase of warm clothes (if you are coming from a warmer climate than the UK), kitchen utensils (if you live in self-catering accommodation), a one month deposit for accommodation (in addition to monthly rent) and other more general costs. It is vital that you ensure that you have sufficient funds to cover all aspects of your programme at LSE and that you are clear on the costs involved.

Dependants

It is particularly important for students bringing dependants with them to London to ensure that you have made adequate financial arrangements. The School cannot assist with the living costs of students' dependants.





Fees and financial support

You should make sure that you factor fees, loans and financial support into your calculations of living costs.

More information on financial support can be found on LSE's <u>website</u>. You should also have a look at the Financial Support section of this guide, which begins on page 44.

Accommodation

For most students, accommodation is one of the largest expenses involved in studying in London. However, there is a wide range of accommodation available to students – from LSE and intercollegiate halls to private housing.

LSE accommodation is available to suit a range of different budgets across 14 different LSE managed or intercollegiate halls. All our halls are in central locations (zone 1) and all first year undergraduates who apply on time are guaranteed a space. LSE has four catered halls which offer six evening meals and one brunch per week, inclusive in the rent. In 2017, LSE introduced an accommodation bursary scheme to support students from low income backgrounds. You can find more information about this here.

Students also have the option to live in private accommodation in outer London. This can be cheaper, but you will need to ensure that you budget for any travel costs you may incur getting to and from campus.

Finding accommodation does not need to be a daunting process; LSE is here to help you. Visit our Accommodation <u>website</u> for comprehensive advice on LSE, intercollegiate or private housing options.

Saving money in London

There are lots of free things to see and do in London. A walk through its historic streets, through its many parks or along the Thames is free. Many of London's museums have free entry, and free outdoor festivals occur year-round in the capital.

LSE also has a bar and and events venue on campus, both of which offer cheaper prices than an average night out in the West End.

See page 116 for more information about entertainment in London.



Discounts on travel

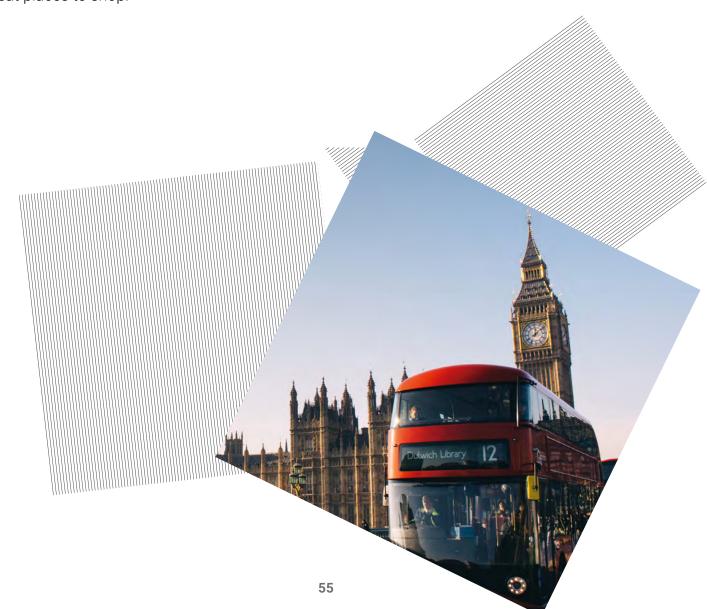
Travelling in the city doesn't have to be expensive. Many areas of London are walkable, and the buses, which have a two journey Hopper fare when used within an hour of touching in for your first journey, offer a cheaper transport option to the tubes and trains. Transport for London also offers a special Student Oyster Card, which provides discounted fares on transport. At the time of going to print, this is 30 per cent off a full adult fare.

See **page 114** for more information about London Transport and its associated costs and discounts.

Discounts on shopping

The National Union of Students (NUS) is an excellent source of information for students looking to save money. Applying for an **TOTUM student discount card** will give you access to numerous discounts available, from books to clothes to eating out.

See page 120 for more details about NUS and other student discounts, and page 122 for tips on great places to shop.





Accommodation

LSE guarantees an offer of accommodation, in either one of the LSE Halls of Residence or one of the Intercollegiate Halls (which are open to all University of London students), to all first year undergraduates who book by the deadline.

Undergraduate students in residences are usually offered housing contract lengths to match the academic year. Contract lengths available for undergraduate students are 31 weeks (the academic year excluding the Easter and Christmas vacations), 39 weeks (the academic year including the Easter and Christmas vacations) or 50 weeks (the academic year including the Easter, Christmas and Summer vacations).

LSE and University of London Accommodation

LSE offers a variety of styles of accommodation. There are undergraduate only halls, and halls which accommodate both undergraduate and graduate students.

In all of them, there will be a varied mix of students, including home and overseas, men and women. Residences offer a supportive environment for those living away from home for the first time, providing a pathway to independence and establishing networks of friends that last a life time.

In all residences there are student committees who maintain an active social calendar throughout the year with regular events, pizza parties, study brunches, film nights, yoga, guided meditation and wellbeing events, boat parties and seasonal celebrations. All of the LSE halls are in central London within a four mile radius of the LSE campus and within London Transport zones 1 or 2, though most are in zone 1 (see map on page 127).

The prices quoted below for LSE and University of London residences are the weekly rate, per person, for 2020/21 and are for guidance only. Accommodation rates for 2021/22 will be available on the Accommodation website once accommodation bookings open in early 2021. Room rates differ from hall to hall, according to varying factors.

This may include:

- Relative room size in the building; location within the building; access to shared facilities, such as bathrooms, kitchens, etc
- Bed size
- Whether or not meals are included in the weekly charge.



LSE Halls of Residence

Bankside House

24 Sumner Street, London, SE1 9JA

Bankside House is the largest hall of residence, housing up to 598 students, in 506 single and 46 twin rooms. Almost 300 rooms have private shower/toilet facilities (including all twin rooms), the rest sharing a shower/toilet suite with just one other room. All rooms contain wash basins.

- 25 minutes from LSE (on foot)
- Single, en-suite from £239.75 to £257.25
- Single, shared bathroom £224.70
- Twin, en-suite from £144.90 to £160.65
- Six evening meals included Sunday to Friday; one brunch on Saturday also included.

Carr-Saunders Hall

18-24 Fitzroy Street, London, W1T 4BN

Carr-Saunders Hall accommodates up to 156 students in ten twin rooms with shared bathrooms, two twin en-suite rooms and 132 single rooms.

- 25 minutes from LSE (on foot)
- Single rooms from £227.15 to £228.55
- Twin rooms from £152.60 to £163.45
- Six evening meals included Sunday to Friday; one brunch on Saturday also included.

High Holborn

178 High Holborn, London, WC1V 7AA

This custom-built residence is in a prime central London location. It accommodates 447 students, 407 in single rooms and a further 40 in twin rooms with private toilet and shower facilities.

The hall is divided into centrally heated flats, consisting of four or five bedrooms with shared kitchen, shower and toilet facilities. All single rooms have wash basins and there are extra bathroom facilities on each floor.

- Ten minutes from LSE (on foot)
- Single rooms from £293.65 to £304.15
- Twin, en-suite up to £168.70
- Self-catered



Passfield Hall

1-7 Endsleigh Place, London, WC1H 0PW

Passfield Hall, an attractive Georgian building in Endsleigh Place, is home to 226 students. The hall has single, twin and triple rooms. All rooms contain wash basins.

- 20 minutes from LSE (on foot)
- Single rooms from £210.35 to £237.65
- Twin rooms from £137.20 to £143.85
- Triple rooms from £112.35 to £121.80
- Six evening meals included Sunday to Friday; one brunch on Saturday also included.

Rosebery Hall

90 Rosebery Avenue, London, EC1R 4TY

Rosebery Avenue Hall accommodates 275 students in 231 single rooms, 26 twin rooms with private shower and toilet, and

- a further 18 twin rooms. All rooms contain wash basins.
- 25 minutes from LSE (on foot)
- Single rooms from £208.60 to £232.75
- Twin rooms from £142.80 to £162.75
- Six evening meals included Sunday to Friday; one brunch on Saturday also included.

King's Cross

Canal Reach, London, N1C 4BD

King's Cross is situated near King's Cross and St Pancras stations, two of London's major transport hubs. It offers accommodation for up to 346 LSE students in shared flats and studios.

The residence is independently owned and managed by Urbanest. There is a café on site, as well as secure bicycle parking.

- 20 minutes from LSE (by underground).
- Single with shared bathrooms from £232.44 to £244.75
- Single, en-suite from £257.04 to £269.33
- Single studios £367.72
- Self-catered.



Westminster Bridge Place

Urbanest Westminster Bridge houses 481

LSE students, with a mix of shared, single and studio room types. Facilities on-site include a gym, swimming pool and café, as well as a variety of communal spaces in the hall.

The residence is within easy-walking distance of LSE, overlooking the Thames and the Houses of Parliament.

- 15 minutes from LSE (on foot)
- Twin en-suite from £207.54 to £226.22
- Single with shared bathrooms from £254.01 to £286.00
- Single, en-suite from £273.73 to £317.00
- Single studios from £383.26 to £412.38
- Self-catered.

Intercollegiate Halls of Residence

There are six Intercollegiate Halls, accommodating undergraduate and postgraduate students from LSE, as well as from the other colleges of the University of London.

These halls provide the opportunity to meet and socialise with a diverse mix of students. All offer 40 week contracts covering term-time, Christmas and Easter vacations. If the hall is catered, and include two meals per day are included in the fees.

The latest information about the availability of these halls will be available on the LSE website at the time applications open in early 2021.

College Hall

Malet Street, WC1E 7HZ

Transferred in 1932 to its present building in the University of London precinct, College Hall has 59 single rooms with wash basins, 243 en-suite single rooms, 16 en-suite single rooms for those with special access requirements and 21 double en-suite rooms. College Hall is a catered hall.

- Single room, shared facilities £242.83
- Single en-suite £279.58
- Double en-suite £326.13



Connaught Hall

36-45 Tavistock Square, WC1H 9EX

Founded by the Duke of Connaught in 1919 as a memorial to the Duchess of Connaught, the original premises in Torrington Square were given by the Duke to the University in 1928.

The hall forms part of a terrace of converted Georgian houses, situated in an attractive square in central London. Connaught Hall has 204 single rooms, and five shared rooms. All rooms have internet access, telephones and wash basins. Connaught Hall is a catered hall.

- Single room, shared facilities £228.83 to £232.33
- Single en-suite from £278.53
- Twin room, shared facilities from £163.03

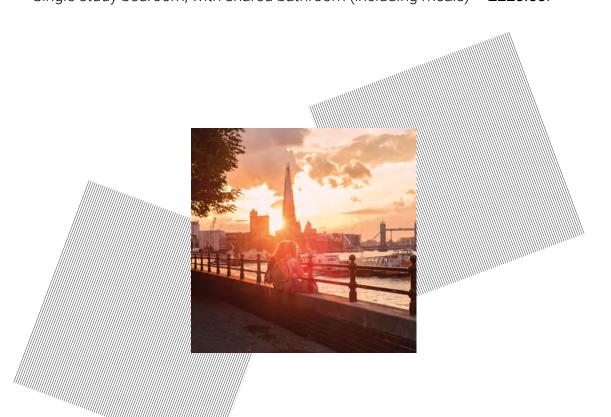
International Hall

Lansdowne Terrace, WC1N 1AS

International Hall has 414 single study bedrooms, 30 self-catering single studios, 154 self-catering double studios and a range of one and two bedroom flats. Flats and studios are normally reserved for postgraduate students.

International Hall also has some single rooms in single sex areas during the academic year. All types of accommodation are recently refurbished and have internet access and telephones. All single rooms have wash basins.

• Single study bedroom, with shared bathroom (including meals) – £228.83.





The Garden Halls

1 Cartwright Gardens, London WC1H 9EB

Located in the heart of Bloomsbury, the Garden Halls re-opened in September 2016 following a successful refurbishment project. This modern complex consists of 1,183 study bedrooms and offers a vast range of facilities and communal spaces, including games room, cinema room, music room, landscaped gardens and four tennis courts. Room types include single rooms, single en- suite rooms, townhouse rooms and studio rooms. The Garden Halls offer catered and self-catered rooms.

- Single room, shared facilities from £216.23 (self-catered)
- Single en-suite from £255.43 (self-catered) to £305.83 (catered)

For more details about LSE and Intercollegiate Hall facilities, please visit lse.ac.uk/student-life/accommodation/search-accommodation



66

The Halls Cup started off as a competition, but led to overall team bonding and lots more events and parties to look forward to! It's a great initiative that leads to residents taking an active role in building community – making our campus and halls better, more fun places to live.

Sanjana Khanna, Department of Economic History



Private housing

Information and general advice on living in privately rented housing is available at **lse.ac.uk/accommodation** for those students who would prefer this option.

How to book

You can book accommodation in LSE and Intercollegiate residential accommodation using the LSE Student Accommodation System once you have accepted your offer to study at LSE. You will need your LSE ID number and date of birth to create an account.

Please visit the Accommodation website at <u>www.lse.ac.uk/student-life/accommodation</u>, which will display more information concerning the booking process from early 2021.

For those beginning their programme in 2021, applications should be made before the deadline. For the 2021 deadline, please see here to benefit from our accommodation offer guarantee, for all new first year undergraduates.

Bookings from new undergraduate students will be possible after the deadline but are subject to availability.

Payment of halls' fees

If you have an unconditional offer to study, the deposit is requested at the point of booking. Students with conditional offers to study are still able to make a booking, however, the deposit is only requested at the time you meet the conditions of your offer to study at the School. The deposit is used as a holding deposit and security deposit.

For those paying a £250.00 deposit, £110.00 will be used as a holding deposit (deducted from the first term accommodation fees) and £140.00 will be used as a security deposit (if there is no damage to the room this will be refunded after check out). If you book a couples room the deposit amount is £500.00; £210.00 is used as a holding deposit and £290.00 is used as a security deposit.

University of London Intercollegiate Halls require a registration fee on the acceptance of an offer. Additionally, some require a deposit.

When planning your finances for the year, please note that fees for LSE Halls are due by the end of the second week of each term. Different payments schedules apply in University of London Intercollegiate Halls.

A full schedule of payment dates for 2021/22 will be provided to each applicant as part of their Licence Agreement, Terms and Conditions and Residence Regulations.



Accommodation Bursary Scheme

To help students financially, we run an accommodation bursary scheme. We recommend students interested in being considered for this scheme read the information available **here**.

Insurance offer holders

Students who are holding the School as an insurance place should make their accommodation booking after their insurance place becomes firm.

Students with a disability

The School offers a range of accommodation for disabled students, including rooms with adapted bathrooms and kitchens, sensory equipment for fire alarms and much more. Almost all residences (except Carr-Saunders Hall) have lifts and/or ramp access to the front entrance. High Holborn has a limited number of rooms with access to an adapted kitchen with adjustable counters which can be lowered or raised as required. LSE actively encourages applicants and students to disclose their disability. This helps us to ensure that supportive measures are in place.

Applicants who make a disclosure will be asked to submit additional information at the time of booking in order to advise the School of particular requirements. Access guides to all the School's buildings and residences are available at Ise.ac.uk/student-life/accommodation/apply/students-with-disabilities-or-other-support-needs.

For advice and further information in choosing accommodation which best suits your requirements, please contact Accommodation@lse.ac.uk.

Applicants with medical requirements are also encouraged to make contact with the Disability and Wellbeing Service at: **Disability-Dyslexia@ Ise.ac.uk**.

Couples

LSE residences Rosebery Avenue, and Bankside House can accommodate a small number of couples in double or twin rooms.



Students with children

Accommodation for LSE students with children is available only through the University of London International Hall or through Zebra Housing Association. Applicants with children are advised to seek early guidance and information from the Residential Services Office on options for suitable housing in London.

The Residential Services Office are working remotely at present. We recommend students contact us via email or telephone using the details listed below.

Contact the Accommodation Office

3.02 Saw Swee Hock Student Centre

Houghton Street London, WC2A 2AE

Tel: +44 (0)20 7955 7531

Email: accommodation@lse.ac.uk

Web: http://www.lse.ac.uk/accommodation





Visa advice for overseas students

Overseas offer holders should leave plenty of time to plan, apply for and obtain their Student visa. We recommend that you do not plan any travel during the summer until you have obtained your Student visa for LSE.

You can apply for your visa up to six months before your programme begins if you are applying overseas and up to three months in advance if you are eligible to apply in the UK. You will only be able to apply for your visa when you have received your CAS (Confirmation of Acceptance for Studies) number from us to complete your Student visa application.

LSE does not have a Student (Child) sponsor licence. If you will be under 18 when you are applying for your visa, you must still apply for a Student visa.

Please note the information below was updated in November 2020. Immigration rules change frequently and it is essential that you check on the LSE's International Student Visa Advice Team (ISVAT) website, and the Home Office website.

Confirmation of Acceptance for Studies (CAS)

The CAS is a unique reference number issued to LSE by the Home Office after we supply them with your programme, admissions and personal details. It can only be issued to you by LSE once you have:

- firmly accepted your unconditional offer
- completed your Financial Undertaking Form (FUF)
- confirmed to us your passport details, including all of your official names as shown in your passport, the correct spelling and the order that they appear in on your passport. If your name is incorrect on the CAS, let us know before applying for your visa.

Once your CAS number has been assigned by the Home Office, the Undergraduate Admissions Office will email your CAS statement containing the CAS number to you. Your CAS statement has no legal function; it is just a note of the information we have supplied to Home Office to create your CAS number.

The CAS statement lists the evidence that we assessed when making the decision to offer you a place. You will need to read this carefully and submit evidence of these qualifications along with your visa application.



Once you receive your CAS statement email, you should re-check the information it contains is correct, in particular your name, nationality, passport details and qualifications listed.

If you notice an error, you should contact Undergraduate Admissions immediately by email on ug.admissions@lse.ac.uk.

Important notes:

You must keep us up-to-date with any changes to the information contained in the CAS Statement, such as a new passport number, so that we can update the Home Office and avoid your visa application being refused.

We cannot issue CAS numbers to offer holders who choose LSE as an insurance choice.

When do I need to apply?

Your CAS number is valid for six months and you can only use it once. You can apply for a visa up to six months in advance (applications outside the UK) or three months in advance (applications to extend in the UK) before the sponsorship start date listed on your CAS. We strongly recommend that you apply as early as possible in the relevant time window for your location of application.

Do not apply earlier than you are permitted before your programme start date as your application will be refused, you may not receive a refund of the application fee and you will have to apply again.

You will need to submit your passport as part of your application and attend a biometrics appointment. You should not plan any tavel outside your country of application until your visa is granted because you will need to be available throughout the visa application process. If you use the LSE CAS, your visa will entitle you to study at LSE and LSE only. You cannot use a visa issued for another university to study at LSE.

If you are already studying in the UK at a different institution, you will have to apply for a Student visa for LSE before you can register and start attending your programme. You can only begin your studies at LSE if you have a Student visa application in progress using an LSE CAS.

Maintenance costs and financial requirements

If you are a new student to the UK, you will have to prove that you have:

- tuition fees for the first year of your programme, plus
- maintenance for up to nine months of your programme. The maintenance level is set at £1,334 per month. 9 x £1,334 = £12,006 max (subject to change).



If you have been in the UK for up to 12 months on a visa and are applying to extend your visa in the UK, you may not be required to show any evidence of funding. Contact ISVAT for more advice and whether it may be more beneficial for you to apply in the UK

Important notes:

You are required to have held the funds in your bank account continuously for at least 28 days from the closing balance of your bank statements before you apply for a visa.

This must be a personal cash account. The Home Office will only accept specific documentation and it is essential that you read our guidance and the policy guidance from the Home Office to ensure that you obtain the appropriate documentation. The most common reason LSE students' were refused a visa was because they did not meet the financial requirements. This is easy to avoid if you do your preparation and understand if you meet the rules. If you are correctly refused you will have to apply again and you will not get a refund for the first application. A CAS number can only be used once. If you are refused your visa, you will only receive your new CAS once you have been advised by ISVAT and they confirm you are able to submit a new application.

Money paid towards tuition costs

LSE will update the Home Office CAS database with details of any tuition fee payments you make. This enables the Home Office to take such payments into account when calculating your ability to finance your studies and living costs. We will make updates to the Home Office approximately 48 hours after the money has arrived in our bank account. You must wait for an updated CAS statement from us before applying if you need to show that you have paid money to LSE.

Important note:

It is important to note that it can take up to two weeks for payments to clear. You should not make a payment for accommodation or fees if you have a visa appointment within the next two weeks as it is likely that we will be unable to issue you with an updated CAS statement before your appointment.

Payments made towards accommodation fees will not be shown on the CAS. You will need to obtain an official receipt from residence.fees@lse.ac.uk if you wish to claim evidence of accommodation payments.

You can only claim a total of £1,334 of accommodation costs for your visa application so we advise against paying more. You cannot claim for payment made towards private accommodation, including some halls of residence, so you must check ISVAT's guidance.



English language requirements

The Home Office currently requires sponsoring institutions to verify that students have achieved the necessary level of English proficiency.

LSE will assess your English language qualification(s) and inform the Home Office as appropriate. If you are taking the IELTS or Pearson test we would encourage you to sit the exam as early as possible, as test dates can be fully booked by mid to late summer.

The Home Office will not accept IELTS results that are more than two years old. If your results are dated prior to 1 September 2019, you will need to re-sit the test.

Important note:

These policies are currently under review. LSE will inform applicants of any changes if relevant.

Frequently Asked Questions

Do I need a visa (entry clearance) before I travel to the UK?

If you are a non-UK national or you are an EU/EEA national who does not have Settled Status and you want to come to the UK as a student, you must obtain a Student visa (officially referred to as "entry clearance") before you leave the country where you live to travel to the UK. It is not possible to request entry on a Student visa at the airport.

Immigration options for EU/EEA nationals will depend on whether they were already in the UK prior to Brexit. You can find information for EU/EEA nationals on the ISVAT web pages.

Can I come to the UK as a visitor (tourist) and apply there for a student visa?

No. You cannot switch from a visitor visa to a Student visa inside the UK. Your application would be refused and you would be unable to register for your programme at LSE.

Can I apply for my Student visa if I am already studying in the UK?

If you are already studying in the UK you may be able to apply for a new Student visa from within the UK. There are restrictions on who can apply inside the UK so do check the guidance on the LSE ISVAT and Home Office websites listed on the previous page.

Where do I apply for my visa?

You can apply at a Visa Application Centre or the British Embassy nearest you. To find out where and how to apply from your country, go to the "country finder" section of the Home Office website.



What type of visa do I need?

You should apply for entry clearance or further leave to remain as a Student under the Points-Based System. The Student visa replaced the Tier 4 visa in October 2020. If you are aged between 16 and 18 you should apply for a Student visa but you will need to provide additional documentation.

What are the requirements for obtaining a Student visa?

You need 70 points to be granted your Student visa:

- 50 Points = Possession of a valid CAS showing details of your qualification, level of study and place of study
- 10 Points = Evidence that you meet the financial requirements
- 10 Points = Evidence that you meet the English language requirement

There are many details that you need to check based on your own circumstances. We advise you to read the detailed guidance on the ISVAT webpages and contact them if you have any questions.

Important note:

To study at LSE you must obtain a Student visa using the CAS number issued by LSE. Each year a number of students are unable to start their studies with us because they did not prepare their visa application in time to register at LSE. Please prepare early.

Do I need to pay for healthcare?

Student visa applicants will need to pay the Immigration Health Surcharge as part of the application process. Further details are available in the ISVAT guidance.

Contact the International Student Visa Advice Team

LSE Student Services Centre Ground Floor, Old Building

Houghton Street London, WC2A 2AE

Tel: **+44 (0)20 7955 7531**

Web: Ise.ac.uk/isvat

Email: After reading the guidance, you can email ISVAT using the webform.



Opening a bank account

You are not required to open a UK student bank account but many students find that it is helpful. Depending on your circumstances this can be a quick and easy process but in some cases it can take time to get an appointment and then further time for the account to be opened.

It is, therefore, important that you bring enough funds to cover your expenses until you are able to open a UK account, especially if you plan to move to London before your designated enrolment date. However, please do not carry a large amount of cash with you and instead consider a travel money card or pre-paid sterling card.

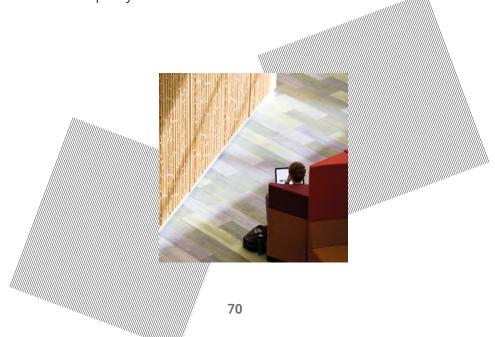
Choosing a bank and account

You should start by researching which bank, and account, will be best for you. For example, you may want to consider fees, offers and incentives, interest rates, overdraft facilities and the type of payment cards available. You should also find out whether you need to be fully enrolled as a student or just hold an offer to open the account. If you are an international student you may also want to check if your home bank has a branch in London. If not, check the exchange rates and fees for sending and receiving money from overseas as these can vary substantially.

For most UK banks you can conduct business at any branch irrespective of where you opened the account. You may therefore want to think about opening your account at a branch further away from LSE as they may be quieter at the beginning of term.

Opening an account

Visit **Ise.ac.uk/bankAccounts** to locate the closest bank branches to LSE and follow the step-by-step instructions to open your account.





Campus developments

At LSE, we are always striving to improve the campus environment for our students. In recent years several new buildings, including the spectacular RIBA Stirling Prize-shortlisted Saw Swee Hock Student Centre, have opened providing our community with fantastic new teaching, learning and social spaces.

The newest addition to our campus is Centre Building; a sustainable, flexible, state of the art academic and teaching building positioned on a brand new public square, designed by world renowned architects Roger Stirk Harbour+ Partners.

Closely following Centre Building is the creation of the Marshall Building. Located on our northern boundary on Lincoln's Inn Fields, this is an exciting and impressive new centre for the study of the social sciences with much needed sports, arts, social and academic accommodation. At £145m this is our biggest ever construction project and is planned for completion in Lent term 2022.

The Marshall Building will offer facilities including:

- Sports centre with multipurpose sports hall, squash courts and dynamic weights room
- Arts rehearsal facilities and music practice rooms
- café
- faculty and research accommodation
- teaching and learning hub
- Great Hall events space

Every stage of the construction process has been carefully planned with the wellbeing of current staff and students in mind. We aim to keep disruption to an absolute minimum for everyone.

A variety of measures are in place to minimise noise and to maximise pedestrian safety. Clear signage is in place to make it easy to find your way around the site. Once construction is complete work will commence on the pedestrianisation and landscaping of Portsmouth Street which will further enhance the campus, giving traffic free routes between most campus buildings.

Our Estates Division will keep everyone up to date with regular online bulletins in Student News and via the Student Hub App, on the progress of the building work – for more information visit **info.lse.ac.uk/staff/divisions/estates-division**.

Elsewhere, our commitment to sustainability continues with policies to ensure minimum waste and energy use, champions for sustainability in our student residences, the student society Sustainable Futures and the Green Impact competition across the School. To find out more or to get involved, visit SustainableLSE. You could even find yourself as an urban beekeeper (Twitter @LSEBees)!



The Library

LSE Library, founded in 1896 as the British Library of Political and Economic Science, is the major international library of the Social Sciences.

We are recognised by Research England as one of only five National Research Libraries in the country and our collections have been given designated status by the Arts Council England for being of outstanding national and international importance. We have over 165,000 ejournals as part of our electronic information provision and we hold over four million separate printed items.

The collections cover the social sciences in the widest sense, with particular strength in economics, sociology, political science and social, economic and international history. There are rich international collections of government publications and a wealth of statistical materials, as well as important collections of manuscripts, archives and rare books. Primary materials supporting original research are one of our greatest strengths.

Support

The Enquiries Team are based by the entrance of the Library and they will help you with any questions during your visit. They provide online support via email or chat, and also provide roaming support in the Library; for example, to help you find a missing book.

Each department has a dedicated professional Librarian, a subject expert offering both one-to- one and group training to help you locate and access information resources on any topic. This support ranges from basic help in identifying key resources to high level systematic literature searching for researchers. They also provide expert help in managing references.

We also have a Data Library, with expert staff, providing one-to-one support to students and researchers in the use of the wide range of datasets that we hold.

Study resources

You can explore the collections via Library Search, our online library catalogue. Your essential reading list items should be available online and/or available to borrow from the Course Collection. Background reading list items or wider Social Sciences titles are located in the Main Collection.

As an LSE student you will also have borrowing rights to to Senate House Library, access to most libraries within the University of London, and you may be eligible to access many other academic libraries in the Greater London area and nationwide. You can use an inter library loan service to obtain material not held at LSE or recommend that we purchase it for our collections.



Study environment

The Library is a focal point of the School and is used extensively by both students and academics. We are open seven days a week during term time and vacations and 24 hours daily from the beginning of the Lent term until the end of the examination period. There are over 2,300 study spaces (including individual spaces and group rooms) and over 500 PCs. There are also laptop points, an iRoam laptop loan service, wireless Internet access via eduroam, and photocopying and printing facilities available.

The ground floor is home to LSE's flagship academic skills development centre, LIFE. This service provides academic and career support skills through one-to-one help and workshops.

The "Escape" area in the Library entrance lets you take a break from your studies, talk with friends and have something to eat. There are also different zones in the Library for group and silent study. The Library Gallery near the main entrance is a state of the art facility used for regular exhibitions that are open to all and showcase the best and most interesting items from the Library's collections There is also a separate collection of general literature housed in a more informal setting in the Shaw Library in the Old Building, a relaxing space where concerts are often held.

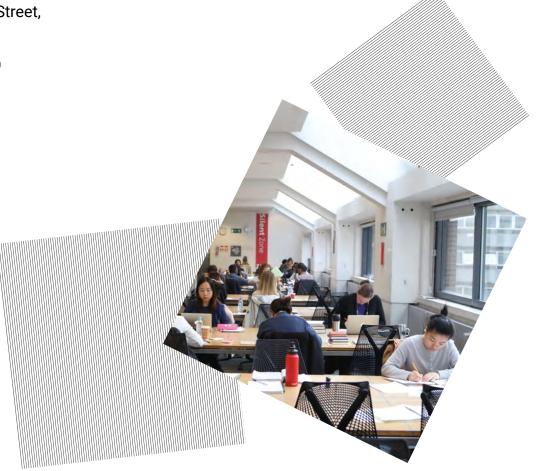
Further information about the Library, including staffed hours and Library Search, can be found on our website: lse.ac.uk/Library.



LSE Library, 10 Portugal Street,

London, WC2A 2AE

Tel: **+44 (0)20 7955 7229**Web: **Ise.ac.uk/library**





Data and Technology Services

This information is correct at the time of going to print but is subject to change before October 2021. For the latest information, please visit the Data and Technology Services (DTS) website at lse.ac.uk/DTS.

IT facilities on campus

There are over 1,000 PCs available for students to use in open access areas and computer classrooms around the School, including over 450 in the Library.

Log on to any networked PC for access to common desktop applications and specialist software, including:

- Microsoft Office (Word, PowerPoint, Excel, Access)
- Microsoft Outlook
- Internet Explorer, Mozilla Firefox and Google Chrome
- Skype
- Quantitative analysis software (eg, SPSS, SAS and Stata)
- Qualitative analysis software (eg, ATLAS.ti, NVivo)
- Geographical and Mapping Software (eg, ArcGIS)
- Computer-Based Training (VTC video tutorials).

There are printing facilities in all open access areas and computer classrooms on campus. Before you can print, you will need to credit your printing account.

You can do this online via the Papercut service, with coins or contactless payment using one of the "value loaders" located on campus, or in person at the Copy Shop in the Walk in Centre on the first floor of the Library. The cost of printing is 3.5p per side for black-and-white prints and 10p per side for colour.

There are also laptops available to students to borrow and use in the Library. The laptops will provide access to personal file space (H: space), office software and the internet.

More information can be found at info.lse.ac.uk/current-students/dts/services/iRoam. For full details about IT facilities, please visit lse.ac.uk/DTS/facilities.



IT facilities for disabled students

Specialist facilities are available for disabled students, including dedicated computer workstations and printing facilities, and screen reading and voice recognition software for blind and visually impaired students. You can also book a one-to-one appointment to discuss disability- related requirements. Further details can be found at: Ise.ac.uk/DTS/accessibility.

IT facilities in residences

Most Halls of Residence are connected to the LSE Network and offer eduroam wireless in study bedrooms and communal areas, wired connections can be provided on request. There are also a small number of open access PCs as well as printing facilities in each residence's computer room.

Using your own computer

If you bring your own computer to the UK from overseas, it must be able to handle the UK power supply (220-240 volts), or you will need to purchase a voltage converter. You will also need an adaptor for the 3-pin UK power sockets.

There is an extensive wireless network across campus – connect to the eduroam network to benefit from seamless wireless access on campus, in your hall and, at other universities across the UK. You can also connect and print to LSE public printers on the main campus and in halls of residence from your laptop using mobile print.

When using personal devices, please make sure they are protected with antivirus software. DTS provides Sophos for free for Mac, PC and Linux computers and laptops. To download visit: lse-ac.uk/DTS/antivirus.

All students at LSE are also eligible for free copies of Microsoft Office software for the duration of your time at LSE. You can download Microsoft Office on up to five desktops and five mobile devices. Visit **portal.office.com** for more information.

The Laptop Surgery, located in the DTS TechCentre, on the first floor of the Library offers advice and hands-on assistance to students with problems connecting to LSE resources from laptops and mobile devices. The surgery operates on a drop-in basis on weekdays during term-time only.





IT support

IT Tech Support Desk

The IT Tech support desk, located in the DTS TechCentre is the first point of contact for taught students with IT related queries who need information and help with IT facilities, common desktop applications and specialist software, and with student IT accounts.

Email: Tech.support@lse.ac.uk

Phone: **020 7107 5000 (x5000)** (24 hours)

Walk In Centre opening hours Term time

Term time

Monday - Friday: 9am - 7pm

Saturday and Sunday: 11am - 6pm

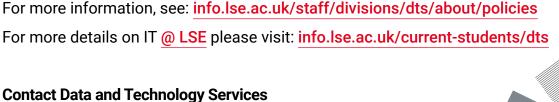
Vacations

Monday - Friday: 9am - 7pm

Saturday and Sunday: 11am – 6pm (Easter only)

Your responsibilities

As a member of LSE, you are bound by the School's Policy Statement on the Use of Information Technology and the Conditions of Use of IT Facilities at LSE. In particular, you must not distribute or access offensive material, illegally copy software, breach copyright or send mass unsolicited email messages. Misuse may result in the withdrawal of your access rights.



DTS Walk In Centre

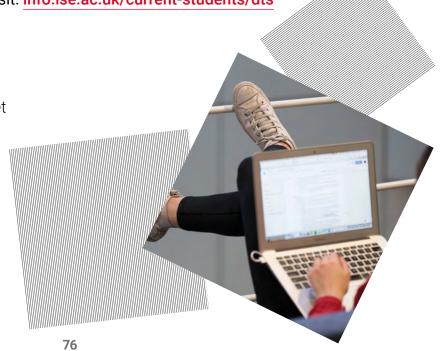
LSE Library, 1st Floor, 10 Portugal Street

London, WC2A 2AE

Tel: **+44 (0)20 7107 5000**

Email: Tech.support@lse.ac.uk

Web: <u>lse.ac.uk/DTS</u>
Twitter: <u>@LSEITNew</u>





Disability and Wellbeing Service

LSE is committed to providing an inclusive and equitable learning environment that enables disabled students to access the same opportunities as their non-disabled peers. LSE is also committed to the Social Model of Disability (where the emphasis is on removing the disabling effects of the environment and misconceptions rather than assessing the impact of individual impairments).

The Disability and Wellbeing Service (DWS) provides information, advice, guidance and support to students with physical and sensory impairments, long-term medical conditions, mental health difficulties and Specific Learning Difficulties, such as dyslexia and dyspraxia.

Offer holders are encouraged to make early contact with the service and, where possible, to make a preliminary visit to the School. The DWS can be contacted by telephone on +44 (0)20 7955 7767 or by emailing disability-dyslexia@ lse.ac.uk and there is more information at lse.ac.uk/disability.

The Disability and Wellbeing Service (DWS) will work in partnership with you the student to ensure that appropriate reasonable adjustments are defined and applied, enabling disabled students to meet their full academic potential. Individual reasonable adjustments are informed by independent supporting evidence (such as a consultant letter, a diagnostic report, etc.) These adjustments are then detailed in the LSE Student Inclusion Plan; a document that confirms and communicates to appropriate staff a student's expected reasonable adjustments. More detail on Inclusion Plans can be found **here**.

Disabled Students' Allowances

UK students may be eligible for Disabled Students' Allowances (DSA) to fund disability related costs of study. Further details are available at <u>direct.gov.uk/studentfinance</u>. It is advisable to start the process as early as possible. Please inform the DWS if you are already in receipt of the DSA.



DisabledGO

Our partnership with DisabledGo is helping us to be proactive in improving the accessibility of our buildings, at a time when the LSE estate is undergoing major physical change. Access guides to all the School's buildings and residences are available at accessable.co.uk/organisations/london-school-of-economics.

LSE is committed to strengthening our commitment to equity, diversity and inclusion, as outlined in our 2030 Strategy. For further information see www.lse.ac.uk/2030.

Contact the Disability and Wellbeing Service

LSE Disability and Wellbeing Service, PEL, Houghton Street London WC2A 2AE

Tel: **+44 (0)20 7955 7767**

Email: disability-dyslexia@lse.ac.uk

Web: Ise.ac.uk/disability





Health and wellbeing

National Health Service (NHS)

All students who live in the UK for at least six months are eligible for free NHS primary care by a general practitioner (GP). However, the provisions of the Immigration Act 2014 mean that students and their dependents on a Student visa are subject to an immigration health surcharge, payable at the point the visa application is made. Full details are available here. If you have a long-term medical condition and/or receive regular prescribed medication, there is no guarantee that you will be able to get the same medication as prescribed to you in your home country. In order to get medication in the UK, you need to be assessed by a doctor who will decide what medication you need.

Medical Centre

We recommend that students register with an NHS general practice. The St Philips Medical Centre is located within the campus, on the second floor of Pethick-Lawrence House, and is available to LSE students. Otherwise, to find a local GP, please look at the NHS GP <u>website</u>. For more information about healthcare in the UK please visit:

UKCISA: ukcisa.org.uk/Information--Advice/Studying--living-in-the-UK/Health-and-healthcare.

NHS website: nhs.uk/live-well/healthy-body/getting-medical-care-as-a-student/.

Vaccinations

Students who study at UK universities are strongly advised to have certain vaccinations before (or as soon as possible after) arriving at university. It is especially important to confirm that you have been vaccinated against: Tetanus, Diphtheria, Polio and Meningitis. Most students will have received these vaccinations from their own doctors during the course of their childhood or schooling. The exception to this is the Meningitis ACWY vaccination. Many countries do not routinely offer this vaccination to their population. It is recommended that all students be vaccinated against Meningitis ACWY before they come to LSE. The vaccine is safe and will effectively protect an individual against several strains of meningitis bacteria. Remember that all these vaccines will reduce the chances of contracting an infectious disease in the UK (and elsewhere).

The above vaccines are usually available free of charge at NHS doctor's surgeries. Please contact a GP as soon as possible after arrival in the UK if you require any further advice or help with vaccinations



Sexual health and safety

The Medical Centre and most NHS doctor's surgeries offer a number of services, including emergency contraception, and cervical screening. There are also a number of local walk-in clinics which can offer advice on all areas of sexual health, including preventing, testing for and treating sexually transmitted infections and HIV – sexualhealth.cnwl.nhs.uk and brook.org.uk for more information.

Osteopathy/acupuncture/ sports massage

The LSE Treatment Clinic is located in Fawcett House and offers diagnosis and treatment for back, neck, joint, disc, muscle, nerve and ligament pain, tension headaches, RSI, sports injuries, insomnia, stress, anxiety, and smoking cessation. The clinic is open 8.30am to 6.30pm, Monday to Friday. Consultations can be booked online at **Isetreatmentclinic.co.uk/**.

Dental service

The Sardinia House Dental Practice is an independent dental practice that has been providing dental treatment at discounted rates for staff and students of LSE for the past twenty years.

The practice also offers the following:

- Implant treatments
- Invisalign and orthodontic treatments
- "Zoom" tooth whitening and home whitening
- Cosmetic treatment
- Emergency (one off) appointments
- Routine dental treatment
- Hygienist therapist cleaning

Contact Sardinia House Dental Practice

Sardinia House Dental Practice

4th Floor Sardinia House

Sardinia Street

London WC2A 2AE

Tel: **+44 (0)20 7404 8600** Web: **sardiniadental.com**

Email: info@sardiniadental.com



Counselling

The Student Counselling Service is a free and confidential service for all LSE students. The service aims to help and support all students to cope more effectively with any personal or study-related difficulties. The service offers around 100 one-to-one sessions each week, delivered by a team of qualified and experienced counsellors, as well as group sessions and workshops on themes such as managing anxiety, overcoming perfectionism, mindfulness and stress management. Further detailed information and links to self-help resources for students can be found on the website: **lse.ac.uk/counselling**.

Contact the Student Counselling Service

Sardinia House Dental Practice

4th Floor Sardinia House

Sardinia Street

London WC2A 2AE

Tel: **+44 (0)20 7852 3627** Web: **Ise.ac.uk/counselling**

Email: student.counselling@lse.ac.uk Studying at LSE





Studying at LSE

Studying at LSE is a stimulating and rewarding experience. An undergraduate education at LSE is designed for students who are keen to engage critically with their chosen discipline and who want to apply their learning to real world situations.

You'll be taught core theory related to your programme of study alongside specialist disciplinary and research skills, and have opportunities to use those skills in real world contexts as you progress through your degree.

You'll be exposed to state-of-the-art social sciences research, often through teaching from the very academics that have carried out that research, and you'll have opportunities to participate in projects, discussions and events that are part of LSE's daily intellectual life. Whichever degree programme you choose, you'll have access to a range of support, both within your department and beyond, that will enable you to make the most of your LSE education and help equip you, professionally and personally, for whatever you do after you graduate.

How are LSE degrees structured?

Most LSE undergraduate programmes involve you in the equivalent of four courses per year. You'll be able to select these courses, according to the regulations for your degree programme, via LSE for You from early September to around mid-October. Most LSE degrees allow you to combine study in more than one subject; either for joint honours, such as BSc International Relations and History, or with one major subject and one minor, such as BSc Geography with Economics.

Almost all degrees require or allow you to choose at least one "outside" option in any other subject to enable you to approach your main area of study in a more inclusive and holistic way. Other degrees draw on different subjects to provide an interdisciplinary approach to a particular topic, such as Management.

Most of the teaching at LSE takes place over two terms, Michaelmas (autumn) and Lent (spring).

In the Summer Term you will be working primarily on your own, preparing for and taking exams. It is worth noting right from the start that the majority of LSE undergraduate courses are assessed by unseen examinations. There are other forms of assessment used by a few departments, and full details of how each course is assessed are outlined in the LSE course guides. Each of the three years is likely to follow this basic pattern.



Independent study

We expect that in addition to formal contact time, you will spend at least double the amount of contact time pursuing your own research.

A typical undergraduate timetable involves 9 to 15 hours of teaching per week, but the associated reading and writing of essays, projects and other course work assignments make up a full working week.

The majority of your study time is yours to manage. For each course, anticipate setting aside at least seven hours of independent study each week – so at least 28 hours for your full set of courses. Obviously this will vary – some readings will take some students longer to complete and you should be prepared for some flexibility in your weekly schedule. Around six per cent of LSE students have a condition such as dyslexia or another learning difficulty or disability and may also need to spend more time on independent studies. LSE has a range of support services to help, including English for Academic Purposes provision in the Language Centre and support for disabled students and students with neurodiverse conditions in the Disability and Wellbeing Service (page 77).

The Michaelmas and Lent terms include space for departmental reading weeks, which allow those in participating departments to read around the subject, engage in project work or attend course events.

Moodle

Moodle provides web-based support for your courses by bringing together a range of resources and tools in one place, available at any time, via the internet. These usually include reading lists, electronic readings and lecture notes, but many courses make wider use of Moodle. So, for example, you may be able to ask questions online and get them answered – though don't expect instant responses, as lecturers have other things they are working on and tend not to be online all the time!

There may also be quizzes for you to complete. Many courses use Moodle to collect work, such as essays, or to encourage you to put your work up for others to read. For some courses you might get the impression that accessing the materials on Moodle is all you need to do. But if you want to make the most of your courses, do explore further afield by extending your own reading to materials "off the reading list". This will give you a much richer insight into your subject and enable you to bring new ideas into your essays and exam answers.



Lectures and classes

In each course, teaching consists of a mixture of lectures and classes, running in parallel, in which you will work through questions and problems raised in the lectures and present and discuss your own papers or essays. Lectures are attended by all those taking the course and on a popular course there could be as many as 300 students in a lecture. Much of the time in lectures you'll be listening, but even in very large lectures some lecturers may ask questions. Your answers are not "graded" – but you'll find lectures much more interesting if you are actively involved.

Lectures are not compulsory but are strongly recommended. Classes, however, are obligatory and you will be expected to prepare and fully participate in every class you attend.

Classes are much smaller, with usually no more than 15 students. The format for classes varies considerably depending on the subject and level but you are usually expected to submit two written pieces of work per course during the year. Class teachers report each term on your attendance, work in class and written work submitted for the class. Your academic adviser will receive these reports and although they do not contribute to your final degree result, they can affect whether you are allowed to continue on the course and to take the examination.

In quantitative courses – most Mathematics and Statistics courses, and many of those in Economics and Accounting and Finance – classes are typically used to go over the weekly problem set. The teacher is there to encourage students to participate, confirm answers and correct errors, and explain difficult points – the purpose being not to provide ready-made answers, but to equip students with an understanding of the ideas and techniques they'll need to address similar tasks in future. Occasionally, classes in quantitative courses may also be used to discuss questions that don't have any "right" answers.

Classes in **qualitative subjects** have no set format, and you will experience plenty of variety. You may well have a teacher who will ask you direct questions, invite you to give a presentation or ask you to be the reporter for a small group task.

You may spend time in class working on set questions or reviewing work that you've done through the week. Sometimes you may have whole class discussions and debates, other times you may be set to work on tasks on your own or in pairs. Hopefully you will experience some interesting variety and it will help you focus on important and interesting aspects of your course.

Your class teacher will keep a record of your attendance at class on LSE for You – you have access to this and can check that the data is accurate. If it isn't, talk to your class teacher to get it changed. Your class teacher will also keep a record of any assignments you submit – showing whether or not you have done the work, and what grade you achieved.



Whilst your grades here for the most part do not contribute to your final year grades (these in most cases are based on your examination performance), it is important that you keep up with the work set. If you miss class often, and/or fail to hand in assignments, then you may be barred from the final examination. Your progress through the year may also have an effect on the options open to you should you fail an exam. So the basic advice here is to keep up with the work set and, if you find yourself in difficulty, speak to someone early on rather than waiting to raise problems. In some courses, the two functions of lectures and classes may be combined in seminars or small group tutorials: this may depend on the numbers taking the course, and on the subject being studied.

Office hours

All lecturers have "office hours" – times when they are available in their offices for you to call in and ask questions. No one will make you attend office hours, so make use of them as you need them. Don't feel embarrassed to go and ask a question. A good strategy is to sit down soon after each lecture and review your lecture notes.

If there is something that you don't understand, ask a friend first, but if you are still confused, then it's worth making use of the office hour. Office hours aren't just a chance to catch up, but to meet one-to-one with tutors to discuss the topic further and develop your ideas.

If you are really interested in a subject and want to stretch yourself further, you may want to talk to the lecturer about possible ideas for your own research.

Examination and assessment

Like our teaching methods, LSE has a traditional approach to examinations and assessments, which reflects a wish to develop your sense of self-reliance and ability to perform under pressure. Consequently in almost all degrees you will be examined at the end of each year in the courses taken in that year. In line with our increasingly diverse curricula, however, there is a growing use of alternative ways of assessing progress, such as in-year essays and projects that complement exams and contribute to end-of-year grades.

Through the year, you will be set a number of assignments. Normally, this will be two pieces of work for each course per term – but again, this varies. For many of the quantitative subjects, you may be expected to do weekly problem sets. Some teachers will ask you to hand these in, others use online exercises, and others just expect you to bring the work you've done along to class and review it there. In some departments, they may expect only certain assignments to be handed in for marking and feedback. In subjects such as Government, Sociology, History or Law you will be more likely to be asked to write essays, or work on cases and problems, or review the literature related to a given area of the course. Many courses will expect you to prepare short presentations to discuss in class. All these assignments should help you learn and achieve the course objectives. They will also provide useful preparation for the end of year examinations.



Academic support at LSE

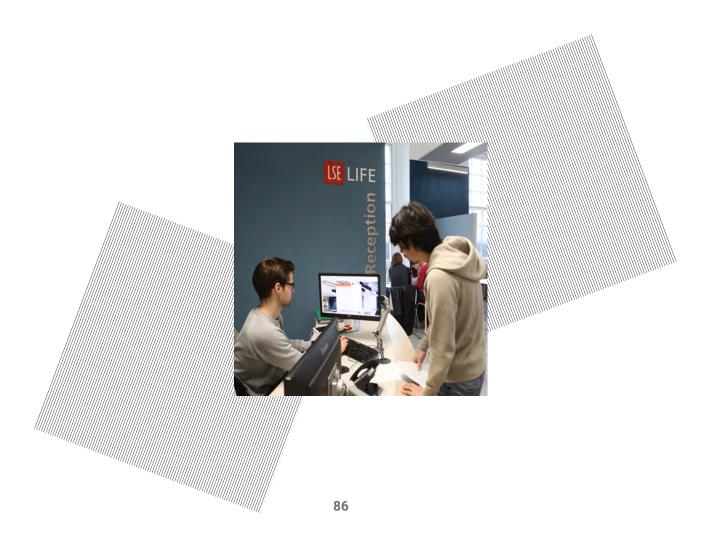
There is a wide range of academic support available at LSE, both within your department and outside it.

In your department ... You'll have an academic mentor who is usually a permanent member of the department's academic staff and your first point of contact for academic guidance, helping you to make course choices and other decisions as you progress through your degree. Lecturers and class teachers also hold "office hours" for students to discuss any course-related academic matters as well as broader academic issues.

Across the campus ... LSE LIFE has a team of student advisers who are available every day to talk with you and point you in the direction of further advice or events for your academic development. LSE Library, the Language Centre and LSE Careers (see relevant sections of this guide) also all have specialist staff and resources to support your academic studies.

LSE LIFE

LSE LIFE is the academic, personal and professional development centre for undergraduate and master's students at LSE. Housed in specially designed space on the ground floor of the Library, it hosts an extensive programme of one-to-one, small group and workshop-style events designed to help you acquire and develop skills that will complement your academic studies and equip you for whatever you choose to do after LSE. Find out more at **page 90**.





Study abroad

LSE is committed to producing global citizens and providing students with opportunities to enhance their degrees. We believe that a year abroad exchange enhances students' LSE experiences by instilling increased confidence, and providing a different academic perspective and better understanding of another culture. In short, an international study experience makes students more productive and engaged citizens at home and abroad.

The School has year-long university-wide exchanges with Sciences Po, a leading social science university in France, and the University of California, Berkeley, in the USA. You can apply during the second year of your undergraduate degree, with ten places available at each institution. Please note that year-long exchanges are additional to LSE's academic requirements so you must return to LSE after your year abroad to study the final year of your undergraduate degree programme.

LSE is also part of CIVICA, the European University of Social Sciences, an alliance funded by the European Commission which brings together eight universities including Bocconi University and the Stockholm School of Economics. Students initiatives are an essential part of this project's mission, so if you want to be involved, contact the Global Academic Engagement team at global@lse.ac.uk.

Key features of our partner institutions

Sciences Po

- Seven campuses in France, one in Paris and six regional campuses focusing on different regions of the world
- All campuses offer classes in French and English, as well as languages relevant to their respective regional focus
- Sciences Po will award its Certificate in Social Sciences and Humanities to students who meet certain criteria
- Support from Sciences Po housing services in arranging housing near campus
- The academic year comprises two semesters, ie, late August to December and January to early May.



Berkeley

- Internship opportunities available during the year abroad
- Courses offered in a range of subjects, some of which are unique to Berkeley's location, eg, American Studies, Ethnic Studies, Native American Studies
- Students will be eligible to apply for a range of housing, both on and off campus
- The academic year comprises two semesters, ie, mid-August to mid-December and early January to mid-May.

Other Exchanges and Study Abroad Options

In addition to our university-wide exchanges, we also have a variety of exchanges available within specific degree programmes. Current opportunities include:

BA/BSc Social Anthropology or BA Anthropology with Law exchanges with the University of Melbourne, Australia; Fudan University, China; the University of Tokyo, Japan; ; and the University of Cape Town, South Africa.

BA International Relations and Mandarin exchange with Fudan University, China.

BSc Language, Culture and Society exchanges with Fudan University, China; Sciences Po, France; Humboldt University, Germany; the Academy of Humanities of St Petersburg, Russia; and the Universidad de Valladolid (UVA), Spain.

BSc Management exchanges with HEC Paris, France; the HKUST Business School, Hong Kong; Bocconi University, Italy; the University of St Gallen, Switzerland; the University of Michigan Ross School of Business, USA; and the Wharton School at the University of Pennsylvania, USA.

Our partner universities are widely recognised as amongst the best in the world and offer complementary expertise in the social sciences to enhance the LSE student experience.





LSE-PKU Summer School in China

LSE students and students with an offer to study at LSE are also eligible to attend our intensive, two-week summer school which normally takes place in China each August , to add additional global dimensions to their LSE studies. The LSE-PKU Summer School, delivered in collaboration with Peking University, was established in 2004 and provides students with the ability to explore issues relating to China or Asia from within the dynamic city of Beijing. This summer school is offered in addition to degree programmes, is fully taught and assessed in English, can be taken in any year of an LSE degree and also include a mix of external students and professional participants from outside LSE to broaden networking opportunities. Another advantage of this programme is that students have the flexibility either to choose to deepen existing academic knowledge in more detail or to explore new subject areas entirely.

Contact Global Academic Partnerships

Houghton Street

London WC2A 2AE

Email: global@lse.ac.uk





LSE LIFE

Your time at LSE will be busy. So it's important to make the most of it – whether that means discovering your own best ways to study and learn independently at university, applying your classroom learning to real world contexts, making new friends, or thinking about where your studies might lead you in the future. You can do all of this at LSE LIFE.

What is LSE LIFE?

LSE LIFE is the place to come to discover and develop the skills you'll need to make the move to university and reach your goals at LSE – academic writing and reading, critical thinking, communication, research skills, time management, and more.

What can I do there?

- We run talks and workshops throughout the year where you can get hands-on practice of the skills you'll need to do well inside and outside the classroom.
- We also offer ample, flexible, open-plan study space on the ground floor of the Library. Come to work on a group project or do homework with your classmates or by yourself. Move the tables to suit you and use the whiteboards to illustrate your point!

How about one-to-one advice?

- Sessions with LSE LIFE study advisers are available every day. During these 30-minute sessions, we can talk about any aspect of your studies, ideas for research, or how you plan your work and organise your time. If we don't have the information you're looking for, we'll help you find someone who does.
- Our partners from around the School hold drop-in sessions in LSE LIFE. Meet with a librarian to ask how to reference a source; speak with a career adviser about your CV or job interviews; ask a research specialist how to manage ethical issues in your dissertation, or see an English language teacher about expressing your ideas more clearly.





Where and when can I find you?

We're on the ground floor of the Library and open Monday to Friday, between 10am and 6pm.

You'll find us online, too. You can get workshop materials, slides, recordings, and other independent study resources on our Moodle page. You can also find out what's on and book appointments or places at our events at our website, **lse.ac.uk/lselife**.

All events and appointments at LSE LIFE are free of charge.

Contact LSE LIFE

LSE LIFE

Ground Floor

Lionel Robbins Building (LSE Library)

Houghton Street

London WC2A 2HD

Tel: **+44 (0)20 7852 3580**

Web: Ise.ac.uk/Iselife

Email: Iselife@Ise.ac.uk





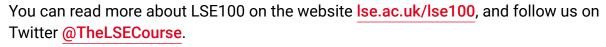
LSE100

LSE100, LSE's flagship interdisciplinary course taken by all undergraduates, is designed to build your capacity to tackle multidimensional problems through research-rich education. LSE100 will enable you to deepen your intellectual engagement with a wide range of social scientific ideas and approaches by investigating global challenges, connecting disciplines and embracing complexity. The course will develop your critical, analytical and technical skills, while giving you the chance to collaborate with leading academics and peers from every department within the School.

When you take LSE100, you will explore and investigate 'wicked problems' a class of social challenges characterised by causal complexity, global interconnection, and widespread disagreement about both the nature of the problem and the potential solutions. You will work in small, multi-disciplinary teams to select an area to investigate in depth, drawing on contributions from LSE's world-leading experts in the area that you have chosen. In the process, you will gain expertise in the tools of systems thinking and systems change, broaden your intellectual experience and deepen your understanding of your own discipline as you test theories, evidence and arguments from different disciplinary perspectives. You will also develop your research, communication, teamwork and leadership skills as you apply your intellect and creativity to the challenge you and your group have chosen.

In previous years LSE100 students have examined big questions such as "Can we control Al?" and "Is there a path to global food security?" In doing so they have considered how systems such as transportation, the labour market, and criminal justice are transformed by technological change, and how the complex interplay of individual, national and global interests intersect within a food system that is dependent on environmental degradation, conflict and inequality. The topics students will explore in 2021 will similarly reflect the complex and urgent issues that we face today, challenging all LSE students to devise responses to some of most critical social issues of our time.

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If you have any questions before you arrive at LSE, please email the Course Office: LSE100@lse.ac.uk.

We look forward to meeting you.





LSE Language Centre

LSE is a centre for the study of the social sciences and this is reflected in its Language Centre.Our courses focus on language and society, encouraging you to learn how to use language in the contexts you would like to live, study and work in. We teach people to speak languages, but also teach about language (socio-linguistics/ intercultural communication) and offer a range of courses on literature and society.

English for Academic Purposes: in-sessional support programme

Once you begin your degree programme, the Language Centre will still be on hand to give you advice and support throughout your time at LSE. The support is provided via LSE LIFE, is free and starts as soon as your main programme begins. For more information, visit **lse.ac.uk/lselife**.

Undergraduate degree course options

The Language Centre offers a range of degree options in Literature, Linguistics and Foreign Languages that you can take as a fully assessed part of your degree. This is subject to programme regulations; you should check departmental requirements for further details.

Did you know that you can receive a language specialism attached to your degree certificate and transcript?

- You will need to have started a qualifying single honours degree
- You will need to take and pass at least one language course in each year of your degree
- You must take all courses in the same language (French, Spanish, German, Mandarin or Russian)
- The three courses must also be consecutively harder in level
- Your degree certificates which includes a language specialism will state the language in the title, for example: BSc in International Relations with French

Non degree language course programme

If you wish to learn a new language, or improve your existing language skills during your time at LSE you should consider our non degree language course programme. These extracurricular courses are available to current members of LSE. Currently on offer are ten different languages with most of them available at five different levels: Arabic, French, German, Italian, Japanese, Korean, Mandarin, Russian and Spanish. The programme runs during the academic year from October until May.

Details on the non degree language programme can be found on the website.

There is also information on current prices and how to register for classes.



Translation of documents

You may need to provide officially translated documents to prove you have met the conditions of your offer, or for other purposes.

If your documents are not in English, the LSE Language Centre can provide a translation service. Full details are available at lse.ac.uk/language-centre and the charge for this service will be at the rate for LSE members.

Contact the Language Centre

LSE Language Centre

Ground Floor, 20 Kingsway Houghton Street

London, WC2A 2AE

Web: Ise.ac.uk/language

Email: languages@lse.ac.uk

Twitter: @lselangcentre





Student Services Centre

The Student Services Centre (SSC) is located on the ground floor of the Old Building. We offer a range of advice and services, including registration, campus enrolment and new arrivals support, student documentation, TfL 18+ Oyster Cards, course selection, class changes, change of circumstances, immigration and visas, exams and assessment results and graduation.

We are also a great first point of contact to find out more about the support services available at LSE and host specialist drop-in sessions. If we cannot help, we will know who can. Visit **lse.ac.uk/ssc** for latest information about our services, opening times and drop-in sessions.

LSE Off Campus Support Scheme

The LSE Off Campus Support Scheme provides new commuter students (who are not living in LSE Halls of Residence) with exclusive social networking opportunities, targeted support and guidance on settling in. You can find out about services offered within the scheme, and how to take part in it, at info.lse.ac.uk/current-students/student-wellbeing/students-supporting-students/off-campus-support-scheme.

Academic Advisers

Each student has an academic adviser, who receives regular reports from class teachers and meets with the student during the course of the year to discuss their academic progress. The academic adviser is also there to help with any academic, administrative or personal questions where the student may not be sure which person or office is responsible.

The School also has an adviser for female students who generally deals with more personal and often private matters. The current Adviser to Women Students is **Dr Bingchun Meng** (b.meng@lse.ac.uk, +44 (0) 20 7107 5020).

Contact the Student Services Centre

LSE Student Services Centre,
Ground Floor, Old Building,
Houghton Street
London, WC2A 2AE

Opening times: Monday-Friday 11am-4pm





LSE Careers

LSE Careers is here to work with you throughout your time at LSE and beyond. We can help at every stage of your career planning, from thinking about your career for the first time to applying for jobs. We also provide opportunities where you can meet, network and connect with employers and organisations that you're interested in working for.

Our services cater for the diverse LSE student makeup, keeping undergraduates in mind as well as UK and international students. And no matter where you want to work, we can support you. We also offer bespoke services for disabled students including dedicated careers consultants.

Career planning

On our website (<u>Ise.ac.uk/careers</u>) you can find information, resources and advice to support you wherever you are in your career thinking. Whether you're unsure about what you'd like to do, are exploring your options, looking to build your skills and experience or are ready to put your plan into action.

Once you've registered at LSE you'll be able discuss your options with one of our friendly and dedicated careers consultants in a one-to-one careers appointment. And don't worry, if you're unsure about what you want to do - we can still help!

Experience and employability

If you want to gain some work experience, learn and develop your skills or earn some money whilst you're studying, our varied programme of events can help!

From our sector and themed events where you can explore different industries and roles, to professional development skills sessions such as mastering presentations and public speaking, our events will enable you to build your knowledge, develop your understanding and skills. We also advertise a range of opportunities including internships and both on and off campus part-time jobs which fit in with your studies.

During your time at LSE you'll also have the opportunity to get involved in volunteering. As well as being a great way to give back to the community, it can be beneficial to both your personal and professional development. The LSE Volunteer Centre can help you find the right role for you and also advertises one-off and long-term opportunities in the UK and abroad.

What LSE alumni go on to do

Popular careers chosen by LSE graduates include: NGOs and development, consultancy, research and education, finance, journalism, publishing, and the public sector and government.



If you're researching a programme you're passionate about but aren't too sure where it could lead, our graduate destinations page can give you some great ideas. Take a look at what students who studied in your prospective department have gone on to do, or search by degree programme.

Volunteer Centre

Volunteering is a great way to help develop new skills and meet new people while making a difference and the LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE.

We work with organisations to advertise volunteering opportunities across London, the UK and internationally. Whether you are passionate about the environment or human rights or ready to change the world through campaigning or mentoring, we'll have an opportunity for you. We also know that students are busy and we run a comprehensive one-off volunteering programme to make sure you can fit it in.

Looking to meet charities? We host multiple Volunteering Fairs and invite charities on campus, so you can meet over 100 charities face to face. We also run a seminar series called 'Take Action' which explores how students can take action on some of societies most pressing issues. You can find out more, as well as the advice and support we can offer, at **lse.ac.uk/volunteerCentre** or by following **@LSEVolunteering**.

Contact LSE Careers

Tel: **+44 (0)20 7955 7135**

Email: careers@lse.ac.uk

Find LSE Careers online:

Twitter: @LSE_SSC

Website: Ise.ac.uk/careers

Blog: http://blogs.lse.ac.uk/careers/

Instagram: @LSECareers Twitter: @LSECareers LinkedIn: LSECareers

Facebook: LSECareers

Contact the Volunteer Centre

LSE Volunteer Centre

Floor 5, Saw Swee Hock Student Centre 1 Sheffield Street, London, WC2A 2AP

Tel: **+44 (0)20 7955 6519**

Email: volunteer@lse.ac.uk

Find the Volunteer Centre online:

Twitter: @LSEvolunteering

Website: Ise.ac.uk/volunteercentre





Equity, Diversity and Inclusion

Promoting equality, championing diversity and developing an inclusive LSE

LSE was founded with the aim of understanding the causes of things and for the betterment of society and that also includes understanding, and more importantly, acting on the causes of inequalities within LSE.

We aim to ensure LSE is curious, creative and solves problems. Regardless of a person's gender, race, ethnicity, sexual orientation, disability, religion or any other protected characteristic, we will make time for introspection, and focus on structural and cultural change to ensure every one of our students can thrive and feel like they belong.

Everyone is welcome at the School and it is our diversity that makes LSE such a fascinating place to study. As a student at LSE, all members of staff are here to make sure you have a positive, enriching and challenging experience that will support your preparation for a life and career in the global 21st century.

As members of LSE, we are all responsible for interacting with mutual respect and openmindedness, and for valuing the multicultural and diverse community that we share.

In support of this, LSE has a number of important initiatives that are designed to lead to equity, diversity and inclusion for us all:

Visit <u>Ise.ac.uk/2030</u> to read about the **School's commitment to equality of respect** and opportunity.

If you are concerned about bullying or harassment, visit <u>here</u> or to find out how to report incidents and access support services. Additionally, you can contact one of our Safe Contacts and see what Sources of Support are available to you.

To access resources on sexual consent and positive bystander interventions, visit here.

If you would like to find out more about these and other initiatives and the information and support available to you, please **contact us** via email (edi@lse.ac.uk), visit our website, or follow us on Twitter (@EDI_LSE).

Contact the EDI team

Equity, Diversity and Inclusion Office 5th Floor, Lionel Robbins Building 10 Portugal Street, WCA 2HD

Email: edi@lse.ac.uk

Twitter: @EDI_LSE



Making contacts and keeping in touch

Now that you are holding an offer of a place at LSE there are a number of ways in which you can keep in touch with the School and find out more about life on campus.

Newsletters for offer holders

The Undergraduate Admissions Office sends out regular newsletters via email to offer holders, from January through to Registration. These newsletters will provide you with helpful tips and reminders about the admissions process, and also give an insight into School news and events Copies of our newsletters can also be found on the offer holders section of our website at Ise.ac.uk/ugofferholder.

Discover LSE

Whilst COVID-19 has required LSE to temporarily suspend visits to our campus and our participation in off-campus events there are still numerous ways in which you can experience the School from the comfort of your home. These include student blogs and vlogs, and videos of student life.

See Experience LSE from home

You can also interact with staff and students at our Virtual Offer Holders' Day.

Student blogs

The <u>Students@LSE</u> blogs feature current students writing about their own experiences of life at LSE. For a first-hand account of the work load, lectures and classes or the social scene at LSE and in London, visit <u>lse.ac.uk/studentblogs</u>.

Alumni groups

The international LSE alumni community comprises more than 158,000 contactable alumni in almost 200 countries. Over 150 regional, city and special interest groups led by alumni volunteers in Africa, Asia-Pacific, Europe Latin America and the Caribbean, the Middle East and North America help to maintain lasting connections between this vibrant global network and the School. Our alumni volunteers are also LSE's international ambassadors and a useful source of information about the School. They can offer useful hints and tips about studying at LSE, living in London, and talk about the careers that their studies have helped them to pursue.

To find out about your local alumni group in your area of interest, please visit the LSE Alumni website at alumni.lse.ac.uk/groups.



Destination LSE events

Each summer, LSE's Student Marketing and Recruitment team organise online 'Destination LSE' pre-departure events for LSE offer holders.

These events provide an opportunity to connect with others who are about to embark on the same adventure and to meet with alumni, current LSE students and LSE staff. Offer holders will be able to find out what studying at the School is really like and can learn more about living in London and life after LSE.

Further details of the 2021 series of 'Destination LSE' events will be available in the spring.

Social Media

To keep up to date with alumni activities, you can follow LSE Alumni on Facebook and Twitter, or join the official LSE Alumni Group on LinkedIn once you become a student. Many departments also have Facebook groups for new students. Your departmental administrator will contact you with details.

Contacts for alumni-related queries

The Alumni Engagement team works to keep the strong LSE alumni community engaged with each other, and with the School, at every stage of your LSE relationship, from student to new graduate and from mid-career to post-retirement, providing a programme of communications, events, services and opportunities to stay involved in the life of LSE.

Contact Student Marketing and Recruitment

Student Marketing and Recruitment

Tel: +44 (0)20 7955 6613

Live Chat https://lseportal.force.com/support/s/undergraduate-live-chat

Questions? Ise.ac.uk/ask-LSE

Contact the Alumni Engagement team

Alumni Engagement

LSE Philanthropy and Global Engagement team

Houghton Street

London

WC2A 2AE

Email: alumni@lse.ac.uk
Web: alumni.lse.ac.uk





LSE Students' Union

LSE Students' Union is a charity run by students, for students. It exists to make your time at LSE the best it can be. LSESU's Sabbatical Officers are your elected representatives. They campaign for your rights and seek to improve all aspects of university life by supporting over 200 societies and 40 sports clubs, offering an active Media Group and charitable fundraising activities, providing a professional advice service, and running a range of student-friendly bars and cafés.

The Students' Union also runs its own welcome events, which are held at the start of the academic year. For information on these events and activities—including the Welcome Fair, wellbeing drop-ins, club nights, tours, live music and Give it a Go sessions—visit Isesu.com/welcome.

As an LSE student you are automatically a member of LSE Students' Union, and as a member you can participate at any level, from running for election, or submitting policy to be debated at the weekly Union General Meetings, to campaigning on the issues affecting you or enjoying an activity run by fellow students.

Famous campaigning history

One of the oldest Students' Unions in the country, LSESU has a strong history that is renowned for political protests and its strong campaigning ethics. Recent campaigns have focused on greater student mental health support, funding for student activities and hardships, fixing the fees for international students and much more.

A student-led organisation

Our Executive Team is made up of Student Representatives who are elected annually by their peers to represent and run the Union. Four of these students are full-time Sabbatical Officers – the General Secretary, Education Officer, Community and Welfare Officer and Activities and Development Officer. We also elect a part-time Postgraduate Officer to specifically focus on our largest student group at LSE. Further Part-time and Liberation Officers are also elected alongside the Sabbatical Officers, such as LGBT+ Officer, Disabled Students' Officer and Black and Minority Ethnic Students' Officer. Any student can run for office, whatever their course or study level.





Societies, sports clubs, Media Group and RAG

LSESU supports more than 250 student-led societies and 40 sports clubs, as well as the Media Group comprising a weekly newspaper (The Beaver), television network, and journal. Raising and Giving (RAG) is the fundraising arm of the Students' Union and run our incredible LSE Welcome club nights, with all money raised going to a good cause. Our student clubs and societies welcome all new members; sign up in person at the Welcome Fair or join in online at Isesu.com/communities.

Entertainment

LSESU offers an array of entertainment, from live music and dance to student-run conferences, student talks with high-profile speakers and more. Most of these are hosted in the Three Tuns student bar or LSESU Venue, which can be found in the Saw Swee Hock Student Centre (the home of LSESU).

Services

The Students' Union runs a range of services for students, including the Three Tuns student bar, the LSESU Denning Learning Café, LSESU Weston Vegan and Vegetarian Café and the LSESU Gym. We are a non-profit organisation, independent of the university, so every penny you spend with them goes into funding student activities. We also run a free and independent Advice Service which offers financial hardship funding and confidential advice on both academic and housing issues.

Contact LSESU

LSE Students' Union

Saw Swee Hock Student Centre 1 Sheffield Street London, WC2A 2AP

Tel: +44 (0)20 7955 7158

Email: su.info@lse.ac.uk

Find LSESU online:

Web: Isesu.com

Tumblr: Isesu.tumblr.com

Instagram: @lsesu

Twitter: @lsesu

Facebook: facebook.com/lsesu





Sport in London

Whether you're an avid footballer or a keen swimmer, there's a huge range of opportunities to get active and enjoy sports while you're living in London.

Sport facilities

On campus, you can find squash courts, badminton courts and an exercise studio. This is in addition to our gym, boasting a wide range of Techno-gym and Olympic standard strength performance equipment. There are also opportunities to attend a wide range of lessons, should this take your fancy!

Further from campus, LSE has 23 acres of playing fields in New Malden, Surrey. Amenities include football and rugby pitches, cricket squares and a tennis court.

Clubs and societies

The LSE Students' Union has more than 40 sports clubs, including a very active Athletics Union, with over 3,000+ members. The AU aims to provide sports for all, no matter your ability level; so if you are interested in getting involved with sports at LSE, you should be sure to visit their stall at the Welcome Fair!

LSE sports teams play regular competitive matches in the BUCS leagues, and since the AU hosts a wide range of clubs from football to floorball, karate to kite surfing ... there's sure to be something for everyone.

Gaming

If you're more into gaming than sports (or both if you have enough free time!), LSESU also have a Gaming Society and a Board Game Society.

Whether you play Magic: The Gathering, love a bit of Risk, or fancy taking part in a Halo tournament, there is bound to be something for you! Joining societies is one of the best ways to make friends with similar interests to you, so check out the LSESU Societies list and begin planning what you will be signing up for when you get here.



Beyond LSE

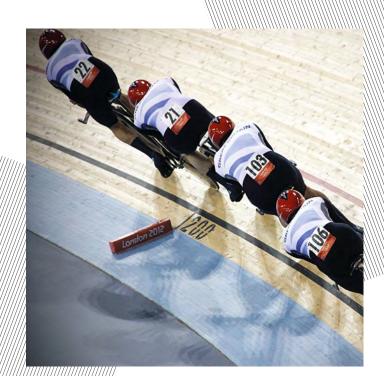
London boasts a huge range of state-of-the- art sports facilities, many of which provide discounts for students. Visit the 2012 Olympic Park and take advantage of the excellent facilities, previously used by Olympic athletes. You can also take the opportunity to ride the Arcelormittal Orbit! Alternatively, summer is the perfect time to visit London's many famous and affordable outdoor lido swimming pools.

Venues

Regular sporting events take place throughout the year in London, and if you're a sports fan, you might like to consider going to a game.

Many famous sports venues also offer tours, or discounted tickets for students. You might want to explore these further:

- London World Championships
- Tennis at Wimbledon
- Cricket at Lord's
- Premier League Football
- Rugby at Twickenham
- NFL at Wembley





Travelling into London

If you are new to London, the information below will provide you with the various travel options that are available. The prices quoted are correct at time of print, but please check the websites listed below for up-to-date prices and timetables.

Flights to London

If you are flying to the UK from overseas you are likely to arrive at either Heathrow or Gatwick, two of the world's busiest international airports. Each is approximately 25-30 miles (30-40 kilometres) from the city centre, but each is convenient, with good public transport links to central London.

If you are flying to the UK from Europe, you may also arrive at London Stansted, London Luton or London City Airport. Travel times from these airports vary; see below for more information.

Travelling to London from Heathrow Airport

heathrow.com/transport-and-directions/getting-to-central-london

By tube (London Underground)

You can take the **Piccadilly Line** from Heathrow Airport into central London. Journeys take approximately 50-60 minutes depending on time of day but this is also the cheapest form of transport into central London. A single ticket costs £6 in cash or slightly less on an Oyster Card, Transport for London's cashless ticketing system. You can also now use contactless cards, Apple Pay, Android Pay, Samsung Pay and Barclays contactless mobile to pay for your tube travel which can reduce the cost of your fare. Please see **tfl.gov.uk/fares-and-payments/** for more information.

Tube services are regular and do not require pre-booking. Visit the **Transport for London (TfL)** website at **tfl.gov.uk** for more information.

By train

Heathrow Express runs an airport transfer service to Paddington Station. Trains depart every 15 minutes. Online single fares are £25 if travelling during peak times or £22 if travelling during off-peak times. You cannot buy your ticket on board, so please ensure that you book a ticket online, via the mobile app or purchase one at the train station before boarding the train. You can also use Oyster Cards and Contactless from Heathrow. For more information or to prebook your tickets visit heathrowexpress.com.

Once you arrive at Paddington station you can continue your onward journey by taxi, bus or by the tube on the Circle, Hammersmith and City, District and Bakerloo lines.



By coach

National Express operates a frequent coach service from Heathrow Airport to central London throughout the day.

Visit nationalexpress.com/ coach for more information.

Travelling to London from Gatwick Airport

gatwickairport.com/to-and-from/gatwick-to-london

By train

Southern and **Thameslink** run trains from Gatwick Airport to Victoria, London Bridge. At Victoria Station you can continue your onward journey by tube on the Circle, District and Victoria lines. At London Bridge station you'll have access to the Jubilee and Northern Lines. Both stations have access to buses.

By coach

National Express and **easyBus** operate frequent coach services from Gatwick Airport to central London destinations throughout the day.

Visit nationalexpress.com or easybus.com for more information.

Travelling to London from Stansted Airport

By train

Stansted Express runs an airport service from Stanstead Airport to Liverpool Street station. The journey takes approximately 45 minutes and standard single tickets cost £19.40, less if booked in advance. You cannot use Oyster Cards and Contactless from Stansted Airport.

Visit www.stansteadexpress.com for more information.

At Liverpool Street station you can continue your onward journey by taxi, bus or by tube. Liverpool Street station is located on the Circle, Metropolitan, Central, and Hammersmith and City lines of the London Underground.

By coach

National Express and **easyBus** operate frequent coach services to central London destinations throughout the day. Visit **nationalexpress.com/** or **easybus.co.uk** for more information.



Travelling to London from Luton Airport

London-luton.co.uk/

By train

Train companies **Thameslink** and **East Midlands Railway** both offer services from Luton Airport Parkway station to St Pancras International Station, where you'll find taxis, buses and access to a number of lines on the London Underground. A ticket purchased for your journey is valid with either train company.

To get from the terminal building to Luton Airport Parkway station you'll need to take a shuttle bus, which departs from the front of the airport.

See <u>london-luton.co.uk/to-and-from-lla/going-south-beyond-london</u> for travel times and to book rail tickets in advance.

By coach

National Express and **easyBus** operate frequent coach services from Luton Airport to central London destinations throughout the day.

Visit nationalexpress.com or easybus.co.uk for more information.

Travelling to London from London City Airport

london-city-airport-guide.co.uk/london.html

By DLR

You can take the **Docklands Light Railway (DLR)** from City Airport into central London. Journeys take approximately minutes from City Airport to Bank station, depending on the time of day. Please see the section for travelling by tube for more guidance on how to pay or see **tfl.gov.uk/dlr** for more information.

Travelling to London on Eurostar

You can travel to London from Europe on the **Eurostar**. You will arrive at London St Pancras International station, where you can continue your onward journey by taxi, bus or by a number of lines on the London Underground. Details on Eurostar journeys can be found at **eurostar.com**.

Travel in central London

Travel on the Underground, Overground, Buses or DLR. Information on travel services in inner and outer London can be found on the Transport for London website at **tfl.gov.uk**.

Full-time students are entitled to cheaper fares on London's public transport. See page 120 for more details.



Travelling by taxi

London's iconic black cabs operate throughout the Greater London area and to Heathrow Airport. However, taking a cab – especially from the airport – could prove very expensive; you pay by distance and time (there are no fixed fares from the airport in a black cab) and if the traffic is congested you could face a very large fare between £48 and £90.

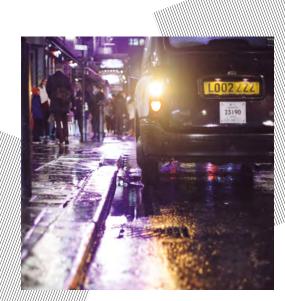
You do not need to book a black cab in advance and if you share a cab journey with friends then it can be much more affordable. Ask the driver for the estimated cost before you get in and make sure you have sufficient cash, or ask if you can pay by credit card.

Minicabs and private hire vehicles can be booked in advance and will offer set fares to London, so if you are going to travel by cab this may be the better option.

Staying safe when using a taxi:

- Only use licensed taxis and minicabs, do not travel with an unlicensed driver
- Never get into an unbooked minicab
- Always book a minicab with a minicab company
- Agree a minicab fare in advance
- Ask a minicab driver to confirm your name and destination before you get in the car, and check the driver's photo ID
- Always sit in the back seat.

For further information on travelling safely, visit tfl.gov.uk/campaign/safer-travel.





Directory

Academic matters

Academic advisers

See page 86.

Lectures and classes

See page 84.

Library

See page 72.

Moodle

Moodle is LSE's virtual learning environment, and will be used in your classes and throughout your studies at LSE. For more information on Moodle see page 83.

Printing facilities on campus

See page 74.

Food and drink

London has too many restaurants to list in this guide. However, we can provide you withsuggestions and a list of popular choices amongst LSE students. For general guidance and restaurant reviews see Open Table at opentable.co.uk, Time Out London at timeout.com, Harden's at hardens.com and bookatable.co.uk.

On campus

LSE restaurants

There are a large number of restaurants and cafés on campus, selling a variety of hot and cold food. See info.lse.ac.uk/staff/services/catering/outlets for more details.

LSE SU shop and Cafés The LSE Students' Union shop is located in Lincoln Chambers, 2-4 Portsmouth Street and the cafes are in the Saw Swee Hock Student Centre.

Wrights Bar— Located right next to the main entrance on Houghton Street, this is the most popular café on campus. Queues often stretch out of the door during peak times. Food is basic but good value for money and the service is friendly.



Surrounding areas

Fleet Street A number of pubs, bars and restaurants can be found all the way along Fleet Street, which is the main street south of the campus leading up to St Paul's Cathedral.

Kingsway A number of cafés and restaurants to suit every budget and taste line Kingsway, which is the street west of the main campus. These include Costa Coffee, Eat, Leon, Prêt a Manger, Pod and more.

Speciality food shops

The following is a list of shops and areas of London where you can buy international food products.

African/Caribbean

Brixton Market—Brixton Station Road, London, SW9 8JR **brixtonmarket.net**

Ridley Road Market—Ridley Road, Dalston, London, E8 2NP hackney.gov.uk/ridley-road-market

Shepherds Bush Market—London, W12 8DE shepherdsbushmarket.co.uk

Areas to shop - Brixton, Peckham, Dalston

American

American Food Store, 2 Ladbroke Grove, Notting Hill London W11 3BG **usafoodstore.co.uk**

Partridges—2-5 Duke of York Square, Sloane Square, London SW3 4LY partridges.co.uk

Chinese

Loon Fung—Four branches across London loonfung.com

Wing Yip—Branches in London and an online delivery service wingyip.com

Areas to shop— London's Chinatown chinatown.co.uk/en/

Eastern European

Prima Delicatessen—192 North End Road, London, W14 9NX

Areas to shop – West Kensington, Dalston





French

Paul—Branches across London

paul-uk.com

French Click—Online shop frenchclick.co.uk

A detailed list can be found on **franceinlondon.com**

German

German Deli-Online and at various markets across London germandeli.co.uk

Greek

Andreas Michli & Son-405-411 St Ann's Road, N15 3JL Athenian Grocery—16A Moscow Road, London, W2 4BT atheniangrocery.co.uk

Areas to shop - Paddington, Tottenham

Halal

Halal Monitoring Committee

halalhmc.org

A list of Halal butchers—allinlondon.co.uk/directory/halal-butchers

Indian/Pakistani/Bangladeshi

VB and Sons—Branches across NW London

facebook.com/VBandSons

Taj Stores-Brick Lane E1 6RL

tajstores.co.uk

Areas to shop - Brick Lane, Green Street, Tooting, Wembley and Southall





Italian

Lina Stores—18 Brewer Street, London W1F 0SH

linastores.co.uk

Fratelli Camisa-61 Old Compton Street, London, W1D 6HS

camisa.co.uk

Areas to shop - Soho

Japanese

Arigato Japanese Supermarket-48-50 Brewer Street, London W1F 9TG

The Japan Centre—212 Piccadilly, Mayfair, W1J 9HG

35B Panton Street, London SW1Y 4E

japancentre.com/en

Kosher

Kosher restaurants and cafes

kosher.org.uk/restaurants

Korean

Oseyo Shop-branches in Soho, Camden, Tottenham Court Road, Angeloseyo.co.uk

Latin American

La Bodeguita-Elephant and Castle shopping centre

labodeguita.co.uk

Areas to shop - Elephant and Castle

Middle Eastern

Damas Gate-81-85 Uxbridge Road, London, W12 8NR

damasgate.co.uk

Areas to shop - Edgware Road, Kensington and Chelsea, Shepherds Bush, Bayswater



Portuguese

Funchal Bakery-141-143 Stockwell Road, London, SW9 9TN Lisboa Patisserie-54 Golborne Road, London, W10 5NR Areas to shop - Stockwell, Kensington Scandinavian

Scandinavian

Scandinavian Kitchen-61 Great Titchfield Street, W1W 7PP scandikitchen.co.uk

Bageriet-24 Rose Street, London, WC2E 9EA

bageriet.co.uk

See also "Swedish" below.

Spanish

R Garcia and Sons-246 Portobello Road, London, W11 1LL

rgarciaandsons.com

Brindisa-Borough Market, SE1

brindisa.com

Areas to shop – Notting Hill, Borough

Swedish

SugarSin-1 Russell Street, WC2B 5JS

sugarsin.co.uk

Totally Swedish-32 Crawford Street, London, W1H 1LS

totallyswedish.com

Turkish

Turkish Food Centre Branches across London tfcsupermarkets.com

Areas to shop - Dalston, Hackney, Stoke Newington, Newington Green, Green Lanes

Further information

The Visit London guide to multicultural London has further culturally specific information including places to worship, restaurants and entertainment.

Visit the guide online at visitlondon.com.



Getting around

Cycling

SantanderCycles

Santander Cycles is a self-service, bike sharing scheme, which Londoners typically call "Boris bikes", after the former Mayor. Users can access bikes either on a daily basis or with an annual pass. Access fees range from £2 for 24 hours to £90 for an annual pass. The first 30 minutes are free, after which you will then need to pay a usage charge dependent on duration of use.

There are four docking stations in close proximity to the School, including a station on campus at Houghton Street. More information is available on the Transport for London (TfL) website tfl.gov.uk/modes/cycling/santander-cycles.

Electric Bike Rentals

Many companies such as Uber and Lime offer dockless electric bikes that you can rent and use at your leisure. Uber Jump costs £7.20 an hour (12p a minute), with the first five minutes free, whilst Lime costs £9 per hour. You can download the apps to easily access bikes near you.

Using your own bicycle

LSE has a **Cycling Society** and holds a Bike Week visited by "**Dr Bike**" experts who will look over your bike free of charge and fix any minor problems on the spot. The police also come along every few months, and you can get your bike tagged and registered with the national BikeRegister. There are a number of bike racks on campus. Showers are available in the NAB, East Building, Old Building and elsewhere on campus.

Cycle Skills

Transport for London fund free, tailored courses for first-time riders or regular cyclists looking to improve their skills. Anyone considering cycling in London should visit **tfl.gov.uk/modes/cycling/cycle-skills**.

London Transport

You can pay for public transport in London (including Tube, bus, London Overground, tram, Docklands Light Railway (DLR), TfL Rail and most National Rail services) using a cashless Oyster card (obtained at most major Tube stations for a £5 deposit) or a contactless payment card, and fares for these payment methods are often cheaper than they are for paper tickets, which are also still in use. In addition, all buses in London are now cashless, so paper tickets cannot be purchased on board.

TfL also offer a special Student Oyster card with discounted fares (at the time of going to print, the discount is 30 per cent off adult-rate travel cards, bus passes and tram passes). Once you have registered in October, you can apply for your 18+ Student Oyster photocard on the TFL website.



You will need your student ID card, a passport photograph and a debit or credit card to register. You should be aware that it may take a few weeks for your Student Oyster card to be processed, so it's worth applying as soon as you know your UK address.

More information on transport in London can be found on the **TfL website** at **tfl.gov.uk**. You can get a variety of tickets; the best one for you will depend on the number of journeys you make, and which zones you use.

We also advise that you familiarise yourself with the Student Guide to Travelling in London which can be found at **tfl.gov.uk/campaign/student-travel**.

On foot

London is a very walkable city, and many areas are more closely linked than you would thinkespecially if you are using a tube map for guidance. Not only is walking cheaper than using public transport, it is also a healthier and greener way to travel.

Transport for London has recently introduced a new campaign to get the capital walking. For more information about the programme and walking in London, visit tfl.gov.uk/modes/walking/.

Green spaces

London has a surprising number of green spaces for the public to enjoy – whether you prefer an energetic game of football or a leisurely amble among the well-tended flower beds.

See the Royal Parks website for information on activities, events and seasonal highlights at royalparks.org.uk.





Health and wellbeing

Disability and Wellbeing service

See page 77.

Gym/fitness

Within the LSE campus you will find squash courts, badminton courts and the LSE Gym. The LSE Gym is located in the Saw Swee Hock Student Centre, with state of the art equipment and facilities. The gym is well equipped with cardiovascular and resistance machines and fully qualified staff. Membership for LSE students is very reasonable. For more information see Issued-Comparison-1 with state of the art equipment and facilities. The gym is well equipped with cardiovascular and resistance machines and fully qualified staff.

A short distance away are the facilities of the University of London Union (ULU) which also includes a swimming pool. Both the LSE Students' Union (LSESU) and the ULU have a variety of sporting clubs and teams who welcome members at all levels up to and including high level inter- university competition.

For more information, see Issesu.com/activities/sports

NHS and local medical services

See page 79 for information on health and wellbeing and medical services provided on campus.

Life in London

Climate

The climate of London is generally temperate. During the winter months rainfall can be fairly regular, but more often than not you should expect drizzle or showers rather than heavy or long downpours. It sometimes snows but snow generally does not settle more than a few millimetres deep in the city. Evening temperatures in the winter can often fall below freezing, but daytime freezing is rare. During the summer months you should expect temperatures in the low to mid 20s (in degrees Celsius), apart from the occasional heatwave. In the summer the Underground can be very warm, so it's advisable to carry a bottle of water. Weather conditions are changeable in the UK, so you should be equipped with suitable clothing to cover every eventuality, and wear layers where possible.

Historic buildings

If you turn left from Clements Inn you will walk past the Royal Courts of Justice. This was opened by Queen Victoria in 1882 and was the original home of the Supreme Court. Opposite the Royal Courts of Justice you will find Inner Temple – one of London's four medieval Inns of Court. Many Inns of Court still function as offices for barristers. Within the grounds of Inner Temple is the Temple Church, familiar to anyone who has read Dan Brown's The Da Vinci Code.



A short walk along Fleet Street will take you past the historic homes of some of the best known British newspapers and periodicals (now mostly moved to the east of the city) and up towards St Paul's Cathedral. Built after the first cathedral was destroyed during the Great Fire of London, the Christopher Wren dome provides one of London's most distinctive landmarks, as well as being a truly spectacular building.

Museums

The Tate Modern, the National Gallery, the National Portrait Gallery, the British Museum, the Courtauld Institute of Art and the Museum of London are all within a short distance of the LSE campus. Slightly further away in Knightsbridge you will find the Victoria and Albert Museum, the Science Museum and the Natural History Museum.

Many of London's museums have free entry.

Postal service

The nearest Post Office to the LSE campus is situated on Aldwych next door to Clement House, (see the campus map on the inside back cover). General information about services provided by the Post Office can be found at **postoffice.co.uk**.

Pubs, bars and clubs

There are a number of pubs and bars on campus, including the George IV, the White Horse and the Three Tuns. LSE's central London location means that it is only a short walk to the bright lights of the West End, Soho and any number of places to see and be seen. There are many student deals which will help to make your money go further; see timeout.com/london and **Isesu.com** for more information.

Safety

London is generally a safe place to live. As with any city, it is sensible to be aware of your personal safety and to take simple precautions. Lock your door/window(s) when leaving your room, even for a short time, and keep valuable personal items out of sight. Keep your personal information, credit cards, mobile phone, etc, safe, and be aware of your valuables when out and about.

Take care at cashpoints (ATMs) - protect your PIN and put both cash and card away as soon as possible.





If you own a bicycle, wear appropriate protective/ high visibility clothing, use lights when cycling at night and invest in a quality "D-Lock" and double loop cable. Double locking is suggested for extra security.

On a night out, never leave your drink unattended or accept a drink from a stranger. Don't take risks getting home – never use an unlicensed minicab. When walking at night, stick to well-lit and populated areas as much as possible and plan your route in advance.

If you need to report a crime, you can dial 999 in an emergency (ie, if a crime/incident is happening now, or if someone is in immediate danger) to contact the police. Non-emergency calls should be made to 101.

Sport

London is home to a number of world famous sporting events, teams and venues, including Wembley, the national stadium, which successfully hosted the 2012 Summer Olympic and Paralympic Games.

Fans of more unconventional sports will be pleased to know that London has facilities for a vast array of sports and activities, from indoor climbing to dance.

Theatre and music

London is home to a wide range of music and theatre venues. There is something for every taste and up-to-date listings for plays, musicals, gigs and shows can be found in Time Out at **timeout.com/London** and **londontheatredirect.com** for current discount for musicals and plays.

UK national holidays

England and Wales bank and public holiday dates 2021:



UK national holidays

1 January 2021 - New Year's Day

2 April 2021 - Good Friday

5 April 2021 - Easter Monday

3 May 2021 - Early May Bank Holiday

31 May 2021 - Spring Bank Holiday

30 August 2021 - Summer Bank Holiday

25 December 2021 - Christmas Day

27 December 2021 - Substitute day

28 December 2021 - Substitute day

Useful London websites

visitlondon.com

timeout.com/london

londonnet.co.uk

studylondon.ac.uk

Money matters

Bank accounts

See page 70.

Cost of living

See page 52.

Financial support and scholarships

See page 44.



Insurance

Insurance cover is a good idea if you intend to bring expensive belongings with you. There are many types of cover available dependent on the length and amount of cover required. Generally, you should look to purchase a policy covering your personal possessions, money and documents, as well as medical expenses and personal liability. If you are an overseas student you will also need to arrange travel and health insurance. Many companies offer policies tailored to students; an internet search will yield many options.

Mobile phones

If you choose to buy a new mobile phone when you get to the UK we recommend you shop around to get the best deal on a contract phone as this option means you will pay no upfront cost for the phone. "Pay as you go" (prepaid) phones can be purchased for as little as £10. When purchasing a pay as you go phone, be mindful of selecting the correct deal as any charges outside your prepaid bundle may be at considerably higher rates. Contract tariffs usually provide the most generous deals when it comes to calls, texts and data allowance. Note that prepaid phones do not require a UK bank account or address, so may be easier to purchase if you are still waiting to open a bank account.

Paying your LSE tuition fees

See page 36.

Student discounts / NUS

Living in London does not have to be overly expensive; there are many activities which are free, and many suppliers offer considerable discounts to students. A quick internet search will reveal a number of websites, including **studentbeans.com**, and **nus.org.uk** which have lots of information about special offers for students.

Details of free activities can also be found on <u>londonforfree.net</u>, including London's Cheapest Bus Tour where you can see many of London's famous sights and landmarks using standard Transport for London buses.

Applying for an TOTUM card will give you access to further discounts on books, clothes, sports equipment, CDs, travel, computer equipment, gigs, eating out and more. The Students' Union will provide further details about applying for a card.

Alternatively, visit the NUS website and apply online at nus.org.uk.

The area around LSE is also rich in student discounts – our proximity to other London universities means that many places are competing for student business. Look out for window stickers in shops and cafés, and make the most of facilities offered by LSE, the LSESU, and the University of London.



Tax

Students in the UK are liable to pay Income Tax and National Insurance contributions on their earnings, just like everyone else. If you're a student and you're working, you can be taxed on casual, part-time and temporary work. Almost everyone who works legally in the UK is entitled to receive the National Minimum Wage, currently £6.45 per hour for workers aged 18 to 20 (from 1 April 2020). If you intend to work during your studies, you should consult **gov.uk/student-jobs-paying-tax** for advice on all aspects of the UK tax system.

Utilities

If you are renting private accommodation, you should make sure it is clear in your lease which utilities you will be responsible for. You should get a gas/electricity meter reading on the date you move in and out, and should make sure you know which company currently supplies the property. If you wish to change your supplier, there are a number of comparison websites which allow you to choose the right provider/ tariff for you. The LSESU Advice Centre can help with all housing related issues, and it is worth visiting them if you are unfamiliar with renting accommodation in the UK. You can find more details on their website at Isesu.com/advice.

Student life

The Faith Centre

The Faith Centre is the new home for LSE's diverse religious activities, the interfaith programme, and a reflective space for all staff and students. See **Ise.ac.uk/faithcentre** for further information.

Places of worship in London

Buddhist - The Network of Buddhist Organisations - nbo.org.uk

Christian - Find a church of any denomination indachurch.co.uk

Hindu - A list of temples in the UK- nchtuk.org

Jewish – Find a local synagogue–jewishgen.org/jcr-uk/London.htm

Muslim - Find a local Mosque-mosquedirectory.co.uk

Sikh - The Network of Sikh Organisations-nsouk.co.uk

Contact LSE Faith Centre

Saw Swee Hock Student Centre, Room 2.01

Tel: +44 (0)20 7955 7234

Email: faithcentre@lse.ac.uk

Find LSE Faith Centre online:

Twitter: @LSEFaithCentre

Blog: blogs.lse.ac.uk/faithcentre/





LSE LIFE

See page 90.

Childcare

LSE has partnered with Turtles Nursery whilst consultations are carried out about the future provision of childcare at LSE. See **here** for more information.

LSE Students' Union

See page 101.

Shopping

London is a shopper's paradise. Covent Garden, with its famous Piazza and market stalls is only a few minutes' walk from LSE. London's other famous shopping destinations – Knightsbridge or the area around Oxford Circus – are only a few stops further on the Underground. At weekendsyou can enjoy London's many markets in different parts of the city selling a wide variety of goods from fresh fruit and vegetables and hand crafted pastries to vintage clothing, crafts and antiques.

Opening hours

Opening hours are usually 9am – 6pm depending on the type of shop. Many shops are open seven days a week usually opening later on Sundays.

Some shops stay open late on Thursdays.

Buying books

Major bookshops in London include Waterstones, Foyles, Stanfords and Blackwells. Search online to find your nearest branch. There is also a second-hand bookshop, Alpha Books, at 1 Portsmouth Street.

Online—If you buy books online via Amazon you may be able to get a student discount with your NUS card, see the NUS **website** for further information.

Cigarettes and alcohol

Although alcohol can be legally bought from the age of 18, shops and bars can be very strict; be prepared to produce identification confirming your age if asked. Cigarettes are legally sold to anyone above the age of 18.

Clothes

Where you buy your clothes depends largely on personal taste and budget. Covent Garden and the area around Oxford Circus are two major shopping destinations and are located within a short walk or bus ride from the LSE campus. Remember, student discounts are available at some shops, so check before buying.



Household items

There are lots of options for buying household items. You can purchase most things from any of the major department stores (many located near Oxford Circus), but this can be quite expensive. You will save money by shopping around, and can often find bargains in shops like Wilkinsons or Poundland. Three popular choices with students are:

Argos—This general-goods retailer sells most items you would find in a department store, but by catalogue. You can arrange for delivery or collect your purchases from your local branch. Stores are located all over London, including Holborn and The Strand. You can find them online at **argos.co.uk**.

Ikea—This large Swedish superstore stocks items for the home, from basic household items to furniture. Branches are located on the outskirts of London in Tottenham, Croydon, Greenwich, Lakeside, and Wembley. Visit **ikea.com/gb/en/** for more details.

Robert Dyas—Founded in London in 1872, Robert Dyas provides a range of household items and small electrical appliances. Branches are located throughout London, including on The Strand, and High Holborn. They're also online at **robertdyas.co.uk**.

Shopping on campus

The LSESU shop in Lincoln Chambers on Portsmouth Street stocks a range of stationery, drinks and snacks, newspapers and magazines and greetings cards, among other things. The SU shop also has a wide range of LSE branded merchandise.

Supermarkets

Many people do their weekly food shopping in supermarkets. Tesco, Sainsbury's, Waitrose, Morrisons and Asda are the supermarkets most commonly found in and around London. You may also find branches of popular discount chains Iceland, Aldi, and Lidl.

Many supermarket chains offer a delivery service for a small charge. Some larger supermarkets will also stock a range of international food items.





Annex A: Departmental contacts

Each academic department has a departmental administrator who is able to answer any programme-specific questions that you may have before arriving at LSE. You are welcome to contact these individuals if you would like further information about course choices, exam schedules and programme content. All queries relating to your offer and/or your qualifications should still be directed to the Undergraduate Admissions Office.

Department	Website	Contact Details	
Accounting and Finance LT	Ise.ac.uk/accounting	Justin Adams j.adams5@lse.ac.uk	+44 (0)207955 6542 OLD.322
Anthropology	Ise.ac.uk/anthropology	Renata Todd anthropology.enquiries@ lse.ac.uk	+44 (0)20 7852 3709 OLD.604A
Economic History	Ise.ac.uk/Economic- History	Helena Ivins h.ivins@lse.ac.uk	+44 (0)20 7955 7110 SAR 6.03
Economics	Ise.ac.uk/economics	Rita Nemeth r.nemeth@lse.ac.uk	+44 (0)20 7955 7551 32L.1.02
Finance	lse.ac.uk/finance	Bethany Bloomer b.a.bloomer@lse.ac.uk	+44 (0)20 7955 7318 OLD 3.06
Geography and Environment	Ise.ac.uk/Geography-and- Environment	Martha Clarke M.K.Clarke@lse.ac.uk	+44 (0)20 7852 3636 STC.406
Government	lse.ac.uk/government	Carla Seesunkur gov.ug@lse.ac.uk	+44 (0)20 7955 6498 CON.318
International History	Ise.ac.uk/International- History	Jacquie Minter ih.ug.admin@lse.ac.uk	+44 (0)20 7955 6174 SAR.1.03f
International Relations	Ise.ac.uk/international-relations	Camilla Kennedy-Harper IR.BSc@lse.ac.uk	+44 (0)20 7107 5310 CLM.611



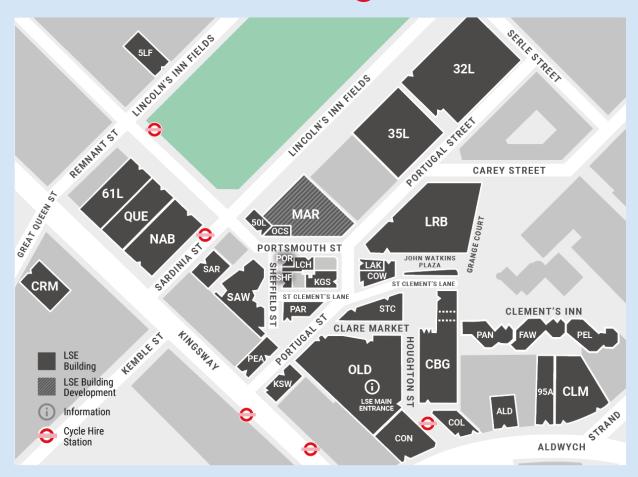
Language Centre	lse.ac.uk/language- centre	languages@lse.ac.uk	+44 (0)20 7955 6713 KSW
Law	lse.ac.uk/law	Laura-Anne Royal law.llb@lse.ac.uk	+44 (0)20 7955 7685 NAB.622
Management	Ise.ac.uk/management	Situ Diwan dom.ug@lse.ac.uk	+44 (0)20 7955 7693 NAB 4.13
Mathematics	Ise.ac.uk/Mathematics	Jackie Everid maths.info@lse.ac.uk	++44 (0)20 7106 1193 COL.401
Philosophy	lse.ac.uk/philosophy	Mary Wells m.a.wells@lse.ac.uk	+44 (0)20 7955 7901 LAK.G.01
Psychological and Behavioural Science	Ise.ac.uk/PBS	Chris Hunt c.j.hunt@lse.ac.uk	+44 (0)20 7107 5308 CON .3.18
Social Policy	lse.ac.uk/social-policy	Clare Gorman socialpolicy.ug@lse.ac.uk	
Sociology	Ise.ac.uk/sociology	Claire Tomlinson c.c.tomlinson@lse.ac.uk sociology.ug@lse.ac.uk	STC.S116 +44 (0)20 7955 7693
Statistics	Ise.ac.uk/statistics	Steve Ellis s.l.ellis@lse.ac.uk	+44 (0)20 7955 7650 COL.611

This information is correct at the time of going to print but is occasionally subject to change. Standard office hours are 9.30am – 5.30pm Monday – Friday but please be aware that some administrators work part-time.

You can also find links to all departmental websites.



Annex B: Getting around LSE



KEY TO MAP

KLI TO WAF			
95 Aldwych	95A	50 Lincoln's Inn Fields Portsmouth Street	50L
Aldwych House Aldwych	ALD	Lionel Robbins Building, Library Portugal Street	LRB
Centre Building Houghton Street	CBG	Marshall Building 44 Lincoln's Inn Fields	MAR
Clement House Aldwych	CLM	New Academic Building Lincoln's Inn Fields	NAB
Club Quarters Hotel Lincoln's Inn Fields	61L	Old Building Houghton Street	OLD
Columbia House Aldwych	COL	Old Curiosity Shop Portsmouth Street	ocs
Connaught House Aldwych	CON	Pankhurst House Clement's Inn	PAN
Connaught Rooms Great Queens Street	CRM	Parish Hall Sheffield Street	PAR
Cowdray House Portugal Street	COW	Peacock Theatre Portugal Street	PEA
Fawcett House Clement's Inn	FAW	Pethick-Lawrence House Clement's Inn	PEL
King's Chambers Portugal Street	KGS	1 Portsmouth Street	POR
20 Kingsway	KSW	Queens House Lincoln's Inn Fields	QUE
Lakatos Building Portugal Street	LAK	Sardinia House Sardinia Street	SAR
Lincoln Chambers Portsmouth Street	LCH	Saw Swee Hock Student Centre Sheffield Street	SAW
5 Lincoln's Inn Fields	5LF	Sheffield Street	SHF
32 Lincoln's Inn Fields	32L	St Clement's Clare Market	STC
35 Lincoln's Inn Fields	35L		

DISABLED ACCESS

All buildings have wheelchair access and lifts, except, 95A, KGS, KSW*, 5LF, 50L, POR* AND SHF.

*KSW 20 Kingsway (Language Centre only), *POR 1 Portsmouth Street (shop only).

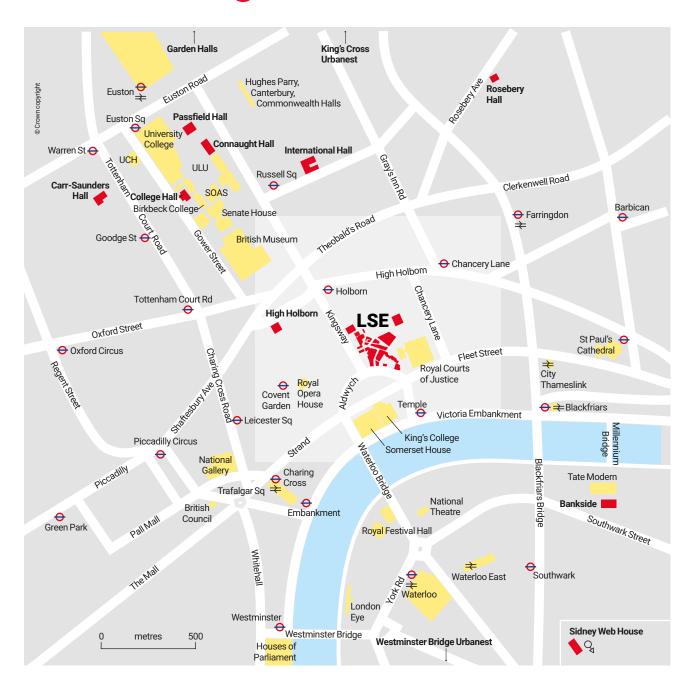
After 6.30pm, please call Security on 020 7955 6200 to ensure that any disabled access doors are open. For access to 20 Kingsway, please call Security on 020 7955 6200 to set up the portable ramp in the entrance foyer.

ACCESS GUIDES TO LSE BUILDINGS

AccessAble have produced detailed access guides to the LSE campus and residences, and route maps between key locations. These are available at less.ac.uk/AccessAble



Annex C: Map of LSE and intercollegiate residences





Annex D: LSE/LSESU student charter

LSE has a long and rich educational tradition that all its students and staff can be proud of. Since opening its doors in 1895, our School has sought to advance its founding vision of understanding the causes of things for the betterment of society through the study and analysis of the social sciences.

Our Student Charter, written by students and staff, sets out how LSE's mission and ethos are reflected in the education you can expect to receive at our School, and in the diverse, equitable and inclusive community that we all contribute to and value.

What is an LSE education and how can I make the most of it?

An LSE education is designed so that you can engage critically with your discipline and real global challenges, equipping you professionally and personally to shape the world for the better. The following principles outline what an LSE education looks like and how all students – undergraduate, taught master's and research – can make the most of their studies at our School.

As an LSE student you will:

- Receive teaching and supervision underpinned by world-leading research, and study curricula that seeks to reflect the diversity of the discipline you are studying.
- Make the most of your LSE education by taking part in lectures, seminars, and workshops, and engage in the learning
- community outside of the classroom through academic office hours, study groups, and other activities.
- Be offered high quality advice from academic departments and mentors.
- If you need additional guidance or support, make use of the academic and wellbeing support available at the School as soon as you can they're here to help you.
- Be expected to work to high academic standards.
- Contribute to your own learning by studying beyond reading lists and take advantage of opportunities across the School to advance your academic development.
- Contribute to building an active, inclusive and respectful learning community.
- Participate fully with others as you study, value the input of those around you, and use your voice to partner with us, so that we can work together to enhance your experiences.

What does it mean to be part of the LSE community and how do I contribute?

Our LSE community is shaped by its diverse and talented students and staff, its location in the



heart of a vibrant international city, and its mission to shape the world through path- breaking research and education.

We nurture our community through a set of shared understandings that rely on and value contributions from across LSE.

Being part of our LSE community means that together, we:

- Create and sustain excellence through an inclusive, accessible and safe environment to work and study.
- Act collegially as LSE citizens and with respect for one other to support learning, wellbeing, debate and dialogue, alongside the pursuit and dissemination of knowledge and ideas.
- Value our diverse and international membership and promote equality of respect and opportunity in accordance with LSE's Ethics Code and UK law.
- Work in partnership with each another to promote and respect health and wellbeing through a range of dedicated professional services, creating a supportive working environment that's beneficial to all.
- Maximise LSE's opportunities for positive global impacts through our teaching, research and community engagement.
- Value, champion and support School citizens who contribute to this goal by taking up opportunities at LSE and within the wider community.
- Our community includes LSE Students' Union (LSESU), an independent, student-led democratic organisation which focuses on improving the lives of LSE students by providing them with academic, social and welfare support.
- Get involved in the community by taking part in opportunities offered by LSESU, such as sports clubs, societies and services to enhance your skills. Your membership to this organisation is automatic when you become a student at LSE.

How can I inspire future generations of LSE students after I graduate?

Our alumni network go on to work with governments, communities and businesses, actively and positively contributing to the unique educational experience that inspired our founders: to undertake learning and enquiry for the betterment of society.

- There are many ways you can inspire the next generation of LSE students after you graduate:
- When you graduate from LSE you become part of a celebrated alumni community.
- Continue to support LSE and its students by giving up your time, providing your expertise, or by
 making a contribution in your own way. Our alumni are committed to sharing the value of an
 LSE education and building the strength of our community. Stay connected to our School by
 contributing to the alumni network, a body which spans the globe and offers support to alumni
 and current students, no matter where in the world they may be.



Annex E: Conditions of registration

Last updated: July 2020

The School regulations relating to your programme are set out in your LSEforYou account and the School Calendar (lse.ac.uk/resources/calendar), together with the Ethics Code, Rules of the Library, Conditions of Use of IT Facilities, and all other School regulations, policies and procedures. These apply to all students.

Please note that as per paragraph 24 onwards below, the School may make changes to its regulations, rules, codes and conditions after you have accepted your offer of a place. We will notify you of these changes as soon as possible. Your acceptance of the terms and conditions on the Student Verification Form binds you to abide by all of these and to the following Conditions of Registration:

- 1. You agree to your relationship with the School being governed by English Law and to the English Courts having exclusive jurisdiction over any legal matter.
- 2. You agree to complete your online registration prior to Welcome Week and your campus enrolment by no later than the published date of late registration/oncampus enrolment for your programme.
- 3. Once you have completed campus enrolment, you agree to stay in London or within reasonable distance of the School during term time and also for any summative assessment periods, for courses on which you are registered, which may fall outside the term dates This includes but is not limited to on campus examinations in the week preceding Lent Term and in the resit and deferral period (where applicable) and for the duration of the dissertation period for Master's students. Term dates are published in the School Calendar. If you need to be absent from the School during term time, for reasons other than illness, you will first consult your Academic Mentor / supervisor. If you are to be absent for more than two weeks, you agree to inform your academic department in writing before you go. Email notification is acceptable.
- **4.** You agree that if you are absent from the School through illness, you will inform your Academic Mentor / supervisor. If you are absent for more than two weeks, you will send a medical certificate to the Student Services Centre.
- 5. If you are an international student in the UK with student immigration permission, you must abide by the conditions of your visa as defined by the UK Visas and Immigration Service, including the mode of attendance and the completion of campus enrolment. Requests to transfer to study part-time whilst on a student visa, will only be granted to registered students



- of the School in exceptional circumstances where agreed by the Academic Registrar or Deputy Director of the PhD Academy.
- **6.** You agree that if you change your permanent home address and / or your termtime address, you will inform the School via your LSEforYou account of your new address details at once.
- **7.** Your status as a Home / EU or Overseas student for fee purposes is determined by the relevant Admissions Office on the basis of information that you have provided. This status cannot normally be changed after you have registered. Registered students who believe they have been incorrectly classified have until 31 October following their first registration date to complete and submit a fee status classification questionnaire and supporting evidence.
- **8.** Undergraduate students are not allowed to register on a part-time basis unless you have been given permission to partially repeat a year of study.
- **9.** You agree that you are liable for fees while you are in registration at the School, including any fees which a sponsor has agreed to pay on your behalf. This is the case irrespective of your completion of campus enrolment. You agree that if you decide to withdraw from, or interrupt your studies, no refund of fees can be made until you have notified the Student Services Centre of your decision in writing. If you withdraw from, or interrupt, your programme, your tuition fees will be calculated and charged in line with Section 9 of the School's **Tuition Fee Policy**.
- **10.** You agree that if you change your registration status (eg, move from full-time to part-time study, interrupt your studies or withdraw from your programme), fees will be charged in line with Section 9 of the School's **Tuition Fee Policy**, according to the date on which official permission for the change was given.
- **11.** You agree that if you register for a programme lasting more than one year, or you interrupt your studies and return to complete them later, the fees charged for subsequent years will be at the rate applicable for that current academic year in question and not at the rate for the academic year in which you first registered.
- **12.** You agree to pay tuition fees in full or in instalments as arranged with the **Fees Office**. You accept that if you fail to pay tuition fees by the due date, this will invalidate your registration. You accept also that if you are in debt to the School for tuition fees the School may end your registration and / or withhold official certification about your progress at the School, information about your results and any academic award made to you. Academic sanctions will not be applied if you are in debt for any payment to the School other than tuition fees.

13. You accept that:

13.1 LSE collects and processes certain information on its students for essential administrative, academic and health and safety reasons, as shown on your registration form, Moodle, the School's electronic learning system and LSEforYou. This information is collected for the purpose of managing your contract/registration with the School, to support the School's public task of teaching and learning and where appropriate to ensure compliance with UKVI regulations and procedures. Your data will be treated in strict



confidence and is covered by the General Data Protection Regulation. In particular, the School will use your personal information for its approved purposes only and will not pass it to unauthorised third parties without your explicit consent.

You will be informed if any of your personal data is being stored in any new systems and is transferred to countries without similar data protection laws. You will also be informed if any data is being processed automatically.

- 13.2 Your data will also be shared with local councils to confirm your student status for the student discount rate for council tax and with the Students' Union. Please let the School know before [date of transfer] if you do not want the School to share your data with the Students' Union.
- 13.3 If you have any complaints about the way the School has managed your data, you will first contact the School's Data Protection Officer at glpd.info.rights@lse.ac.uk and then have the right to contact the Information Commissioner's Office if you are unsatisfied with the School's response.
- 13.4 You also have the rights: to have incorrect information rectified; to have data which is no longer needed by the School erased; to have access to your information; to restrict or object to some processing; and to take your data to another higher education institution.
- 13.5 Your right to erasure will not apply to data relating to your academic progress up to and including your final degree classification as it is in the public interest that we keep this information. Other records, such as financial support and residences related information we are legally required to report on will also be kept, though destroyed within seven years of creation or when you leave the School, whichever is earlier. For instance, your data will form the basis of records of registered students the School is legally required to provide to the Higher Education Statistical Agency (HESA) as the Designated Data Body for England, which in turn are reported to the Office for Students (OfS). Further details about HESA collection notices relating to staff and students are set out online.
- 13.6 Your final degree classification will be kept permanently. Supporting academic progress data will be kept for the year you leave the School plus 75 years to enable the School to provide transcripts. Examination scripts will be destroyed one year after the relevant Examination Board has met. Other data like contact information will be kept for the purposes of contacting you during your course and afterwards for alumni, fundraising and careers related purposes. You will contact the School's Data Protection Officer glpd.info.rights@lse.ac.uk if you do not want to be contacted after you leave the School.
- **14.** Your LSE email account will be used for a variety of essential communications, including information on payment of your tuition fees. The School will assume that you open, read and act upon these emails.



- **15.** Teaching sessions (lectures, seminars, workshops etc.), and appropriate assessments, may be recorded by the School and by attending, either in person or online, you give your consent to this recording and assign to the School any performance rights that you may have in relation to your participation in such events.
 - You also agree not to copy, disseminate, download, post, publish, sell, or in any other way use the recording for any purpose other than your own private study.
- **16.** On all matters connected with School and University regulations, you should contact the Student Services Centre for guidance. If you are in any doubt about any information provided orally, you should ask for it to be confirmed in writing. In particular, you should always ask for written confirmation of any information relating to your tuition fees
- **17.** Academic Mentors may not be in a position to advise in relation to all School regulations and policies. As such, you may be required to seek clarification from the Student Services Centre on regulatory issues
- **18.** You should not expect Academic Mentors or other service divisions to pass on to the Student Services Centre information about your plans or, where applicable, about exceptional circumstances relating to your assessment performance. It is your own responsibility to inform the Student Services Centre and follow the appropriate procedures within the published deadlines.
- **19.** As a member of LSE's Students' Union, you are also a member of the University of London Union (ULU), which is the union that represents all students studying at a college within the University of London. You agree that the School can pass on your name and LSE email address to ULU for the purpose of registering you to vote in the ULU elections.
- 20. You agree to conduct yourself in an orderly, responsible, and sober manner and at all times to respect the rights and views of others. 1 Failure to do so is a breach of the Conditions of Registration and an offence under the Disciplinary Procedure. The following list is indicative (but not exhaustive) of the type of offences which would constitute misconduct and you agree that you will not.
 - 20.1 engage in any act that will, or is likely to, disrupt teaching, study, research or administrative work of the School;
 - 20.2 cause, or threaten to cause, injury to, or endanger the safety of, a member of staff or student of the School, or a visitor to it;
 - **20.3** dishonest behaviour and/or fraudulent actions, which include submitting incorrect or misleading information to the School;
 - 20.4 engage in any form of conduct or communication, including that on social media, that can reasonably be considered to be bullying or harassment of a member of staff, another student, or any other member of the School community, as it is defined by the School's Discrimination, Harassment and Bullying Policy and the Sexual Harassment and Sexual Violence Policy;



- 20.5 engage in any act that will, or is likely to, damage or deface property of the School;
- **20.6** cause a Health and Safety concern, which includes failure to comply with School or UK government guidance;
- 20.7 engage in any conduct or communication that will, or is likely to, bring the School into disrepute or unjustifiably harm the reputation of a member of it;
- 20.8 a) breach one or more of the School's terms or conditions, policies or procedures, or rules and regulations, which includes but is not limited to, these Conditions of Registration, the School's Ethics Code and any penalties or measures that have been put in place under the School's disciplinary or any other procedure;
 - b) breach your LSE Accommodation Licence Agreement or the School's Student Accommodation Disciplinary Code (for those students who are living in an LSE Hall of residence);
- 20.9 commit a criminal act, and/or a breach of discipline, which may or may not be punished in a court of law, on any of the premises that the School owns, or in any way administers or in relation to an offence committed outside of School premises as part of activities organised or authorised by the School and where they are related to the approved Business of the School;
- 20.10 engage in any form of conduct or communication, including that on social media, that can reasonably be considered to be bullying or harassment of a member of staff, another student, or any other member of the School community, as it is defined by the School's Discrimination, Harassment and Bullying Policy and the Sexual Harassment and Sexual Violence Policy;
- **20.11** use the School's name or address in a public statement, or business or other venture, without obtaining the permission of the School;
- **20.12** use any of the School's registered trademarks without seeking permission from a relevant person in the School's central administration;
- **20.13** record a lecture, meeting or other LSE event, or use such a recording, without the permission of the lecturer or person or group who organised the event;
- **20.14** breach the Data Protection Act 1998 or the General Data Protection Regulation.
- **21.** The School considers academic integrity to be of the utmost importance. You agree that all your assessed coursework (essays, projects, field reports, literature reviews, dissertations etc.) will be your own work, ie, work originally created by you during and for the purpose of your programme and may be analysed by plagiarism detection software².



- **22.** You accept that while any assessment offence allegation made against you remains outstanding, the School may withhold official certification about your progress at the School, information about your results and any academic award made to you.
- **23.** The School will have the power to terminate your registration if any of the following conditions apply:
 - 23.1 you complete your programme of study for which you were registered;
 - 23.2 you voluntarily withdraw from your programme for which you were registered;
 - 23.3 you fail to satisfy the academic requirements for your programme, including but not limited to failing to meet completion or progression criteria, lack of industry or failing to enter for an element of assessment after completing the normal course;
 - 23.4 you fail to satisfy the requirements for registration, re-registration or campus enrolment;
 - 23.5 you fail to achieve an award within the maximum period of registration;
 - you are expelled under the Disciplinary Procedure for Students, the Regulations on Assessment Offences: Plagiarism or the Regulations on Assessment Offences: Offences Other Than Plagiarism;
 - 23.7 any other good academic cause;
 - you fail to pay all tuition fees and charges due to the School or to have provided guarantees of such payment satisfactory to the School.

Changes to Regulations

- 24. Regulations that are common to all students and by which the School regulates its community may be changed from time to time. Such changes will usually be brought into effect at the start of the academic year and the changes will be published as part of the School's Calendar prior to the start of the academic year. However, the School may make changes to such regulations during the academic year to address unanticipated circumstances that affect the quality, standards or the delivery of a programme or to comply with a recommendation, direction or order made by a court, the Office for Students (OfS), the Quality Assurance Agency for Higher Education (QAA), the Office of the Independent Adjudicator for Higher Education (OIA) or other external regulatory, validating or accrediting body. In this case such changes will be notified to the students by email as well as being published on the School's website.
- **25.** The School will use its best endeavours to bring such changes into effect at the start of the academic year; however it may change such regulations with respect to continuing students (that is students who have already registered as students of the School at the time of the proposed change) where the changes are:
 - **25.1** Non-material; and/or



- 25.2 Beneficial to students; and/or
- 25.3 Reasonably required to address unanticipated circumstances that affect the quality, standards or the delivery of a course; and/or
- 25.4 Reasonably required to comply with a recommendation, direction or order made by a court, the OFS, the QAA, the OIA or other external regulatory, validating or accrediting body; and/or
- 25.5 Reasonably required to comply with the School's legal obligations (including but not limited to health and safety law obligations and equality law obligations); and/or
- 25.6 Required as a result of circumstances outside the School's control; or
- 25.7 The majority of affected students have, directly or via their representatives, agreed to the change.
- **26.** Where the School relies on 25.1 to 25.7, it shall endeavour to provide reasonable notice in advance of any such changes and such changes will be notified to the students by email as well as being published on the School's website.
- 27. Where it is not reasonably practicable to apply previous versions of regulations to part-time students or students who will not complete within the usual period for the specific programme or course (including where a student has had a break from studies) then due to the potential length of the period of registration until they complete their programme, the School may make changes to such regulations. Such changes will usually be brought into effect at the start of the academic year and the changes will be notified to the students by email as well as being published as part of the School's Calendar.
- 28. The School may make alterations to programmes and/or courses where the changes are:
 - 28.1 Non-material; and/or
 - 28.2 Beneficial to students; and/or
 - 28.3 Reasonably required to address unanticipated circumstances that affect the quality, standards or the delivery of a course; and/or
 - 28.4 Reasonably required to comply with a recommendation, direction or order made by a court, the OFS, the QAA, the OIA or other external regulatory, validating or accrediting body; and/or 28.5 Reasonably required to comply with the School's legal obligations (including but not limited health and safety obligations and equality obligations); and/or



- 28.5 Required as a result of circumstances outside the School's control; or
- **28.5** The majority of affected students have, directly or via their representatives, agreed to the change
- **29.** Sometimes circumstances may arise that are beyond the control of the School and require changes to the content and/or location of a course. Examples of such circumstances include but are not limited to:
 - 29.1 industrial action by University staff or third parties;
 - 29.2 the unanticipated absence of key members of University staff,
 - **29.3** acts of terrorism:
 - 29.4 damage or interruption to buildings, facilities or equipment;
 - 29.5 pandemic or other health and safety issue;
 - **29.6** severe weather conditions;
 - 29.7 the acts of any governmental or local authority;
 - 29.8 where the numbers recruited to a course are so low that it is not possible to deliver an appropriate quality of education for students enrolled on it.
- **30.** In these circumstances, the School will provide as much notice as is reasonably possible and take all reasonable steps to minimise the inconvenience and disruption by, for example, changing the delivery, location or schedule of a module. To the fullest extent possible under English law, the School excludes liability for any loss and/or damage suffered by any applicant or student as a result of such circumstances.

Notes

¹ The LSE-LSESU Student Charter (<u>info.lse.ac.uk/Current-Students/student-charter</u>), while not a contractual or regulatory document, sets out what you can expect of LSE and what LSE expects of you, in its articulation of the values the LSE community strives to uphold and the educational experience LSE offers you.

²Copies of all papers submitted to the software will be retained as source documents in the iParadigms reference database (held in the US) solely for the purpose of detecting plagiarism. Use of the Turnitin UK service shall be subject to such Terms and Conditions of Use as may be agreed between iParadigms and LSE from time to time and posted on the Turnitin UK website.

See the <u>Calendar</u> for further information about Programme Regulations, Course Guides, School and academic Regulations.



Annex F: Consumer rights for students

The Competition and Markets Authority (CMA) has published updated guidance on your consumer rights as a student.

The guide covers three key consumer law issues for students:

- Information provision universities need to provide up front, clear, intelligible, unambiguous and timely information.
- Terms and conditions universities' terms and conditions that apply to students need to be fair and balanced.
- Complaint handling processes and practices—universities need to ensure their complaint handling processes and practices are accessible, clear and fair to students.

The advice focuses on compliance with the following consumer legislation:

- Consumer Protection from Unfair Trading Regulations 2008 (CPRs)
- Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 (CCRs)
- Unfair terms legislation (at the date of publication, the relevant legislation is the Unfair Terms in Consumer Contracts Regulations 1999 (UTCCRs))

Please find full details of this guidance at the following address: gov.uk/government/publications/higher-education-guide-to-consumer-rights-for-students

Changes made to your programme since your acceptance of an offer to study can be found at: Ise.ac.uk/resources/calendar/CourseAndProgrammeInfo/updatedUGProspective.htm. We list programme changes by the following categories. These match categories of course information defined as "material information" in the guidance from the Competition and Markets Authority, ie, information that allows you to make "an informed choice about which universities and courses to apply for":

(i) Programme title



- (ii) Entry requirements/criteria
- (iii) Core modules/optional modules
 - (iv) Information about the composition of the programme
 - (v) Methods of assessment of the programme
 - (vi) The award obtained upon successful completion of the programme
 - (vii) Location of study
 - (viii) Length of programme
 - (ix) Programme regulation
 - (x) Programme accreditation
 - (xi) Total course costs

You should ensure you check these pages before accepting your offer.





lse.ac.uk/undergraduate









Undergraduate Admissions

The London School of Economics and Political Science **Houghton Street** London WC2A 2AE

Email: ug.admissions@lse.ac.uk **Telephone:** +44 (0)20 7955 7125

The information in this handbook can be made available in alternative formats, on request. Please contact the Undergraduate Admissions Office.

The School seeks to ensure that people are treated equitably, regardless of age, disability, race, nationality, ethnic or national origin, gender, religion, sexual orientation or personal circumstances.

Freedom of thought and expression is essential to the pursuit, advancement and dissemination of knowledge. LSE seeks to ensure that intellectual freedom and freedom of expression within the law is secured for all our members and those we invite to the School.

Design: LSE Design Unit Ise.ac.uk/designUnit

Photography: Nigel Stead, LSE Photographer

Produced by the Undergraduate Admissions Office, November 2020