

Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: Occasional Research Officer

Department/Centre/Institute: Growth Co-Lab at LSE & Economics Observatory
Accountable to: Professor Richard Davies (Director/Principal Investigator)

Job Summary:

The Occasional Research Officer will work as part of both the Growth Co-Lab at LSE and Economics Observatory teams. This will involve working on a wide range of projects, including country-level growth diagnostics, data analysis, policy-maker engagement, and the communication of economic research.

The role-holder will sit within the Growth Co-Lab, a departmental research unit based in LSE's School of Public Policy which uses growth diagnostics to better understand the factors which constraint and limit growth. The role will involve assisting senior colleagues with their research bids, helping run growth diagnostics, and presenting findings back to sub-project funders. This will involve close collaboration with international partners.

The role holder will also play a supporting role within the Economics Observatory (ECO) – a research initiative funded by the Economic and Social Research Council (ESRC). This will include assisting in the delivery of ECO's principal outputs including written articles, data visualisations and stakeholder events. The role-holder will also be expected to assist with related research projects, covering a wide range of topics, including macroeconomic modelling, UK prices data and the communication of economic research.

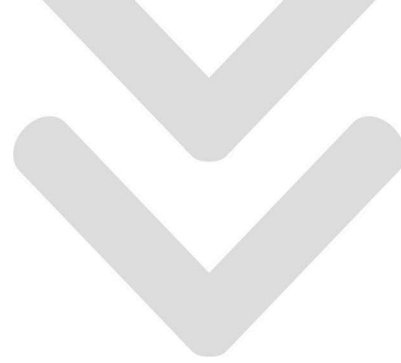
To meet demands for both connected projects, the School of Public Policy has an immediate opening for a part-time (80% FTE / 28 hours per week) Occasional Research Officer to help with a range of research responsibilities. The successful candidate will:

- provide a range of research support to faculty and research fellows working on either country projects or core research;
- work with data, review research reports, and draft working documents;
- interact closely with senior management and staff.

Duties and Responsibilities

To get a sense for the types of projects the Economics Observatory and Growth Co-Lab work on, we invite you to visit [the Economics Observatory website](#), as well as the website of the [Growth Co-Lab at LSE](#).

In general, some of the activities and responsibilities for the role include:



Research and support

- Conduct rigorous, research-based user-focused and policy-oriented analysis in collaboration with staff in the School of Public Policy at LSE and the Growth Co-Lab at LSE.
- Support the team's research agenda, from study design to its execution; defining the data to be used, as well as identifying potential analysis and survey instruments.
- Manage the technical execution of research from defining study design to checking and analysing data, data cleaning and data analysis.
- Write up research-based policy-relevant outputs, including contributions to intermediate and final products: project reports, policy memos, journal publications, policy recommendations and policy briefs.
- Ensure research outputs have demonstrable impact by supporting the application of research findings to policy development, working in close collaboration with project stakeholders in the field.
- Interact with research programme funders or sponsors, contributing to funding proposals and deputising for the Principal Investigator as appropriate.
- Maintain regular interaction with project counterparts by traveling to project sites, as appropriate.
- Contribute to initiating, developing and sustaining national and international links with contacts and networks within the field of economic growth theory, network sciences and competitiveness policy.
- Engage in core activities related to the Economics Observatory, particularly in how the Growth Co-Lab work can dovetail into work conducted by the Observatory.
- Assist in projects related to the Observatory's wider public policy remit, including macroeconomic modelling, fiscal sustainability and improvements to public data.
- Assist in promotion of both projects as part of stakeholder engagement events, including as part of the Festival of Economics.

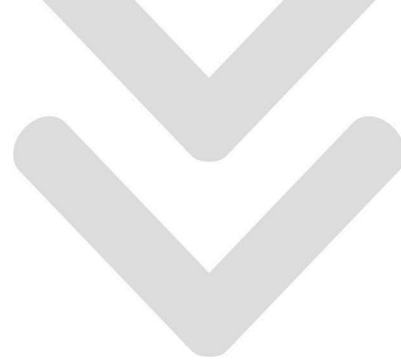
Policy engagement

- Collaborate with Growth Co-Lab research teams to provide prompt feedback on policies being proposed by our high-level counterparts, conducting rapid data analysis as appropriate.
- Conduct literature reviews and comparative analysis of policies in relevant countries/contexts on topics including, but not limited to, economic growth theory and growth diagnostics, industrial policy, structural transformation, trade and investment regulations, FDI, among others; Contribute to working papers and project reports on project findings, analysis, and policy recommendations.
- Help to organise and conduct engagement activities both nationally and internationally, presenting at conferences, seminars and workshops and making submissions to public inquiries or evidence sessions.

Other support as needed

- Help manage the work of research assistants on a day to day basis, supporting the recruitment and mentoring of research assistance as appropriate.
- Identify and expand internships and learning opportunities for students in the School of Public Policy at LSE.
- Foster collegiality and fulfil responsibilities as set out by the Dean of the School of Public Policy, as required.
- Attend and participate in departmental meetings and contribute towards the intellectual life of the School of Public Policy.

All of the above subject to the contractual obligations imposed by the external funding agency and with the agreement of the grant-holder, Principal Investigator and/or Dean of the School of Public Policy.

**Flexibility**

To deliver services effectively, a degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to above.

Equality and Diversity

To uphold the School's commitment to equality of respect and opportunity, as set out in the [Ethics Code](#), we will treat all people with dignity and respect, and ensure that no one will be treated less favourably because of their role at the School, age, sex, disability, gender identity, race, religion or belief, sexual orientation, marriage and civil partnership, pregnancy and maternity, or social and economic background. For the full Equity, Diversity and Inclusion policy statement, please see the [EDI website](#).

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.