



Congratulations on your offer of a place at LSE!

I am delighted to enclose your official offer letter and look forward to welcoming you to LSE for the start of your studies.

I was a student myself at LSE and I know how overwhelming it can be. This guide will help you to understand your offer and prepare for your arrival at LSE. The following pages explain what you need to do next and whom to contact should you have any further questions. I encourage you to read all of the information in this booklet and your offer letter.

LSE is a wonderful institution. As one of the world's leading centres for the study of social sciences it attracts students from over 160 countries and offers you a unique blend of leading academic teaching, research and exposure to first-hand experience.

Our identity and character are closely linked with our location in central London, an exciting and lively place to live and study. This benefits the School in many ways, not least through the School's close relationships with national and international public institutions, our engagement with cultural affairs and social issues and with the financial institutions of the City of London. We provide a unique forum for public debate with heads of state, top global officials, corporate leaders, Nobel Laureates and social activists visiting every week as part of LSE's Public Events programme.

While you are here you will be part of a vibrant and stimulating community, with societies representing hundreds of different interests and national groups available for you to join, as well as possibilities to volunteer and participate in social events. Please partake of these opportunities – the friends I made at LSE are still a huge part of my life.

LSE graduates are leaders in their chosen fields, succeeding in their individual careers and in making a difference to the world around them. Our graduates go on to work for international organisations, such as the UN and World Bank, national governments, research institutions, business, finance, media and civil society— and some remain active in academic life.

I am delighted you will be joining us and encourage you to make the most of all the opportunities LSE has to offer. Welcome!

Yours sincerely,

Baroness Minouche Shafik LSE Director





Term Dates for 2022/23

Michaelmas Term (MT)

Monday 26 September - Friday 9 December 2022

Lent Term (LT)

Monday 16 January - Friday 31 March 2023

Summer Term (ST)

Tuesday 2 May - Friday 16 June 2023

Welcome to the Undergraduate Offer Guide for 2022! The purpose of this guide is to provide you with important information regarding your offer, fees, accommodation and other services available at LSE. This guide is intended to be a "nuts and bolts" overview of the important information you will need at some point in the next year, which we acknowledge can be a bit dull to read and doesn't represent all of the exciting opportunities you will have as an LSE student. For this reason, we will be sending you newsletters which will hopefully demonstrate the fun side of LSE.

Email: ug.admissions@lse.ac.uk

Web: Ise.ac.uk/undergraduate



Planning for 2022/23

For the 2022/23 academic session, we aim to welcome all students to campus at the start of term and deliver face-to-face teaching throughout the year. The information in this offer guide reflects that. However, we recognise that the situation may change and therefore we will keep our offer holders informed of any changes regarding teaching, learning and campus life throughout 2022 and in advance of the start of term.

During the 2021/22 academic year, LSE offered flexible teaching and learning which comprised both online and in-person delivery. We taught small classes of students in-person, while lectures and large class teaching were delivered online. We invested in technical infrastructure and campus safety and developed new ways of teaching and learning to support our student community throughout the pandemic.

Our priority remains the health and wellbeing of our community. We know that you will have questions about living and studying in London and we are here to help and support you however we can. Our <u>FAQs</u> contain the most up to date information about measures in place on campus and in halls, as well as information about your studies.





Contents

- 2 Congratulations on your offer of a place at LSE!
- **3** Term Dates for 2022/23
- 4 Planning for 2022/23
- 7 Useful web and email addresses
- 8 Timeline of important dates and things to do
- 10 Post-confirmation checklist
- 11 Other things to consider after you arrive
- 13 LSE Offer Holders' Day
- 14 LSE Virtual Offer Holders' Day
- 15 Contacting the Undergraduate Admissions Office
- 16 Deferrals
- 17 English language requirements
- 19 Providing certified copies of your qualifications
- 20 Your first weeks
- 22 Fees
- 25 Paying your fees
- 28 Fee status classification
- 30 Financial support
- 36 Accommodation
- 40 Visa advice for overseas students
- 45 Campus developments



Contents (continued)

- 47 The Library
- 49 Data and Technology Services
- 51 Disability and Wellbeing Service
- 53 Study abroad
- 55 LSE LIFE
- **58** LSE100
- 59 LSE Language Centre
- **60** Student Services Centre
- 61 LSE Careers
- 62 Equity, Diversity and Inclusion
- 63 Making contacts and keeping in touch
- 65 LSE Students' Union
- 67 Quick links
- **68** Annex A: Departmental contacts
- 70 Annex B: Getting around LSE
- 71 Annex C: Map of LSE and intercollegiate residences
- 72 Annex D: LSE/LSESU student charter
- 73 Annex E: Conditions of registration
- 73 Annex F: Consumer rights for students



Useful web and email addresses

Undergraduate Admissions Office

Email: ug.admissions@lse.ac.uk

Web: Ise.ac.uk/undergraduate

Disability and Wellbeing Service

Web: Ise.ac.uk/disability

Fees Office

Email: fees@lse.ac.uk

Web: Ise.ac.uk/feesOffice

Financial Support Office

Email: financial-support@lse.ac.uk

Web: info.lse.ac.uk/current-students/financial-support

Accommodation Office

Email: accommodation@lse.ac.uk

Web: Ise.ac.uk/accommodation

Students' Union

Email: su.info@lse.ac.uk

Web: **Isesu.com**

LSE's "Your first weeks" website (available from Summer 2022)

Web: info.lse.ac.uk/current-students/your-first-weeks

LSE International Student Visa Advice Team (ISVAT)

Web: Ise.ac.uk/isvat

UK Council for International Student Affairs (UKCISA)

Web: ukcisa.org.uk



Timeline of important dates and things to do

The timeline below lists the key dates in the admissions process. It details when information will be sent to you, and when you need to send information to us.

Updates can be found on the Undergraduate Admissions website here.

Important dates	
Early 2022	Applications for LSE accommodation open (see page 36).
February	Applications for Student Finance open (see page 30).
Thursday 14 April — Wednesday 20 April (inclusive)	LSE closed for Easter.
Thursday 28 April	Deadline for overseas (including EU) students to submit their application for LSE Financial Support (see page 30).
Once you make us your firm choice	Should we become your firm choice institution, we will invite you to complete your pre-arrival forms, including the Financial Undertaking Form (FUF) and the Student Verification Form (SVF), via LSE for You.
Late June onwards	For those who require a visa, CAS numbers are issued to unconditional firm offer holders who have submitted their Student Verification and Financial Undertaking Forms (SVF and FUF) and confirmed their passport details with the Undergraduate Admissions Office. An email will be sent to overseas offer holders in early June asking for confirmation of these details (see here for more information).
Thursday 30 June	Deadline for offer holders studying the International Baccalaureate Diploma Programme (IBDP) to inform the Undergraduate Admissions Office of any extenuating circumstances affecting exam performance.
Wednesday 6 July	International Baccalaureate results from May exams published.
Friday 15 July	Deadline for requesting a deferral of your place at the School.
Summer 2022	Visit the "Your first weeks" website <u>here</u> for important information about Registration.



Important dates	
Sunday 31 July	Deadline for all offer holders (other than those studying the International Baccalaureate, see above) to inform the Undergraduate Admissions Office of any extenuating circumstances affecting exam performance.
Sunday 31 July	Deadline for sending in certified copies of requested qualifications, and proof of your English language qualification (see page 19 for important information on how to do this).
Thursday 18 August	A level results published.
Wednesday 31 August	Deadline for submitting the Financial Undertaking and Student Verification Forms via <u>LSE for You</u> .
Late August/ beginning September	A confirmation email is sent to all applicants who are holding an unconditional firm offer.
Monday 5 September	Deadline for receiving any re-mark results.
Friday 2 September	Deadline for all students sitting academic qualifications in 2022 to submit final results to the Undergraduate Admissions Office.





Post-confirmation checklist

Things to do between August 2022 and your September enrolment at LSE

August/September

Get vaccinated. All students – British, European or overseas – admitted to universities in the UK are advised to be vaccinated against Meningitis ACWY and

COVID-19 and to ensure all their vaccinations are up-to-date.

Before you arrive in the UK (overseas students)

Obtain sufficient UK currency or an international credit/debit card to last until you open your UK bank account.

Late September

Move into your accommodation.

Late September

Attend LSE Welcome events and the Students' Union.

Late September

Attend enrolment (see page 20).

September/October

Ensure that you pay your fees, or that you have a payment plan organised (see page 25).

September

If you have been assessed by Student Finance for a means-tested element to your maintenance loan, please ensure that you have received your LSE bursary entitlement (see page 30).

Within 7 days of your arrival in the UK

Nationals of some countries must register with the police. Please see here.

Information will be published nearer the time. Please see here.

Late September

Select your first year courses online via LSE for You.



Other things to consider after you arrive

- Get a UK mobile phone (or SIM card) if you need one.
- 2 Make financial arrangements, including opening a student bank account.
- Get a Student Oyster Card (discount travel card).
- 4 Get to know your department.
- Join societies or set up your own here!
- Take a tour of the Library (see page 47).
- 7 Explore the campus you can use our self-guided tour <u>here</u>.





For those of you who are new to the capital, get to know London! Buses are an excellent way to explore how the city fits together, or why not explore on foot.

Finally, make the most of your time at university! A packed year at LSE goes quickly, and there are lots of opportunities coming your way – to make friends from across the globe, to attend exciting events with world leaders in their fields, to contribute to classes in subjects that you are enthusiastic about and to shape your future career. You have a challenging and amazing year ahead.





LSE Offer Holders' Day

Wednesday 27 April 2022

The LSE Offer Holders' Day gives you the opportunity to visit the LSE campus, meet LSE staff and students and find out more about studying at LSE and life in London.

The LSE Offer Holders' Day provides you with the opportunity to:



Learn more about your chosen degree subject at LSE.



Meet academic staff and other offer holders from your department.



Get advice from current LSE students about studying at LSE and living in London.



Explore London, the LSE campus, and university accommodation.



Discover LSE's academic and student support services – Alumni, Careers, Disability and Wellbeing, Financial Support, Language Centre and LSE LIFE.



Find out about Student Life at LSE and our Students' Union

Places are limited and booking is essential, please see here.

Cancellation policy

Please note that as a result of circumstances or events outside of our control (known as a Force Majeure event), which includes but is not limited to industrial action, official government advice, fire, flood or other environmental or physical damage to premises, we may need to cancel an event at short notice.

In the event of a cancellation, a change of venue or date, we will endeavour to notify attendees wherever possible through the contact details given at the time of booking. For the avoidance of doubt, the School will not be liable for any costs you may incur as a result of any cancellation, change of venue or date.



LSE Virtual Offer Holders' Day

You can also experience the LSE Virtual Offer Holders' Day wherever you are in the world.

The LSE Virtual Offer Holders' Day is designed to give you all the information you need about studying at LSE and life in London.

The Virtual Offer Holders' Day provides you with the opportunity to:



Learn more about your chosen degree subject at LSE.



Watch videos, listen to talks and read blogs from staff and students in your academic department.



Explore London, the LSE campus, and university accommodation through interactive maps, videos and virtual tours.



Discover LSE's academic and student support services – Alumni, Careers, Disability and Wellbeing, Financial Support, Language Centre and LSE LIFE.



Find out about Student Life at LSE and our Students' Union.



Get advice from LSE students and alumni about studying at LSE and living in London through videos, blogs and profiles.



Speak directly to LSE students and staff through our live chat service.



Contacting the Undergraduate Admissions Office

The answers to most questions an offer holder may have can be found either in this **Offer Guide** or in the "**Information for offer holders**" section of our website.

If you have a question about your application, your offer, or the undergraduate admissions process in general, please refer to these resources in the first instance. If you need to contact us, either with a question which you cannot find an answer for, or to notify us of a change to your application or circumstances, then you should use our **online enquiry form**. We will ensure that your query is directed to the appropriate person and answered promptly.

School holiday closures

The Undergraduate Admissions Office will be closed for all UK bank holidays, as well as extended Christmas and Easter breaks. The office is particularly busy after long breaks, so please be patient when contacting us; we will respond to your query as quickly as possible once the School re-opens. All term and School closure dates can be found here.

General Data Protection Regulation (GDPR)

LSE collects information on its students for essential tasks, in order to pursue its legitimate interests as a higher education institution.

This includes registration, teaching allocations, monitoring and assessment of academic progress, entry to examinations, management of health and safety, planning, maintenance of order and contacting next of kin in emergencies. This information is treated in the strictest confidence, and is covered by the provisions of the General Data Protection Regulation.

Under the provisions of General Data Protection Regulation, we are unable to disclose or discuss any part of your application with a third party, unless you have nominated this individual (eg, parent/guardian/teacher) via your UCAS application form.

Your offer explained

You should by now have received official confirmation of your offer from LSE via UCAS. The guidance and frequently asked questions provided in the "<u>Information for offer holders</u>" section of our website should help you to better understand the terms of your offer.

Your offer of admission to the School is based on the information you provided on your UCAS application form. It is your responsibility to provide official evidence of your qualifications (if we require it – please see your offer letter). If you are unable to provide such evidence, we reserve the right to withdraw your offer of admission.



Deferrals

If you wish to defer your place for one year*, you must submit a request to the Undergraduate Admissions Office (via our **online enquiry form**), stating the reasons for your request and what you plan to do on your gap year.

The deadline for one-year deferral requests is Friday 15 July. Requests received after this date will not be considered.

*LSE does not offer the option of a two-year deferral, unless the applicant has extenuating circumstances preventing them from beginning their programme in 2022 or 2023. Please note that compulsory National Service is not considered as an extenuating circumstance for two-year deferral requests.

If your request is granted

Your UCAS record will be changed to reflect your new year of entry and you will receive a confirmation email confirming the Selector's decision. You are not required to pay a deposit to secure your place for the following year.

You will still be expected to meet the conditions of your offer within the year you applied; conditions cannot be carried over into the next academic year.

- If your offer required you to obtain an English language qualification, please be aware that this qualification may expire before you join the School. Please refer to our list of recognised English language qualifications **here**.
- If your English language qualification is due to expire before 1 September of your year of entry, you will be required to take another test before joining the School. For overseas offer holders requiring a visa, you must obtain this qualification before a CAS can be issued.

You must also ensure you keep your contact details up to date on UCAS so we can contact you throughout the following year, especially if you were previously using a school email address. Our first email will be sent in December/January to confirm that you still wish to take up your place for the following September, and failure to respond will result in your offer being withdrawn.

If your request is refused

Your offer will still be valid for 2022. If you are happy with this, then no action is required. Alternatively, if you do not wish to take up your place, you will need to contact UCAS to withdraw from the programme.



English language requirements

General requirements

All students are required to be sufficiently proficient in the English language to benefit from their studies at the School. Overseas students must also satisfy Home Office requirements in order to receive a Student visa (see page 40). An English language requirement in your offer is as important as the academic requirement. If there is an English proficiency condition in your offer, it will be stated in your offer conditions as shown on UCAS Track and on your offer letter.

For example:

"Obtain grades AAA at A level, with an A in Maths. Plus obtain one of our recognised English Language qualifications listed in your offer guide and send to the School by 31 July 2022."

Booking your test

We strongly urge you to book your English language test early and in time to meet our **31 July 2022 deadline**.

Test dates for all qualifications are often full by July and waiting to book a test could mean that you fail to meet the conditions of your offer. We cannot defer an offer based on a missed English language test. You should contact the individual organisations for further guidance about booking your test.

Test validity

IELTS, TOEFL, Pearson and Trinity test scores must be achieved from one sitting. We will not accept individual component scores from multiple tests. They are also only valid for two years. **Applicants entering in 2022** should offer results dated **on or after 1 September 2020**. For **deferred applicants entering in 2023**, tests must be dated **on or after 1 September 2021**.

You may have already declared a qualification we would accept (pending verification), or may be exempt, based on your nationality. However, you are able to provide us with any of the valid qualifications below, or clarify your exemption, via our English language questionnaire.



English language questionnaire

All offer holders who we request to obtain an English language qualification, will have access to complete a questionnaire to determine whether they:

- **a.** Have already met our English language qualifications. If so, they will either be directed to guidance on how to supply us with evidence.
- **b.** Provide us with information, which would allow us to verify obtained English language results on their behalf (selected qualifications only).
- **c.** Would be considered as exempt, providing us with confirmation of this.

The link to this questionnaire will be provided in the offer congratulations email you have received from us.

English language qualifications accepted by LSE for entry in 2022 can be found here.





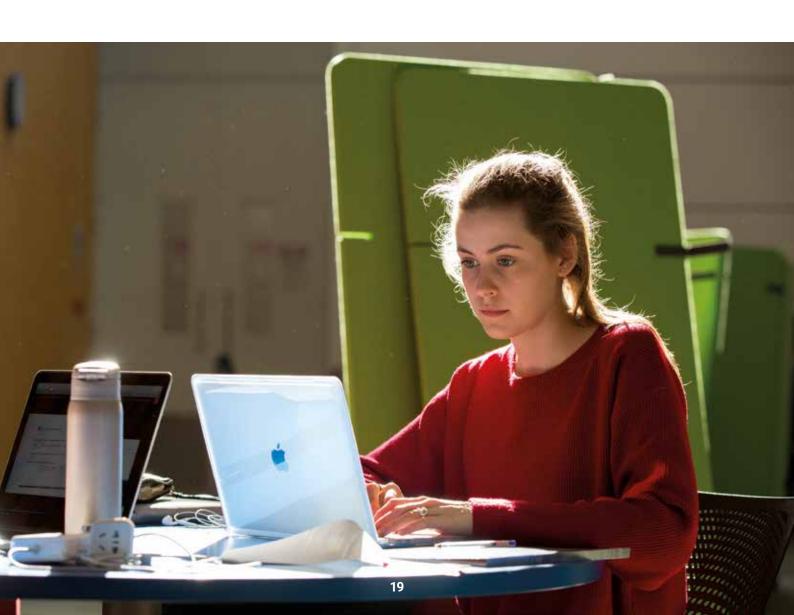
Providing certified copies of your qualifications

We will often request officially certified copies of your qualifications as part of your offer, usually to verify previous study which you have stated on your UCAS application form. If you are sitting an overseas or European qualification in late 2021 or in 2022, you will also need to ensure we receive certified copies of your results when they are released.

If we require proof of any previous qualifications, this will be stated on your offer document, eg, "You are required to submit certified documentation of the following qualification(s), which must be received **by 31 July 2022**: A levels, taken in 2021".

It is vital that you ensure we receive correctly certified copies of your qualifications. Failure to do so can result in a delay in making your offer unconditional.

Full details on how we should receive certified evidence of your academic qualifications can be found on our website here.





Your first weeks

After pre-enrolling online you need to formally campus enrol with the School, and attend School and departmental welcome induction events. There are also lots of other optional events provided by the School, your department and the Students' Union during that week that are designed to help you settle into London and LSE as quickly and smoothly as possible. For more information, including how-to-guides for settling in and other event information, lease visit the Welcome web pages during the summer.

Enrolment and Welcome Presentations

When you arrive on campus, you should attend your scheduled campus enrolment session. Campus enrolment takes place in-person and is where we will check your official documents, including passport (all students) and visa (if applicable). Once you have completed campus enrolment, you will be issued with your LSE Card giving you access to campus and on-campus teaching and services.

In order to avoid delaying your enrolment, please ensure that you have returned all required admissions documentation, and completed and submitted the online Student Verification Form and Financial Undertaking Form, via your temporary **LSE for You** account.

Your Welcome Presentation is the ceremonial start to your time at the School. These presentations are compulsory and are your opportunity to learn more about what it is to be part of the LSE community and our opportunity to welcome you to it.

Further information about the timing and format of these events will be available online here.





What to bring with you to Campus Enrolment

When we campus enrol you we are legally required to check your eligibility to study in the UK. We do this by checking various documents. The documents you'll need to bring with you will vary depending on your nationality and immigration status. For details of what to bring with you please visit What to Bring to Campus Enrolment. Please remember to check back regularly as the page may be subject to change.

At campus enrolment, we will take a scan of all students' passports and documents that verify immigration status and will not be able to campus enrol you unless you bring all the required in-date original documents with you.

Please also bring a copy of your pre-enrolment pass which will be emailed to you following your online pre-enrolment.

LSE Welcome Events

LSE Welcome includes a variety of formal and social activities designed to introduce you to the School, your department and the Students' Union. Each event is designed to inform you about different aspects of life at LSE and many of the services and opportunities open to you as a student. The events range from fairs where you can meet and chat with people to more formal presentations. Specific information about LSE Welcome will be published in the summer before you join us.





Fees

Every student is charged a fee for each year of their programme. Fees cover all registration and examination fees payable to the School and to the University of London for lectures, classes and individual supervision, lectures given at other colleges under intercollegiate arrangements and membership of the Students' Union. It does not cover living costs, travel or fieldwork or repeat fees.

Fee levels under the School's control are set by the School's Council around 15 months ahead of the academic year that they relate to.

See here for a complete list of fees.

Your offer letter will specify how much you will be charged for your tuition fees. The School does not require you to pay a fee deposit when you accept our offer of admission, though if you wish you may make a payment as soon as you have an offer. However, before you register at the School you must complete a Financial Undertaking Form (FUF) confirming that, if admitted, you have adequate funds available to meet the School's fees and your living costs for the full period of your proposed programme of study at the School. **Applicants who firmly accept their offer from LSE will receive an email invitation from early June to complete their FUF.**

Important note:

The School cannot accept responsibility for students arriving to start a degree programme without sufficient funds and without having already explored all possible options of financial assistance from the School and other organisations.

2022/23

Home (UK) and Republic of Ireland students fees

If you are a Home (UK) or Republic of Ireland (ROI) student undertaking your first year of Undergraduate study you do not have to pay your full tuition fees upfront. The UK government provides students with a tuition fee loan to cover the full cost of their tuition fees for the duration of the undergraduate programme.

Important note:

Following the UK's decision to leave the EU, EU, other EEA and Swiss nationals will no longer be eligible for home fee status. This change will not affect those EU, other EEA and Swiss nationals benefiting from Citizens' Rights under the EU Withdrawal Agreement, EEA EFTA Separation Agreement or Swiss Citizens' Rights Agreement respectively.



The best place to look for updated information is our Fee Status Classification webpage.

The tuition fee loan is administered by Student Finance England (SFE). To apply, please visit the Directgov website **here**.

You should visit this website so that you understand the help that is available, and begin the application process as soon as possible.

Students can opt, if they prefer, to pay the tuition fee upfront or throughout the course.

Students from Wales, Scotland and Northern Ireland wanting to find out more information should refer to the following websites:

Welsh Assembly

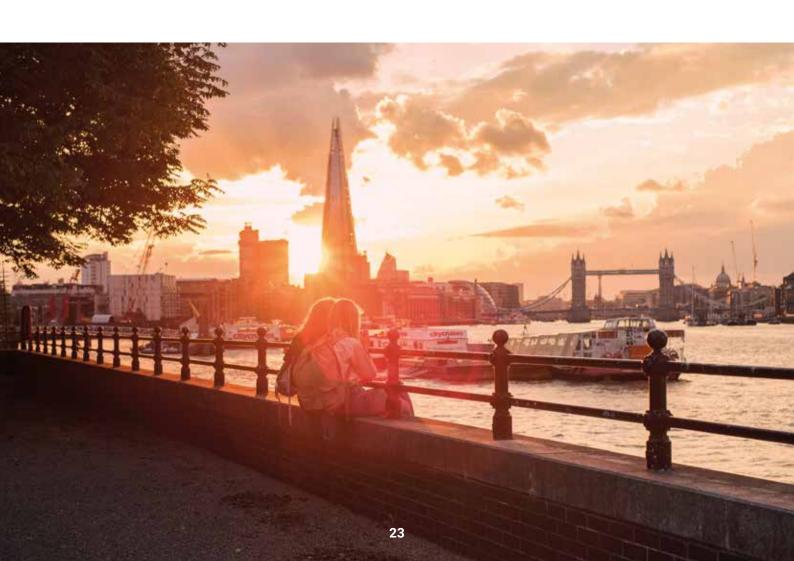
Student Awards Agency Scotland

Student Finance NI

Overseas fees

For all non-UK/ROI (overseas) students, universities charge fees to cover the full cost of tuition.

Overseas undergraduate students beginning their studies in 2022 will be charged a flat fee of £23,330 for each year, fixed from their first year of entry.





Channel Islands and Isle of Man students

If you are classified as a student from the Channel Islands or Isle of Man for the purpose of fees, you or your family will have to make a contribution towards tuition fees. Island students enrolling on undergraduate first degree programmes of study in 2022 will be charged the same tuition fees as English students. Students from the Channel Islands or Isle of Man should contact their local Education Department for further information regarding financing their studies:

Jersey

Guernsey

Isle of Man

Deferred offer holders from 2021

Applicants who submitted an application in the 2021 admissions cycle and are holding a deferred entry place for 2022 will pay the fee published on the LSE website for the actual year of entry.





Paying your fees

When to pay your fees

Offer holders can pay their fees as soon as they have their offer. If you have not paid in full by the time you register you will be placed on a termly Payment Plan. More details can be found on the Fees, Income and Credit Control **website**.

How to pay your fees

The School is committed to offering a simplified payment experience, which is both secure and safe, all fees including tuition fees, accommodation fees and short course and Summer School fees should be paid via the School's **payment portal**. Please see **here** for more information.

If you have taken out a Tuition Fee Loan via Student Finance England

LSE will receive information about your fee loan directly from Student Finance England in September 2022. The Fees, Income and Credit Control office will then contact you to check that the information we have received is correct. If your application to Student Finance England is late or delayed, you should contact the Fees, Income and Credit Control Office for advice and support. You will not be asked to pay your fees until the Fees, Income and Credit Control office has discussed the situation with you. English students can apply for their loan online **here**.

If you or your family are paying your fees

If you are paying your own fees please see the **Fees, Income and Credit Control office website** for further details.

If you have received an award from LSE

Financial awards made by LSE are put towards your fees for the year. If the award made by the School covers only a part of your fees, you are responsible for paying the remainder. You may pay the remainder either in full at registration or in instalments, If a proportion of the award is specifically intended for your living costs, you will be contacted by the FSO. The School will pay your award to your UK bank account.



If your fees are to be paid fully or partially by an organisation

If your fees, or part of them, are to be paid directly to the School by a company, government department or government body, educational institution, research body or charitable organisation, then it will have to accept liability for the fees. You can submit proof from the outside organisation in the form of a letter confirming the value and duration of the financial award it is making. Please see the **Fees Policy Appendix 5** for further information.

The organisation should state in its letter how much of your fees it will pay; you will then be responsible for the rest, and will be liable for the full fees until we have this confirmation. Please note, this does not include any maintenance grant, which is paid to the student and not to the School. The organisation must pay its share upon receipt of the School's invoice and you must pay your share according to the schedule on the **Fees, Income and Credit Control Office here**.

Important notes:

- If the organisation does not confirm acceptance of your fee liability, withdraws sponsorship or fails to pay, you will be required to pay the fees yourself.
- You are responsible for ensuring that the organisation confirms that it will pay your fees
 by submitting proof online via the Financial Undertaking Form, or by submitting a letter of
 confirmation directly to the Fees Office.

Receipts and visa updates

If you are an overseas student requiring a visa, information on your fee payments is automatically sent to the Home Office and your CAS is updated once your payment has cleared, to reflect the amount paid.

Important note:

It can take up to two weeks for some payments to clear. Please wait until you are issued with an updated CAS before booking any visa appointments.



Penalties for late payment

There are penalties for late payment. These may include loss of library rights, de-registration and referral to Credit Control. You will be warned by email if your payments are late and/or if sanctions are going to be imposed on you. At this time you should contact the Fees, Income and Credit Control office directly.

Failure to pay your fees

If any portion of your fees remain unpaid, whether by yourself or other external organisation, then your exam results will not be published and will not be made available to you.

Problems

If you encounter any problems with the payment of your fees you should contact the Fees, Income and Credit Control office immediately.

Contact the Fees, Income and Credit Control Office

Houghton Street, London WC2A 2AE

Tel: **+44 (0)20 7107 5555**

Web: Ise.ac.uk/ficc





Fee status classification

The amount of tuition fees you will need to pay, and any financial support you are eligible for, will depend on whether you are classified as a Home or Overseas student. LSE assesses your fee status using The Education (Fees and Awards) (England) Regulations from the UK government's Department of Education.

We assess your fee status using the information and facts that you provide at the time of your initial application to the school. We may need to ask for additional information in order to help us assess your fee status.

The onus is on individual students to satisfy the institution that they meet the criteria to be classified as home status for the purpose of fees.

Each programme has a separate home and overseas target. Consequently we are required to establish fee status prior to making a decision on your application

We have summarised below the most common categories of people who will pay Home fees for courses starting in autumn 2022. These are only the very basic details, and there are more categories. For more detailed information, including the full details of the 3-year residence requirement, please refer to the UKCISA guide "England: fee status for Higher Education".

British citizens:

On 1 September 2022 you are a British citizen, and you have been living in the UK and Islands, the European Economic Area, Switzerland or the UK overseas territories since 1 September 2019. For full details, see **UKCISA's guide**.

Irish citizens:

On 1 September 2022 you are an Irish citizen, and you have been living in the UK and Islands, the European Economic Area, Switzerland or the UK overseas territories since 1 September 2019. For full details, see **UKCISA's guide**.

Other EU nationals:

You have settled or pre-settled status under the EU Settlement Scheme, and you have been living in the UK and Islands, the European Economic Area, Switzerland or the UK overseas territories, since 1 September 2019. For full details, see **UKCISA's guide**.



Family members of British citizens:

You have been living in the UK and Islands since 1 September 2019. For full details, see **UKCISA's guide**.

Indefinite Leave

On 1 September 2022 you have Indefinite Leave (Permanent Residence) and you have been living in the UK and Islands since 1 September 2019. Gaining ILR after 1 September 2022 does not change your fee status. For full details, see **UKCISA's guide**.

Refugees, Humanitarian Protection

You or your relevant family member has been recognised by the UK government as a refugee or as someone with Humanitarian Protection. For full details, see **UKCISA's guide**.

Long residence

In the period immediately preceding 1 September 2022 you have been in the UK either for half your life or a period of twenty years. Since 1 September 2022 you have had formal immigration permission for the UK. For full details, see **UKCISA's guide**.

Asylum seekers

Asylum seekers would not ordinarily qualify for the Home fee status. However, LSE has two financial awards available for asylum seekers to the UK, the <u>Access to Education</u> <u>Scholarships</u>.

If you feel you've been incorrectly classified

If after reading all the information and consulting the UKCISA website you believe that the School should reconsider your fee status please complete our fee classification questionnaire [PDF] and sent to us no later than 31 October in the year you register with supporting documentation to the address below:

ug.admissions@lse.ac.uk

See the UKCISA website for independent advice about fee status here.



Financial support

LSE, the UK government and overseas governments offer a range of financial support packages for undergraduate students.

Financial support for UK students

The information given below is for students who reside in England. Students residing in Scotland, Northern Ireland and Wales should check the website for up to date information, as their financial support options need to be confirmed by the devolved administrations.

Student loan for maintenance

The student loan for maintenance will continue to be available to students entering higher education in 2022.

Assessments are made by Student Finance England. Applications can be made online here. Information on interest rates is also on this site.

Tuition fee and maintenance loans are combined for repayment. More information on how much your repayments will be can be found **here**.

LSE Bursary

The LSE Bursary is for UK students who have a means tested element to their maintenance loan.

The value of the LSE Bursary is linked to students' (or their families') income levels and are assessed following your online application to Student Finance England for a Maintenance Loan. The maximum LSE Bursary of £4,000 per year is awarded to those students with the lowest residual income.

The value of the bursary tapers on a sliding scale. Students with a residual income in excess of £42,611 will not receive an LSE Bursary. These bursaries do not have to be repaid.

More information can be found here.

You do not have to apply separately to LSE for the bursary and students do not compete for these awards. If you have been assessed for a means tested element to your maintenance loan, your details will be passed to LSE automatically and the value of the bursary is calculated accordingly. If you are eligible you will receive the award once you have enrolled at the School.



Important note:

If you want to be considered quickly and easily for the LSE Bursary, you should ensure that when both you and your parents complete the online form for funding you do not tick the box opting out of sharing information.

Student Finance will then share your financial data with universities, and we can proceed to award any bursary promptly.

LSE Discretionary Bursary

Discretionary Bursaries are available for new LSE students who face exceptional financial needs,, for example, caring responsibilities, financial need related to disability or an unavoidable requirement to live at home. The value of the award may vary according to need.

These bursaries do not have to be repaid. Any home UK student who receives an offer of a place at LSE will be eligible to apply for the Discretionary Bursary.

More information can be found here.

Please note:

You must have applied for all statutory support available before you can be considered. Students who are made an offer of a Discretionary Bursary will receive the award once they have enrolled at the School.

LSE scholarships- Home UK and Overseas

Each year LSE awards a number of scholarships to home UK and overseas (including EU) applicants to the School. The number, value, eligibility criteria and type of awards vary from year to year. Awards are based on financial need and academic merit. For more details about these scholarships and information on how to apply please see the Financial Support Office webpages.

Examples of the scholarships available can be found below, however scholarships become available during the course of the admissions cycle. We recommend that you check the Fees and funding section of the website, on a regular basis.

To be considered offer holders will need to complete the Undergraduate Scholarship application form which can be found on our webpages with further information relating to the scholarships available.



Uggla Family Scholarships 2022 entry

LSE is delighted to announce ten undergraduate scholarships, generously funded though the Uggla Family Scholarship Programme, for overseas and home UK students with the greatest financial need including those from groups underrepresented in higher education. These scholarships have been designed to support a diverse range of offer holders who fall into one of the following categories; care leavers, underrepresented BME backgrounds, especially Black African/Caribbean, Pakistani and Bangladeshi heritage, Canadian (reflecting the family's personal connection with Canada) and all gender identities to ensure a balance across all ten scholarships.

The scholarships offer a generous financial package, as well as guidance, support and opportunities throughout your studies to help position yourself for future success.

The deadline for receipt of applications from overseas applicants is 28 April 2022.

The deadline for receipt of applications from UK applicants is 1 June 2022.

LSE Access to Education Scholarships

LSE offers three awards made up of support for the tuition fee and living costs. You will be considered if you are:

- an Asylum seeker; or
- a refugee; or
- a person with Humanitarian Protection or
- a person who is resident in the UK and has been granted Discretionary/Limited Leave to Remain in the UK.

Priority will be given to those who are unable to access funding from Student Finance England (or its national equivalent), but each case will be assessed on need.

To apply please see here.

The deadline is 28 April 2022.



LSE Undergraduate Support Scheme

The LSE Undergraduate Support Scheme is designed to help overseas students who do not have the necessary funds to meet all their costs. This financial aid is available only for study at LSE, and the awards are renewable for each year of your programme.

Information on how to apply together with the application form are <u>here</u>. We will ask you to submit information about your financial situation so that we can make an assessment of your financial need.

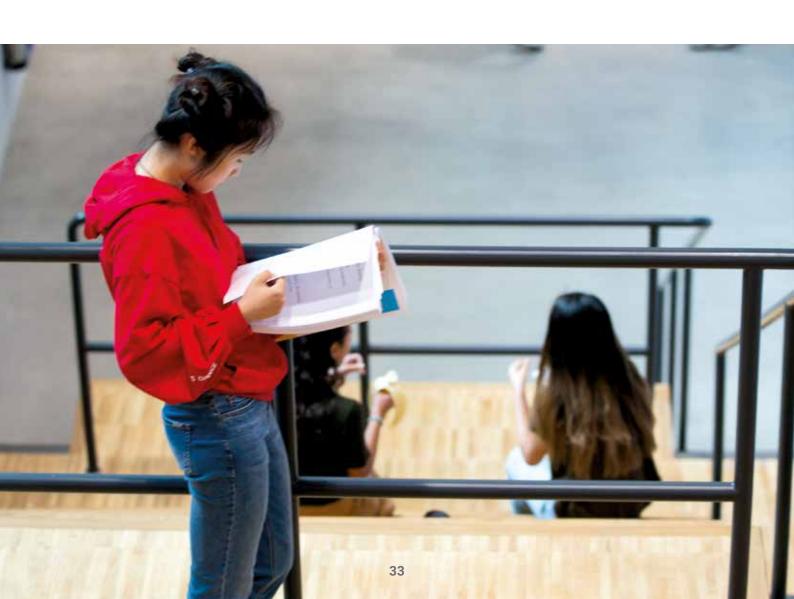
You are advised to apply early. The final deadline for completed application forms to be received by LSE by 28 April 2022.

Important note:

The School has limited funds and is unfortunately unable to help every applicant for financial assistance. The School is not able to offer any assistance to students who are under- funded when they start their course.

External sources of funding

In special circumstances, applications for undergraduate study may be considered under the following schemes. You should also refer to the School's website for further information.





Additional financial support while you are studying

LSE provides additional aid to students who experience unexpected financial difficulties once they have registered on their programme of study. Please note, LSE will not provide financial support to students who register without sufficient funds to cover their fees or living expenses.

Student Support Fund

The Student Support Fund is an emergency hardship fund for students who are experiencing financial difficulties which could not have been foreseen at the time of first registration at the School. It cannot be used to assist students who register without sufficient funds for their fees and living expenses. Students must be fully registered to apply. More information can be found **here**.

LSE Access

LSE Access funds are available to provide help for low income UK students who may need extra financial support for their course and to stay in higher education. More information can be found **here**. Students must be fully registered to apply.

Other forms of Financial Support

- Disabled Students' Allowance (DSA)
- Childcare Grant (CCG)
- Parents' Learning Allowance (PLA).

The LSE Careers Service

The LSE Careers Service can help you find employment while you are a registered student at LSE, and will help you think ahead to future employment with opportunities for internships, voluntary work and work placements.

Further information about the services offered by the LSE Careers Service can be found here.

General Sources of information

Further information about student finance can be found from the following publications and websites:

For UK/EU students

thescholarshiphub.org.uk

studentcashpoint.co.uk

The Educational Grants Directory. See **here** for more information.



For overseas students

ukcisa.org.uk

study-uk.britishcouncil.org

cscuk.dfid.gov.uk

Commonwealth Universities Yearbook: Available by subscription here or from British Council offices and/or reference libraries.

Study abroad

For information about international scholarships and scholarships to British universities, see **here**.

Contact the Financial Support Office

LSE, Houghton Street London WC2A 2AE

Tel: +44 (0)20 7955 6609

Email: Financial-Support@lse.ac.uk

Web: Ise.ac.uk/study-at-Ise/Undergraduate/fees-and-funding





Accommodation

LSE guarantees a space in accommodation, in either an LSE Hall of Residence or an Intercollegiate Hall (which are open to all University of London students), to all first year undergraduates who book by the deadline.

Undergraduate students in residences are usually offered housing contract lengths to match the academic year. Contract lengths available for undergraduate students are 31 weeks (the academic year excluding the Easter and Christmas vacations), 39 weeks (the academic year including the Easter and Christmas vacations) or 50 weeks (the academic year including the Easter, Christmas and Summer vacations).

LSE and University of London Accommodation

LSE offers a variety of styles of accommodation. There are undergraduate only halls, and halls which accommodate both undergraduate and graduate students.

In all of them, there will be a varied mix of students, including home and overseas, men and women. Residences offer a supportive environment for those living away from home for the first time, providing a pathway to independence and establishing networks of friends that last a life time.

In all residences there are student committees who maintain an active social calendar throughout the year with regular events, pizza parties, study brunches, film nights, yoga, guided meditation and wellbeing events, boat parties and seasonal celebrations. All of the LSE halls are in central London within a four mile radius of the LSE campus and within London Transport zones 1 or 2, though most are in zone 1 (see map on **page 71**).

Accommodation rates for 2022/23 will be available on the Accommodation website once accommodation bookings open in early 2022. Room rates differ from hall to hall, according to varying factors.

These may include:

- Relative room size in the building; location within the building; access to shared facilities, such as bathrooms, kitchens, etc
- Bed size
- Whether or not meals are included in the weekly charge.

For more details about LSE and Intercollegiate Hall facilities, room types, and prices, please see **here**.



Private housing

Information on living in privately rented housing is is available <u>here</u> for those students who would prefer this option.

How to book

You can book accommodation in LSE and Intercollegiate residential accommodation using the LSE Student Accommodation System once you have accepted your offer to study at LSE. You will need your LSE ID number and date of birth to create an account.

Please visit the Accommodation website here for more information.

For those beginning their programme in 2022, applications should be made before the deadline. Please see **here** for the 2022 accommodation booking deadline.

Bookings from new undergraduate students are possible after the deadline but are subject to availability.





Payment of halls' fees

If you have an unconditional offer to study, the deposit is requested at the point of booking. Students with conditional offers to study are still able to make a booking, however, the deposit is requested at the time you meet the conditions of your offer to study at the School.

For those paying a £250.00 deposit, £110.00 will be used as a holding deposit (deducted from the first term accommodation fees) and £140.00 will be used as a security deposit (if there is no damage to the room this will be refunded after check out). If you book a couples room the deposit amount is £500.00; £210.00 is used as a holding deposit and £290.00 is used as a security deposit.

University of London Intercollegiate Halls require a registration fee on the acceptance of an offer. Additionally, some require a deposit.

Accommodation fees for LSE Halls are due in the second week of each term. Different payments schedules apply in University of London Intercollegiate Halls and urbanest halls.

A schedule of payment dates for 2022-23 will be provided to each applicant as part of their Licence Agreement.

Accommodation Bursary Scheme

To help students financially, we run an accommodation bursary scheme. Students interested in being considered for this scheme can find more information **here**.





Insurance offer holders

Students who are holding the School as an insurance place should make their accommodation booking after their insurance place becomes firm.

Students with a disability

The School offers accommodation for disabled students, including rooms with adapted bathrooms and kitchens, sensory equipment for fire alarms and much more. Almost all residences (except Carr-Saunders Hall) have lifts and/or ramp access to the front entrance. High Holborn has a limited number of rooms with access to an adapted kitchen with adjustable counters which can be lowered or raised as required. LSE actively encourages applicants and students to disclose their disability. This helps us to ensure that supportive measures are in place.

Applicants who make a disclosure will be asked to submit additional information at the time of booking in order to advise the School of particular requirements. Access guides to all the School's buildings and residences are available **here**.

For advice and further information please contact Accommodation@lse.ac.uk

Applicants with medical requirements are also encouraged to contact the Disability and Wellbeing Service at: disability-wellbeing@lse.ac.uk

Couples

LSE residences Rosebery Avenue, and Bankside House can accommodate a small number of couples in double or twin rooms.

Students with children

Accommodation for LSE students with children is available only through the University of London International Hall or through Zebra Housing Association. Applicants with children are advised to seek early guidance and information from the Residential Services Office on options for suitable housing in London.

The Residential Services Office are working remotely at present. We recommend students contact us via email or telephone using the details listed below.

Contact the Accommodation Office

Tel: +44 (0)20 7955 7531

Email: accommodation@lse.ac.uk
Web: lse.ac.uk



Visa advice for overseas students

Overseas offer holders should leave plenty of time to plan, apply for and obtain their Student visa. We recommend that you do not plan any travel during the summer until you have obtained your Student visa for LSE.

You can apply for your visa up to six months before your programme begins if you are applying overseas and up to three months in advance if you are eligible to apply in the UK. You will only be able to apply for your visa when you have received your CAS (Confirmation of Acceptance for Studies) number from us to complete your Student visa application.

LSE does not have a Student (Child) sponsor licence. If you will be under 18 when you are applying for your visa, you must still apply for a Student visa.

Please note the information below was updated in November 2021. Immigration rules change frequently and it is essential that you check on the LSE's International Student Visa Advice Team (Student Advice and Engagement Management Team from February 2022) website, and the Home Office website.





Confirmation of Acceptance for Studies (CAS)

The CAS is a unique reference number issued to LSE by the Home Office after we supply them with your programme, admissions and personal details. It can only be issued to you by LSE once you have:

- · firmly accepted your unconditional offer
- completed your Financial Undertaking Form (FUF)
- confirmed to us your passport details, including all of your official names as shown in your passport, the correct spelling and the order that they appear in on your passport. If your name is incorrect on the CAS, let us know before applying for your visa.

Once your CAS number has been assigned by the Home Office, the Undergraduate Admissions Office will email your CAS statement containing the CAS number to you. Your CAS statement has no legal function; it is just a note of the information we have supplied to Home Office to create your CAS number.

The CAS statement lists the evidence that we assessed when making the decision to offer you a place. You will need to read this carefully and submit evidence of these qualifications along with your visa application.

Once you receive your CAS statement email, you should re-check the information it contains is correct, in particular your name, nationality, passport details and qualifications listed.

If you notice an error, you should contact Undergraduate Admissions immediately by email on ug.admissions@lse.ac.uk

Important notes:

You must keep us up-to-date with any changes to the information contained in the CAS Statement, such as a new passport number, so that we can update the Home Office and avoid your visa application being refused.

We cannot issue CAS numbers to offer holders who choose LSE as an insurance choice.

When do I need to apply?

Your CAS number is valid for six months and you can only use it once. You can apply for a visa up to six months in advance (applications outside the UK) or three months in advance (applications to extend in the UK) before the sponsorship start date listed on your CAS. We strongly recommend that you apply as early as possible in the relevant time window for your location of application.

Do not apply earlier than you are permitted before your programme start date as your application will be refused, you may not receive a refund of the application fee and you will have to apply again.



You will need to submit your passport as part of your application and attend a biometrics appointment. You should not plan any tavel outside your country of application until your visa is granted because you will need to be available throughout the visa application process. If you use the LSE CAS, your visa will entitle you to study at LSE and LSE only. You cannot use a visa issued for another university to study at LSE.

If you are already studying in the UK at a different institution, you will have to apply for a Student visa for LSE before you can register and start attending your programme. You can only begin your studies at LSE if you have a Student visa application in progress using an LSE CAS.

Maintenance costs and financial requirements

If you are a new student to the UK, you will have to prove that you have:

- tuition fees for the first year of your programme, plus
- maintenance for up to nine months of your programme. The maintenance level is set at £1,334 per month. 9 x £1,334 = £12,006 max (subject to change).

If you have been in the UK for up to 12 months on a visa and are applying to extend your visa in the UK, you may not be required to show any evidence of funding. Contact the International Visa Advice Team for more advice and whether it may be more beneficial for you to apply in the UK.

Important notes:

You are required to have held the funds in your bank account continuously for at least 28 days from the closing balance of your bank statements before you apply for a visa.

This must be a personal cash account. The Home Office will only accept specific documentation and it is essential that you read our guidance and the policy guidance from the Home Office to ensure that you obtain the appropriate documentation. The most common reason LSE students' were refused a visa was because they did not meet the financial requirements. This is easy to avoid if you do your preparation and understand if you meet the rules. If you are correctly refused, you will have to apply again and you will not get a refund for the first application. A CAS number can only be used once. If you are refused your visa, you will only receive your new CAS once you have been advised by ISVAT and they confirm you are able to submit a new application.



Money paid towards tuition costs

LSE will update the Home Office CAS database with details of any tuition fee payments you make. This enables the Home Office to take such payments into account when calculating your ability to finance your studies and living costs. We will make updates to the Home Office approximately 48 hours after the money has arrived in our bank account. You must wait for an updated CAS statement from us before applying if you need to show that you have paid money to LSE.

Important note:

It is important to note that it can take up to two weeks for payments to clear. You should not make a payment for accommodation or fees if you have a visa appointment within the next two weeks as it is likely that we will be unable to issue you with an updated CAS statement before your appointment.

Payments made towards accommodation fees will not be shown on the CAS. You will need to obtain an official receipt from residence.fees@lse.ac.uk if you wish to claim evidence of accommodation payments.

You can only claim a total of £1,334 of accommodation costs for your visa application so we advise against paying more. You cannot claim for payment made towards private accommodation, including some halls of residence, so you must check ISVAT's guidance.





English language requirements

The Home Office currently requires sponsoring institutions to verify that students have achieved the necessary level of English proficiency.

LSE will assess your English language qualification(s) and inform the Home Office as appropriate. If you are taking the IELTS or Pearson test we would encourage you to sit the exam as early as possible, as test dates can be fully booked by mid to late summer.

The Home Office will not accept IELTS results that are more than two years old. If your results are dated prior to 1 September 2020, you will need to re-sit the test.

Important note:

These policies are currently under review. LSE will inform applicants of any changes if relevant.

For frequently asked questions please see **here**.

Contact the International Student Visa Advice Team

LSE Student Services Centre Ground Floor, Old Building Houghton Street London, WC2A 2AE

Tel: **+44 (0)20 7955 7531** Web: **lse.ac.uk/isvat**

Email: After reading the guidance, you can email ISVAT using the webform.

Please note that from February 2022, immigration advice at LSE will be provided by the Student Advice and Engagement Management Team.



Campus developments

At LSE, we are always striving to improve the campus environment for our students. In recent years several new buildings, including the spectacular RIBA Stirling Prize-shortlisted Saw Swee Hock Student Centre, have opened providing our community with fantastic new teaching, learning and social spaces.

The newest addition to our campus is the imposing Marshall Building in Lincoln's Inn Fields; a multi functional, flexible, state of the art academic and teaching building, designed by world renowned architects Grafton.

At £145m this is our biggest ever construction project and is planned for occupation in Lent term 2022.

Facilities include:

- Sports centre with multipurpose sports hall, squash courts and dynamic weights room
- Arts rehearsal facilities and music practice rooms
- Café
- Faculty and research accommodation
- Teaching and learning hub
- Great Hall events space.





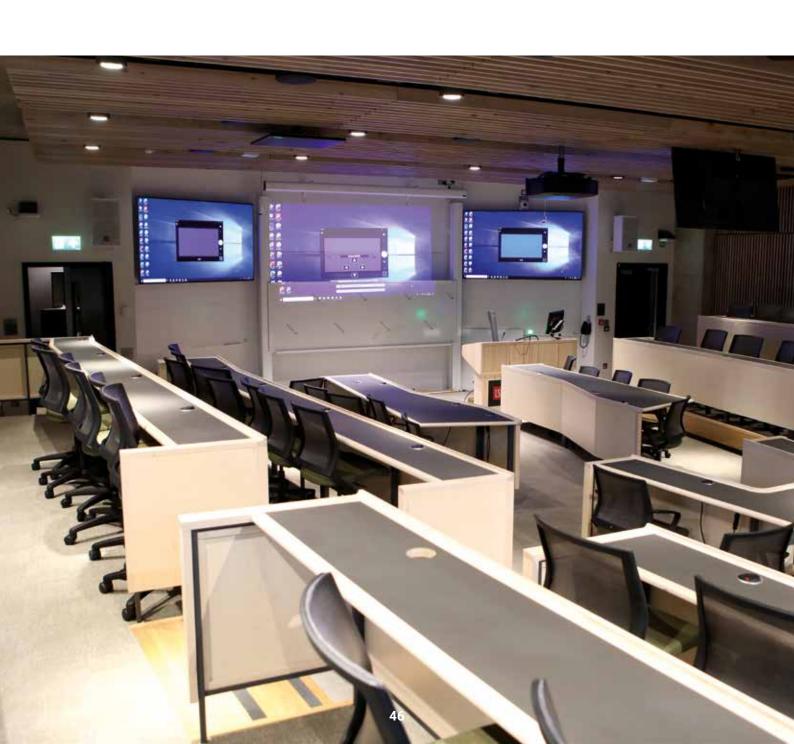
Once construction is complete work will commence on the pedestrianisation and landscaping of Portsmouth Street which will further enhance the campus, giving traffic free routes between most campus buildings.

Our Estates Division will keep everyone up to date with regular online bulletins in Student News and via the Student Hub App, on the progress of the building work – for more information see **here**.

Elsewhere, our commitment to environmental sustainability continues with policies to ensure the School achieves Net Zero Carbon status by 2030.

To find out more or to get involved, visit **SustainableLSE**. You could even find yourself as an urban beekeeper.

(Twitter @LSEBees)!





The Library

LSE Library, founded in 1896 as the British Library of Political and Economic Science, is the major international library of the social sciences.

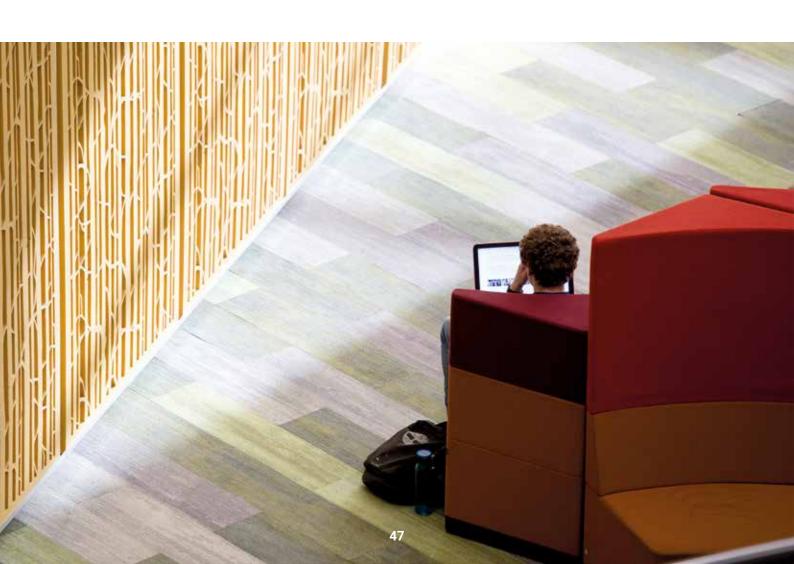
Research England recognises us as one of only five National Research Libraries in the country and our collections have been given designated status by the Arts Council England for outstanding national and international importance.

Our collections cover the entire social sciences, with particular strength in economics, , political science and social, economic and international history. We also have rich international collections of government publications, statistics and archives.

Support

There are many ways to get help when you need it; either in-person, by email or by chat. Each department has a dedicated Librarian, offering support to help you locate and access information resources on any topic, as well as referencing advice.

We also have a Data Library, with staff, providing support to students and researchers in the use of the wide range of datasets that we hold.





Study resources

You can explore the collections via Library Search, our online library catalogue. Your essential reading list items should be available online and/or available to borrow from the Course Collection. Background reading list items or wider social sciences titles are in the Main Collection.

LSE students also have borrowing rights to Senate House Library. You can use our inter library loan service to obtain material not held at LSE or recommend that we purchase it for our collections.

Study environment

The Library is a focal point of the School and is used extensively by both students and academics. We are open seven days a weekand 24 hours daily from the beginning of the Lent term until the end of the examination period. We have over 2,300 study spaces (including individual spaces and group rooms) and over 500 PCs Wireless Internet access via eduroam, and photocopying and printing facilities are also available.

The ground floor is home to LSE's flagship academic skills development centre, LIFE. They provide academic and career support through one-to-one help and workshops.

Further information about the Library can be found on our website.





Data and Technology Services

This information is correct at the time of going to print but is subject to change before October 2022. For the latest information, please visit the Data and Technology Services (DTS) website here.

IT facilities on campus

There are over 1,000 PCs available for students to use in open access areas and computer classrooms around the School, including over 450 in the Library (which is open 24 hours); all of which provide access to both common desktop applications and specialist software. LSE also offers students laptops which can be loaned out for short term use. There are print, copy and scan facilities across campus.

Further details can be found here.

Dedicated computer workstations and printing facilities, and screen reading, and voice recognition software are available. You can also book a one-to-one appointment to discuss any accessibility requirements.

Further details can be found here.

IT facilities in residences

Halls of Residence are connected offer WiFi connections to eduroam. There are also several open access PCs as well as printing facilities in each residence's computer room.

Using your own computer

Connect to the Eduroam WiFi network to benefit from internet access both on campus, in halls and in universities across the UK.

LSE also offers all our students a full licence for Microsoft Office 365, 1Tb of storage on OneDrive, Anti-Virus as well as specialist research software and remote printing facilities.

Please note: If you are joining us from overseas that the UK power supply is 240 volts. You will either need a voltage converter or an adaptor for the 3-pin UK power sockets.



IT support

DTS provides both in-person and remote support for IT.

If would like to make a query or request support, contact us:

By phone: **020 7107 5000**

By email: tech.support@lse.ac.uk

In person: Visit us at the Tech Center in library building (1st floor)

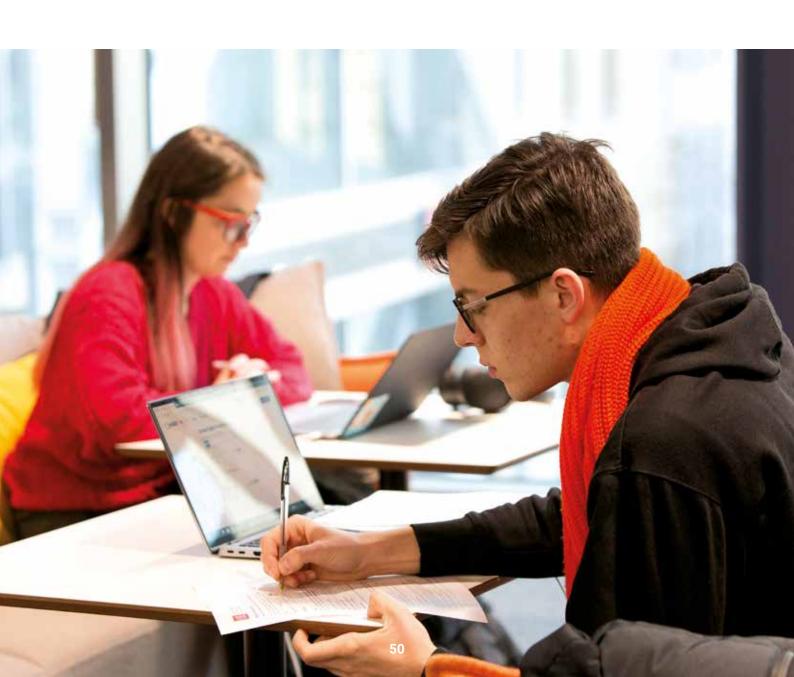
Monday to Friday: 09:30 - 17:30

Saturday 11:00 - 18:00

Further details can be found here.

Your responsibilities

As a member of LSE, you are bound by the School's Policy Statement on the Use of Information Technology and the Conditions of Use of IT Facilities at LSE.





Disability and Wellbeing Service

LSE is committed to providing an inclusive and equitable learning environment that enables disabled students to access the same opportunities as their non-disabled peers. LSE is also committed to the Social Model of Disability (where the emphasis is on removing the disabling effects of the environment and misconceptions rather than assessing the impact of individual impairments).

The Disability and Wellbeing Service (DWS) provides information, advice, guidance and support to students with physical and sensory impairments, long-term medical conditions, mental health difficulties and Specific Learning Difficulties, such as dyslexia and dyspraxia.

Offer holders are encouraged to make early contact with the service and, where possible, to make a preliminary visit to the School. The DWS can be contacted by telephone on **+44 (0)20 7955 7767** or by emailing **disability-wellbeing@lse.ac.uk** and there is more information **here**.

The Disability and Wellbeing Service (DWS) will work in partnership with you the student to ensure that appropriate reasonable adjustments are defined and applied, enabling disabled students to meet their full academic potential. Individual reasonable adjustments are informed by independent supporting evidence (such as a consultant letter, a diagnostic report, etc.) These adjustments are then detailed in My Adjustments; a document that confirms and communicates to appropriate staff a student's expected reasonable adjustments. More detail on My Adjustments can be found here.

Disabled Students' Allowances

UK students may be eligible for Disabled Students' Allowances (DSA) to fund disability related costs of study. Further details are available here. It is advisable to start the process as early as possible. Please inform the DWS if you are already in receipt of the DSA.

DisabledGO

Our partnership with DisabledGo is helping us to be proactive in improving the accessibility of our buildings, at a time when the LSE estate is undergoing major physical change. Access guides to all the School's buildings and residences are available **here**.

LSE is committed to strengthening our commitment to equity, diversity and inclusion, as outlined in our 2030 Strategy. For further information see **here**



Contact the Disability and Wellbeing Service

LSE Disability and Wellbeing Service, PEL, Houghton Street London WC2A 2AE

Tel: **+44 (0)20 7955 7767**

Email: disability-wellbeing@lse.ac.uk

Web: Ise.ac.uk/disability

Counselling

The Student Counselling Service is a free and confidential service for all LSE students, delivered by a team of qualified and experienced counsellors. The service aims to help and support students to cope more effectively with any personal or mental health difficulties which are impacting their life, including studies. The service also offers group sessions and workshops on themes such as managing anxiety, overcoming perfectionism, and stress management. Where appropriate, counsellors can help to refer students to other supports, within LSE or externally. Further information and links to self-help resources for students can be found on the website **here**.

Contact the Student Counselling Service

Counselling Service, 4th Floor, Fawcett House (FAW), Clements Inn, London, WC2A 2AZ

Tel: **+44 (0)20 7852 3627** Web: **lse.ac.uk/counselling**

Email: student.counselling@lse.ac.uk





Study abroad

Global Opportunities LSE - GO LSE

LSE is committed to producing global citizens and providing students with opportunities to enhance their degrees. A year of study abroad will elevate your LSE experience, provide you with valuable transferable skills and enhance your graduate career prospects.

The School offers year-long study-abroad opportunities with:

- · Bocconi University, Italy
- Central European University, Austria
- National University of Political Studies and Public Administration, Romania
- Sciences Po, France
- Stockholm School of Economics, Sweden
- · University of California, Berkeley, USA.

As the number of places available is limited we operate a competitive internal selection process. You can apply during the second year of your undergraduate degree (third year for PPE students) to spend your third year (fourth year for PPE students) at the partner institution.

Please note that a year of study abroad will be additional to LSE's academic requirements. You must return to LSE after your year abroad to complete the final year of your undergraduate degree programme.





In addition to the School-wide opportunities for study abroad outlined above, students studying BA Anthropology and Law; BA/BSc Social Anthropology; BSc International Relations and Chinese; BSc Language, Culture and Society, and BSc Management can take advantage of degree-specific study abroad options.

CIVICA

LSE is also part of CIVICA, the European University of Social Sciences, an alliance funded by the European Commission which brings together eight universities.

If you would like to develop your civic engagement skills during your time at LSE you should consider joining the CIVICA Engage Track. This is a European multi-campus, interdisciplinary bachelor experience with a focus on civic engagement. By combining academic study and social commitment, you'll explore and respond to value-laden topics like responsibility and sustainability and aim to provide real-world solutions to specific problems. Students who complete the Track are awarded a CIVICA Engage bachelor's degree track certificate.

To learn more contact the Global Academic Engagement team: global@lse.ac.uk

LSE-PKU Summer School in China

LSE students and offer holders are eligible to join our intensive, two-week summer school taught in China each August. The LSE-PKU Summer School, delivered in collaboration with Peking University, provides students with the ability to explore issues relating to China or Asia from within the dynamic city of Beijing. This summer school is offered in addition to degree programmes, is fully taught and assessed in English, and can be taken in any year of an LSE degree.

To learn more please see here.





LSE LIFE

Your time at LSE will be busy. So it's important to make the most of it – whether that means discovering your own best ways to study and learn independently at university, applying your classroom learning to real world contexts, making new friends, or thinking about where your studies might lead you in the future. You can do all of this at **LSE LIFE**.

What is LSE LIFE?

LSE LIFE is the place to come to discover and develop the skills you'll need to reach your goals at LSE – whether it concerns your academic work or other personal or professional pursuits. We are here to help you find your own ways to study and learn, develop your ideas for your essays and other projects, think about where your studies might lead you in future, and make the most of your time at LSE.

What can I do there?

- We run workshops throughout the year where you can get hands-on practice of the skills you'll need to do well inside and outside the classroom, including effective reading and notemaking, essay writing, public speaking, critical thinking, finding and referencing academic sources, organising your time and resources, thinking about your future beyond LSE, and much more.
- You can also get personalised one-to-one advice from LSE LIFE study advisers. You can book a 30-minute session, available Monday-Friday, to talk about an upcoming assignment, ideas for research, how you plan your work and organise your time, or any aspect of your studies. If we don't have the information you're looking for, we'll help you find someone who does.
- LSE LIFE is also a bright, flexible, open-plan space on the ground floor of the Library. Come work on a group project or do homework together with your classmates or by yourself. Move the tables to suit you and use the whiteboards to illustrate your point!



Where is LSE LIFE?

We're on the ground floor of the Library and open Monday to Friday, between 10am and 6pm.

You'll find us online, too. You can get workshop materials, slides, recordings, and other independent study resources on our Moodle page. You can also find out what's on and book appointments or places at our events at our website **here**.

All events and appointments at LSE LIFE are free of charge.

Contact LSE LIFE

LSE LIFE Ground Floor Lionel Robbins Building (LSE Library) Houghton Street London WC2A 2HD

Tel: +44 (0)20 7852 3580 Web: <u>lse.ac.uk/lselife</u> Email: <u>lselife@lse.ac.uk</u>





Volunteer Centre

Volunteering is a great way to help develop new skills and meet new people while making a difference and the LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE.

We work with organisations to advertise volunteering opportunities across London, the UK and internationally. Whether you are passionate about the environment or human rights or ready to change the world through campaigning or mentoring, we'll have an opportunity for you. We also know that students are busy and we run a comprehensive one-off volunteering programme to make sure you can fit it in.

Looking to meet charities? We host multiple Volunteering Fairs and invite charities on campus, so you can meet over 100 charities face to face. We also run a seminar series called "Take Action" which explores how students can take action on some of societies most pressing issues. You can find out more, as well as the advice and support we can offer here or by following @LSEVolunteering

Contact the Volunteer Centre

LSE Volunteer Centre

Floor 3, Lionel Robbins Building, 10 Portugal St, London, WC2A 2HD

Email: volunteer@lse.ac.uk

Find the Volunteer Centre online: Twitter: @LSEVolunteering Website: lse.ac.uk/

volunteercentre Instagram: @LSEvolunteering





LSE100

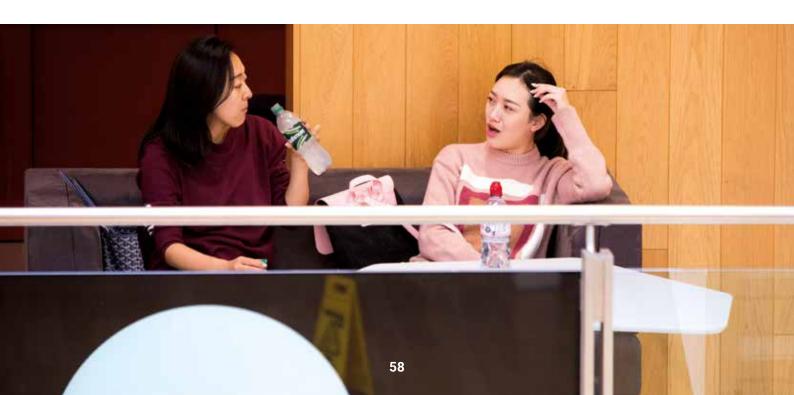
As a new undergraduate student at LSE, you will take LSE100 with your peers during the first year of your degree programme. On the course you will explore and investigate "wicked problems", a class of social challenges characterised by causal complexity, global interconnection, and widespread disagreement about both the nature of the problem and potential solutions. You will work both individually and in small, multi-disciplinary teams to investigate these challenges in depth, drawing on contributions from LSE's world-leading experts. In the process, you will gain expertise in the tools of systems thinking and systems change, broaden your intellectual experience and deepen your understanding of your own discipline as you test theories, evidence and arguments from different disciplinary perspectives. You will also develop your research, communication, teamwork and leadership skills as you apply your intellect and creativity to the challenges you and your group have chosen.

In previous years, LSE100 students have examined timely and relevant questions such as "How can we control AI?" and "Is there a path to global food security?" In doing so they have considered how systems such as transportation, the labour market, and criminal justice are transformed by technological change, and how the complex interplay of individual, national and global interests intersect within a food system that is dependent on environmental degradation, conflict and inequality. The topics students will explore in 2022 will similarly reflect the complex and urgent issues that we face today, challenging all LSE students to devise interdisciplinary responses to some of the most critical social challenges of our time.

You can read more about LSE100 here, and follow us on Twitter @TheLSECourse

If you have any questions before you arrive at LSE, please email the Course Office: LSE100@lse.ac.uk

We look forward to meeting you.





LSE Language Centre

LSE is a centre for the study of the social sciences and this is reflected in its Language Centre. Courses focus on language and society, encouraging you to learn how to use language in the contexts you would like to live, study and work in. We teach people to speak languages, but also teach about language (socio-linguistics/ intercultural communication) and offer a range of courses on literature and society. Whether you're looking for additional support with your English, interested in taking one of our courses as an undergraduate degree option, or want to learn or improve a language, we are here to help.

- Take a language, literature or linguistic course as part of your undergraduate degree.
- Get support if English is not your first language with weekly English for Academic Writing courses, workshops and one-to-one sessions, available to all taught students.
- Learn a language in your own time with an extracurricular non-degree language course.

You can find out more about the Language Centre and everything we offer on our website and also read about student Tai Tzu Chiang's experience of learning a new language at LSE.

If you have any questions about what is available, you can contact the Language Centre here.





Student Services Centre

The Student Services Centre (SSC) is located on the ground floor of the Old Building. As well as offering a range of services and advice we are also a good first point of contact to find out more about the support services available at LSE. See here for latest information about our services, opening times and how to contact us.

LSE Off Campus Support Scheme

The LSE Off Campus Support Scheme provides new commuter students (who are not living in LSE Halls of Residence) with exclusive social networking opportunities, targeted support and guidance on settling in. You can find out about services offered within the scheme, and how to take part in it, here.

Academic Advisers

Each student has an academic adviser, who receives regular reports from class teachers and meets with the student during the course of the year to discuss their academic progress. The academic adviser is also there to help with any academic, administrative or personal questions where the student may not be sure which person or office is responsible.

The School also has an adviser for female students who generally deals with more personal and often private matters. The current Adviser to Women Students is **Dr Bingchun Meng** (b.meng@lse.ac.uk, +44 (0) 20 7107 5020).

Contact the Student Services Centre

Web: Ise.ac.uk/ssc

SSC Online Enquiry Form

Live Chat

Twitter: @LSE_SSC





LSE Careers

LSE Careers is here to work with you at every stage of your career planning – from starting to understand your aspirations and exploring your options, to gaining experience, developing your skills and putting your plans into action.

As an LSE student, you'll have access to our range of careers events, resources, appointments and opportunities, including the chance to network with alumni, employers and organisations from across different sectors.

Get support with planning your career

Online resources

You can access lots of information, resources, and careers advice on the LSE Careers website **here**.

Events

Across the year, we run a varied programme of events including sector-themed panels, skills seminars, and sessions to prepare you for job searching.

Advice appointments

Once you've registered at LSE, you'll be able to discuss your options with one of our careers consultants in a one-to-one appointment. We also have a dedicated careers consultant for disabled students, who can advise on a range of topics including disclosure and reasonable adjustments.

Gain experience and boost your skills

Jobs and opportunities

If you want to gain work experience, develop your skills or earn some money whilst you're studying, we advertise a range of opportunities including internships and vacation schemes, as well as part-time jobs which you can fit around your studies.

We also have close links with the LSE Volunteer Centre, who can help you find volunteering experience to boost your professional and personal development.

Contact LSE Careers

Tel: +44 (0)20 7955 7135 Email: careers@lse.ac.uk

Find LSE Careers online:

Website: Ise.ac.uk/careers
Blog: blogs.Ise.ac.uk/careers/
Instagram: @LSECareers
Twitter: @LSECareers
LinkedIn: LSECareers
Facebook: LSECareers



Equity, Diversity and Inclusion

Promoting equality, championing diversity and developing an inclusive LSE

LSE was founded with the aim of understanding the causes of things and for the betterment of society and that also includes understanding, and more importantly, acting on the causes of inequalities within LSE.

Regardless of a person's gender, race, ethnicity, sexual orientation, disability, religion or any other protected characteristic, we will make time for introspection, and focus on structural and cultural change to ensure every one of our students can thrive and feel like they belong. See **here** to read about the School's commitment to equality of respect and opportunity.

As members of LSE, we are all responsible for interacting with mutual respect and openmindedness, and for valuing the multicultural and diverse community that we share.

If you are concerned about bullying or harassment, visit <u>here</u> or to find out how to report incidents and access support services. Additionally, you can contact one of our Safe Contacts and see what Sources of Support are available to you.

To access resources on sexual consent and positive bystander interventions, visit here.

If you would like to find out more about these and other initiatives and the information and support available to you, please contact us via email (edi@lse.ac.uk), visit our website, or follow us on Twitter (media_lse.ac.uk).

If you are concerned about bullying or harassment, visit <u>here</u> or to find out how to report incidents and access support services. Additionally, you can contact one of our Safe Contacts and see what Sources of Support are available to you.

To access resources on sexual consent and positive bystander interventions, visit here.

If you would like to find out more about these and other initiatives and the information and support available to you, please contact us via email (edi@lse.ac.uk), visit our website here, or follow us on Twitter (@EDI_LSE).

Contact the EDI team

Equity, Diversity and Inclusion Office 5th Floor, Lionel Robbins Building 10 Portugal Street, WCA 2HD

Email: edi@lse.ac.uk
Twitter: @EDI_LSE



Making contacts and keeping in touch

Now that you are holding an offer of a place at LSE there are a number of ways in which you can keep in touch with the School and find out more about life on campus.

Newsletters for offer holders

The Undergraduate Admissions Office sends out regular newsletters via email to offer holders. These newsletters will provide you with helpful tips and reminders about the admissions process, and also give an insight into School news and events Copies of our newsletters can also be found on the offer holders section of our website **here**.

Discover LSE

Take advantage of these opportunities to explore LSE and interact with our staff before you join the School:

- In-person Offer Holders' Day Wednesday 27 April 2022
- Virtual Offer Holders' Day
- "Destination LSE" pre-enrolment events
- Campus tours
- Request an appointment with a member of the Student Marketing and Recruitment team
- Experience LSE from home

Alumni groups

The international LSE alumni community comprises 200,000 alumni in almost 200 countries. Over 120 alumni groups led by alumni volunteers all over the world help to maintain lasting connections between this vibrant global network and the School. These volunteers can offer useful hints and tips about studying at LSE, living in London, and the careers that their studies have helped them to pursue.

To find out more visit the LSE Alumni website here.



Destination LSE events

Each summer, LSE's Student Marketing and Recruitment team organise online "**Destination LSE**" pre-departure events for LSE offer holders.

These events provide you with an opportunity to connect with others who are about to embark on study at the School and to meet with current LSE students and staff. Offer holders will be able to find out what studying at the School is really like and can learn more about living in London and life after LSE.

Further details of the 2022 series of "Destination LSE" events will be available in the spring.

Social Media

Many departments have Facebook groups for new students. Your departmental administrator will contact you with details.

Contact Student Marketing and Recruitment

Student Marketing and Recruitment

Tel: +44 (0)20 7955 6613

Live Chat https://lseportal.force.com/ support/s/prospective-students-live-chat

Questions? Ise.ac.uk/ask-LSE

Web: Ise.ac.uk/study
Twitter: @studylse

Contact the Alumni Engagement team

Alumni Engagement LSE Philanthropy and Global Engagement team Houghton Street

London WC2A 2AE

Email: alumni@lse.ac.uk
Web: alumni.lse.ac.uk



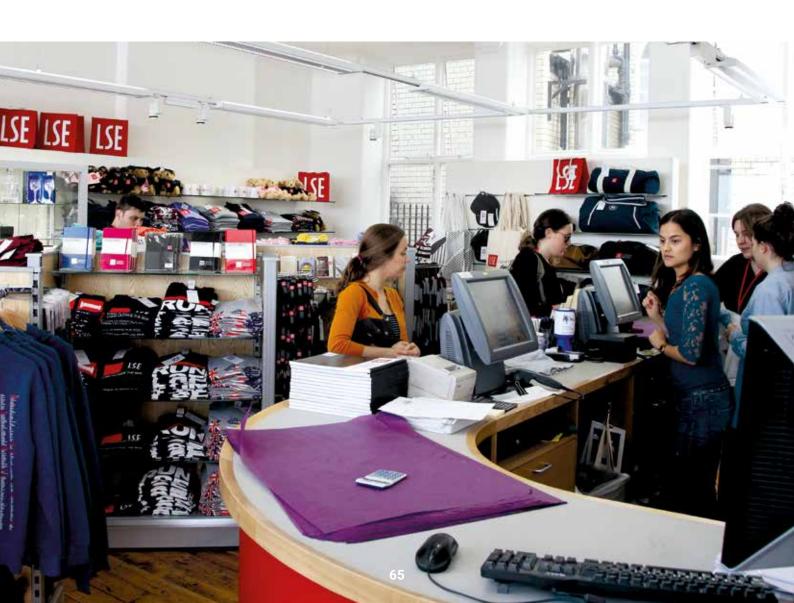


LSE Students' Union

LSE Students' Union is a charity run by students, for students. It exists to make your time at LSE the best it can be. We campaign for your rights and seek to improve all aspects of university life through our services. If you need something throughout your time here, we are the ones to reach out to. The Students' Union also runs its own welcome events, including the Official LSE Welcome Fair. Keep an eye out for these events on our website **here**.

A student-led organisation

Our Executive Team is made up of Student Representatives who are elected annually by the student body to represent and run the Union. Four of these students are full-time Sabbatical Officers—the General Secretary, Education Officer, Community and Welfare Officer and Activities and Development Officer. We also elect a part-time Postgraduate Officer to specifically focus on our largest student group at LSE. Part-time and Liberation Officers are also elected alongside the Sabbatical Officers, such as LGBT+ Officer, Disabled Students' Officer and Black and Minority Ethnic Students' Officer. Any student can run for office, whatever their course or study level.





Societies, sports clubs, Media Group and RAG

LSESU supports more than 250 student-led societies and 40 sports clubs, as well as the Media Group comprising a weekly newspaper (*The Beaver*), television network, and journal. Raising and Giving (RAG) is the fundraising arm of the Students' Union and run our incredible LSE Welcome club nights, with all money raised going to a good cause. Our student clubs and societies welcome all new members; sign up in person at the Welcome Fair or join in online **here**.

Services

The Students' Union runs a range of services for students, including the Three Tuns student bar, the LSESU Denning Learning Café,the LSESU Gym and more. We are a non-profit organisation, independent of the university, so every penny you spend with them goes into funding student activities. We also run a free and independent Advice Service which offers financial hardship funding and confidential advice on both academic and housing issues.

Contact us

LSE Students' Union Saw Swee Hock Student Centre 1 Sheffield Street London, WC2A 2AP

Email: su.info@lse.ac.uk

Web: Isesu.com

Instagram: @lsesu Twitter: @lsesu Facebook: facebook.com/lsesu





Quick links

Healthcare in the UK

How to open a bank account

Student Life

Support during your studies

Teaching and assessment

Travelling to LSE





Annex A: Departmental contacts

Each academic department has a departmental administrator who is able to answer any programme-specific questions that you may have before arriving at LSE. You are welcome to contact these individuals if you would like further information about course choices, exam schedules and programme content. All queries relating to your offer and/or your qualifications should still be directed to the Undergraduate Admissions Office.

Department	Website	Contact Details	
Accounting and Finance LT	lse.ac.uk/accounting	Justin Adams j.adams5@lse.ac.uk	+44 (0)207955 6542 MAR.3.07
Anthropology	Ise.ac.uk/anthropology	Renata Todd anthropology. enquiries@lse.ac.uk	+44 (0)20 7852 3709 OLD.604A
Economic History	Ise.ac.uk/Economic- History	Helena Ivins h.ivins@lse.ac.uk	+44 (0)20 7955 7110 SAR 6.03
Economics	Ise.ac.uk/economics	Sarah Burton S.L.Burton@lse.ac.uk Econ.BSc@lse.ac.uk	
Finance	lse.ac.uk/finance	Bethany Bloomer b.a.bloomer@lse.ac.uk	+44 (0)20 7955 7318 OLD 3.06
Geography and Environment	Ise.ac.uk/Geography- and-Environment	Martha Clarke M.K.Clarke@lse.ac.uk	+44 (0)20 7852 3636 STC.406
Government	lse.ac.uk/government	Carla Seesunkur gov.ug@lse.ac.uk	+44 (0)20 7955 6498 CON.318
International History	Ise.ac.uk/International- History	Jacquie Minter ih.ug.admin@lse.ac.uk	+44 (0)20 7955 6174 SAR.1.03F
International Relations	lse.ac.uk/international- relations	Heather Stevens IR.BSc@lse.ac.uk	+44 (0)20 7107 5310 CBG.10.09
Language Centre	lse.ac.uk/language- centre	languages@lse.ac.uk	+44 (0)20 7955 6713 KSW



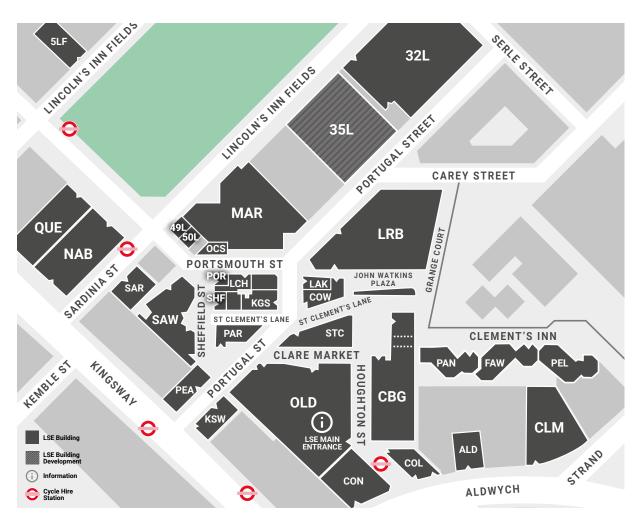
Department	Website	Contact Details	
Law	lse.ac.uk/law	law.llb@lse.ac.uk	+44 (0)20 7955 7688 NAB.622
Management	lse.ac.uk/ management	Situ Diwan dom.ug@lse.ac.uk	+44 (0)20 7955 7693 NAB 4.13
Mathematics	Ise.ac.uk/ Mathematics	Jackie Everid maths.info@lse.ac.uk	++44 (0)20 7106 1193 COL.401
Philosophy	lse.ac.uk/philosophy	Mar Torró López m.lopez-torro@lse.ac.uk	+44 (0)20 7955 7901 LAK.G.01
Psychological and Behavioural Science	Ise.ac.uk/PBS	Salv Ridino s.ridino@lse.ac.uk pbs.bsc@lse.ac.uk	+44 (0)207 7955 7700 CON .3.18
Social Policy	lse.ac.uk/social-policy	Clare Gorman c.gorman@lse.ac.uk	
Sociology	lse.ac.uk/sociology	Claire Tomlinson c.c.tomlinson@lse.ac.uk sociology.ug@lse.ac.uk	STC.S116 +44 (0)20 7852 3719
Statistics	lse.ac.uk/statistics	Alex Taylor Statistics@lse.ac.uk	+44 (0)20 7955 7650 COL.611

This information is correct at the time of going to print but is occasionally subject to change.





Annex B: Getting around LSE



KEY TO MAP

KET TO WAP			
Aldwych House Aldwych	ALD	Lionel Robbins Building, Library Portugal Street	LRB
Centre Building Houghton Street	CBG	Marshall Building 44 Lincoln's Inn Fields	MAR
Clement House Aldwych	CLM	New Academic Building Lincoln's Inn Fields	NAB
Columbia House Aldwych	COL	Old Building Houghton Street	OLD
Connaught House Aldwych	CON	Old Curiosity Shop Portsmouth Street	ocs
Cowdray House Portugal Street	COW	Pankhurst House Clement's Inn	PAN
Fawcett House Clement's Inn	FAW	Parish Hall Sheffield Street	PAR
King's Chambers Portugal Street	KGS	Peacock Theatre Portugal Street	PEA
20 Kingsway	KSW	Pethick-Lawrence House Clement's Inn	PEL
Lakatos Building Portugal Street	LAK	1 Portsmouth Street	POR
Lincoln Chambers Portsmouth Street	LCH	Queens House Lincoln's Inn Fields	QUE
5 Lincoln's Inn Fields	5LF	Sardinia House Sardinia Street	SAR
32 Lincoln's Inn Fields	32L	Saw Swee Hock Student Centre Sheffield Street	SAW
35 Lincoln's Inn Fields	//35L//	Sheffield Street	SHF
49 Lincoln's Inn Fields Portsmouth Street	49L	St Clement's Clare Market	STC
50 Lincoln's Inn Fields Portsmouth Street	50L		

DISABLED ACCESS

All buildings have wheelchair access and lifts, except, KGS, KSW*, 5LF, 50L, POR** AND SHF. *KSW 20 Kingsway (Language Centre only), **POR 1 Portsmouth Street (shop only).

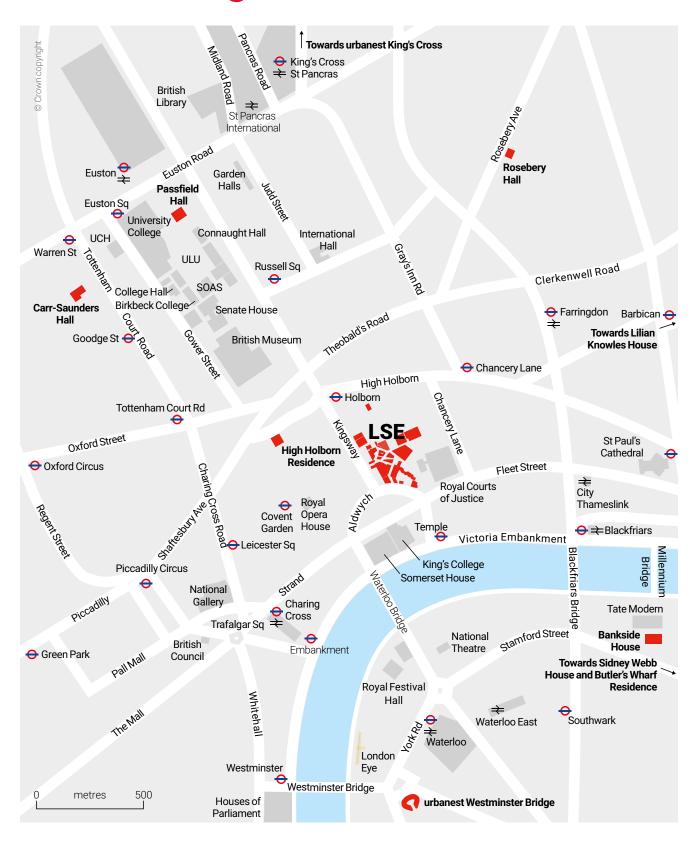
After 6.30pm, please call Security on 020 7955 6200 to ensure that any disabled access doors are open. For access to 20 Kingsway, please call Security on 020 7955 6200 to set up the portable ramp in the entrance foyer.

ACCESS GUIDES TO LSE BUILDINGS

AccessAble have produced detailed access guides to the LSE campus and residences, and route maps between key locations. These are available at lse.ac.uk/AccessAble



Annex C: Map of LSE and intercollegiate residences



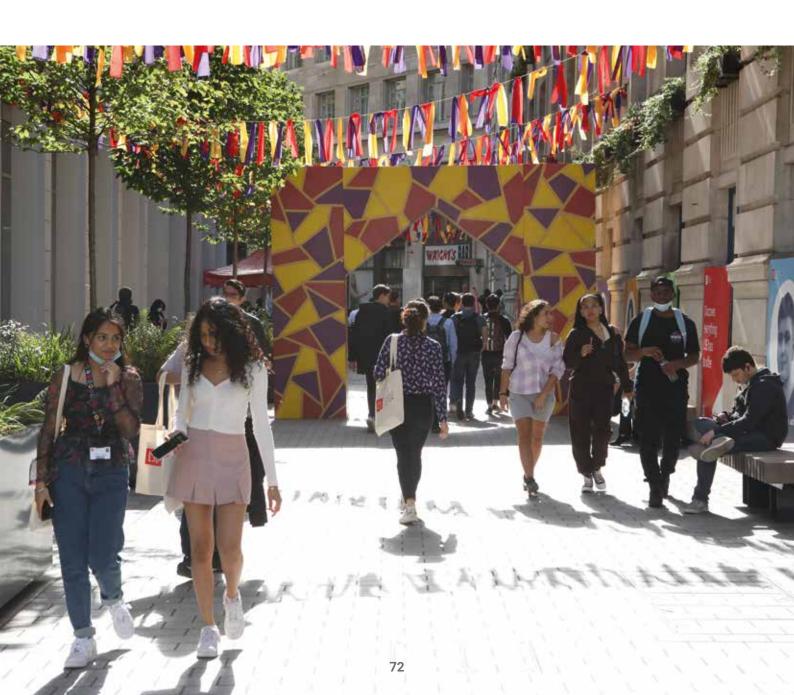


Annex D: LSE/LSESU student charter

LSE has a long and rich educational tradition that all its students and staff can be proud of. Since opening its doors in 1895, our School has sought to advance its founding vision of understanding the causes of things for the betterment of society through the study and analysis of the social sciences.

Our Student Charter, written by students and staff, sets out how LSE's mission and ethos are reflected in the education you can expect to receive at our School, and in the diverse, equitable and inclusive community that we all contribute to and value.

Find out more about the Charter and how you can use it here.





Annex E: Conditions of registration

Please see here for Conditions of registration.

Annex F: Consumer rights for students

The Competition and Markets Authority (CMA) has published updated guidance on your consumer rights as a student. Please see **here** for more information.





lse.ac.uk/undergraduate









Undergraduate Admissions

Email: ug.admissions@lse.ac.uk

The information in this handbook can be made available in alternative formats, on request. Please contact the Undergraduate Admissions Office.

The School seeks to ensure that people are treated equitably, regardless of age, disability, race, nationality, ethnic or national origin, gender, religion, sexual orientation or personal circumstances.

Freedom of thought and expression is essential to the pursuit, advancement and dissemination of knowledge. LSE seeks to ensure that intellectual freedom and freedom of expression within the law is secured for all our members and those we invite to the School.

Design: LSE Design Unit Ise.ac.uk/designUnit

Photography: Nigel Stead, LSE Photographer

Produced by the Undergraduate Admissions Office, December 2021